



**CENTRAL COAST REGIONAL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: October 20, 2016

REGULAR BOARD MEETING MINUTES – October 20, 2016

In Attendance:	Electoral Area A	Interim Alt. Director Frank Johnson
	Electoral Area B	Director Reginald Moody-Humchitt
	Electoral Area C	Chair Alison Sayers
	Electoral Area D	Director Richard Hall
	Electoral Area E	Alt. Director Courtney Kirk
	Chief Administrative Officer	Darla Blake
	Recording Secretary	Cheryl Waugh (portion)
	Public Works Manager	Ken McIlwain (portion)
	Community Economic	Tanis Shedden (portion)
	Development Officer/Recording	
	Secretary	

Members of the gallery – one

PART I - INTRODUCTION

1. **Call to Order**

The Chair called the meeting to order at 8:40 a.m.

2. **Adoption of Agenda**

16-10-01 M/S Directors Moody-Humchitt/Johnson that the agenda be adopted.

CARRIED

3. **Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

Interim Alternate Director Johnson declared that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter*, he has a direct interest that constitutes a conflict of interest in item (G)(a).

The reason for my declaration is: the item being discussed is the appointment of the Electoral Area A Director.

4. **Disclosures of Interests Affecting Impartiality**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made.

Chair Sayers declared, with regard to the matter in item (E)(e), that she has a business association with the applicant. As a consequence, there may be a perception that impartiality on the matter may be affected. She declared that she will consider this matter on its merits and vote accordingly.

(A) IN CAMERA MATTERS Moved to the end of the regular meeting.

(B) ADOPTION OF MINUTES

a) Regular Board Meeting, September 8, 2016.

16-10-02 M/S Directors Johnson/Moody-Humchitt that the September 8, 2016 minutes be adopted.

CARRIED

PART II– PUBLIC CONSULTATION

1. Delegations

a. Central Coast Chamber of Commerce/Denny Island Community Development Association, President Ms. Ana Santos – Denny Island Water.

Public Works Manager, Ken McIlwain, joined the meeting.

Ms. Ana Santos joined the meeting to review the extract she submitted from the CCRD's June 9, 2016 board meeting outlining the most effective use of the Community Works Fund for the next five years. Ms. Santos asked, in writing, four questions for clarification.

Ms. Santos clarified why she was bringing the issue back to the board of directors and replayed two audio clips from a previous board meeting where the CAO explained the background, including financial, for Denny Island water service. She would like to see the Clean Water/Waste Water funding used for a community water system on Denny Island.

Ms. Santos handed out a section of a report from July 13th, created by the CCRD's Chief Financial Officer, where Denny Island water system was referenced and she noted the current report does not address the water system.

Ms. Santos encouraged the board to put more time and effort into other areas of the regional district, such as Denny Island.

The Chair thanked Ms. Santos for her presentation. Ms. Santos returned to the gallery.

b. Krista Roessing, Denny Island – via telephone – introduction of a petition regarding the appointment of Ms. Ana Santos as the Electoral Area A Director.

Ms. Roessing joined the meeting by telephone and provided background as to why she started a petition in support of appointing Ana Santos to the position of Electoral Area A Director.

The Chair thanked Ms. Roessing, who then disconnected from the meeting.

The Public Works Manager left the meeting.

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

- a) Chief Administrative Officer's Report dated 13 October 2016.

16-10-03 M/S Directors Moody-Humchitt/Johnson that Chief Administrative Officer's Report dated 13 October 2016 be received.

CARRIED

- b) Board Remuneration for Strategic Planning Session held 19 October 2016.

16-10-04 M/S Directors Hall/Kirk that Central Coast Regional District Board of Directors be remunerated for the Strategic Planning Session, held October 19, 2016, in the amount of \$150.00 to each director, in accordance with the CCRD Remuneration & Expenses Bylaw 442,1(c).

CARRIED

- c) Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993 – follow up report dated October 13, 2016.

16-10-05 M/S Directors Moody-Humchitt/Kirk that Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993 – follow up report dated October 13, 2016 be received.

CARRIED

The CAO explained she is looking for further guidance from the board regarding Bylaw No. 212. Options were reviewed. Discussion focussed on rescinding the bylaw and looking at alternate means to address the issue.

16-10-06 M/S Directors Kirk/Moody-Humchitt that Bylaw No. 212, 1993 be rescinded in its entirety in favour of a workable solution in consultation with the Nuxalk Nation.

CARRIED

- d) Grant-in-Aid Allocation and Weighting report dated October 13, 2016.

CEDO, Tanis Shedden, joined the meeting.

16-10-07 M/S Directors Moody-Humchitt/Johnson that Grant-in-Aid Allocation and Weighting report dated October 13, 2016 be received.

CARRIED

The option for a weighting/ranking system was discussed as one example of how to fairly disburse Grant-In-Aid funds. The board wishes to look at the applications in an objective manner that provides transparency with regards to the allocations. Guidance provided will assist the CEDO to complete the pertinent policy. Preference was for a 50/50 assessment value/population weighting with the board reserving the right for discretion.

- 16-10-08** M/S Directors Kirk/Moody-Humchitt that the Grant-In-Aid policy be revised to reflect a potential 50/50 weighting as well as the potential ranking that has been laid out, with emphasis that the board maintains the right to exercise full discretion.

CARRIED

RECESS

The regular meeting resumed at 10:04 a.m.

- e) Lobelco Community Club NDIIT Grant Application – request for CCRD support.

- 16-10-09** M/S Directors Hall/Moody-Humchitt that the NDIIT Grant Applications report dated 6 October, 2016 be received.

CARRIED

- 16-10-10** M/S Directors Moody-Humchitt/Kirk that the Central Coast Regional District Board of Directors supports the Lobelco Community Club in their application to the Northern Development Initiative Trust Community Halls and Recreation Facilities program for a grant of \$30,000.

CARRIED

- f) Cariboo Chilcotin Coast Tourism Association – invitation to attend The Association's Annual General Meeting & Tourism Summit on 26-28 October 2016 – requires a board decision.

- 16-10-11** M/S Directors Hall/Johnson that the invitation to attend the Cariboo Chilcotin Coast Tourism Association Annual General Meeting & Tourism Summit October 26-28, 2016. be received.

CARRIED

- 16-10-12** M/S Directors Hall/ Moody-Humchitt that the Cariboo Chilcotin Coast Tourism Association be thanked for the invitation to their Annual General Meeting and Tourism Summit and regrets be sent that no delegates are able to attend; and further that the board of directors wishes to continue their relationship with the association and will be requesting minutes from October summit.

CARRIED

- g) AVICC October Update – via email dated October 07, 2016.

- 16-10-13** M/S Directors Hall/Moody-Humchitt that the Association of Vancouver Island and Coastal Communities October 7, 2016 Update be received.

CARRIED

- h) Strategic Planning Priorities 2017 – for discussion and decision of the board - information to be tabled at the meeting.

Strategic priorities were discussed at a gathering on October 19, 2016. The 2017 priorities that emerged from the October 19th session was the Bella Coola Airport, swimming pool, Solid Waste Management Plan, Bella Coola Valley Official Community Plan, and Asset Management.

- 16-10-14** M/S Directors Johnson/Kirk that the strategic priorities as determined at the October 19th session be forwarded to consultant Jill Tolliday.
- CARRIED**

Financial Services

- i) Financial Report Budget vs Actual January -September 2016 dated October 13, 2016.

- 16-10-15** M/S Directors Moody-Humchitt/Hall that the financial report of actual revenue and expenditures against the annual budget for the period January to September, 2016, be received.
- CARRIED**

- j) 2016 Budget Variance – Operations Support Technician.

- 16-10-16** M/S Directors Hall/Kirk that the report 2016 Budget Variance-Operations Support Technician dated October 13, 2016 be received.
- CARRIED**

- 16-10-17** M/S Directors Johnson/Moody-Humchitt that the employment of the Operations Support Technician be authorized to continue until December 31, 2016.
- CARRIED**

Development Services

- k) Community Economic Development Officer Report, dated October 13, 2016.

The CEDO spoke briefly to her report and highlighted the Economic Development Building Blocks Workshop that took place last week in Hagensborg, the VCH Active Transportation Forum, UBCM convention, and the Rural Dividend application. The CEDO is seeking letters of support for the application to complete a thorough update of the Bella Coola Valley Official Community Plan.

- 16-10-18** M/S Directors Moody-Humchitt/Hall that the Community Economic Development Officer Report, dated October 13, 2016 be received.
- CARRIED**

- l) Land Use Planning, report dated October 13, 2016.

- 16-10-19** M/S Directors Moody-Humchitt/Kirk that the Land Use Coordinator Report dated October 13, 2016 be received.
- CARRIED**

Public Works

- m) Public Works Monthly report dated October 13, 2016.

Public Works Manager, Ken McIlwain, joined the meeting.

- 16-10-20** M/S Directors Moody-Humchitt/Johnson that the Public Works Monthly report dated October 13, 2016 be received.
- CARRIED**

Public Works Manager, Ken McIlwain, spoke to highlights of his report. At the request of the board an explanation was provided regarding the process required to establish a community water service.

The Public Works Manager left the meeting.

Transportation Services

- n) Transportation Coordinator Report - Bella Coola Airport/Denny Island Airport dated October 13, 2016.

16-10-21 M/S Directors Kirk/Moody-Humchitt that the Transportation Coordinator Report - Bella Coola and Denny Island Airport dated October 13, 2016 be received.

CARRIED

16-10-22 M/S Directors Hall/Johnson that the CCRD enter into agreement with Matthews Contracting for winter maintenance services at the Bella Coola Airport for the 2016/2017 season.

CARRIED

(E) BYLAWS AND POLICIES

- a) Response to Information Request, Zoning Amendment Bylaw No. 465.

16-10-23 M/S Directors Hall/Kirk that the Response to Information Request, Zoning Amendment Bylaw No. 465, dated October 13, 2016 be received.

CARRIED

- b) Central Coast Regional District Bylaw No. 465 – cited as Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 465, 2016.

16-10-24 M/S Directors Moody-Humchitt/Hall that Bylaw # 465, cited as Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 465, 2016 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

CARRIED

- c) Response to Resolution #16-09-23, Zoning Amendment Bylaw No. 466.

16-10-25 M/S Directors Hall/Moody-Humchitt that the report Response to Resolution #16-09-23, Zoning Amendment Bylaw No. 466, dated October 13, 2016 be received.

CARRIED

- d) Public Hearing Summary – Bylaw No. 466, 2016 dated 11 October 2016.

16-10-26 M/S Directors Hall/Johnson that Public Hearing Summary for Bylaw No. 466 be received.

CARRIED

Chair Sayers presented and reviewed the Public Hearing Summary.

- e) Central Coast Regional District Bylaw No. 466 cited as Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 466, 2016.

16-10-27 M/S Directors Hall/Moody-Humchitt that Bylaw # 466, cited as Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 466, 2016 having been given due and detailed consideration by the board be now read a third time.

CARRIED

Recording secretary, Cheryl Waugh, left the meeting. Tanis Shedden joined the meeting and assumed the role of recording secretary.

Leisure Services Commissions

- f) Pool Commission, minutes dated August 17, 2016, August 31, 2016 and October 5, 2016.

16-10-28 M/S Directors Johnson/Moody-Humchitt that the Pool Commission minutes dated August 17, 2016, August 31, 2016 and October 5, 2016, be received.

CARRIED

- g) Vancouver Island Regional Library – Adopted 2017-2021 Financial Plan.

The Vancouver Island Regional Library financial plan indicates that there will be an increase of 4.65% resulting in a tax increase of 0.8% to the CCRD.

16-10-29 M/S Directors Johnson/Kirk that the Vancouver Island Regional Library – Adopted 2017-2021 Financial Plan be received.

CARRIED

(D) EXECUTIVE REPORTS

- a) Chair's and Electoral Area C Report dated October 13, 2016.

16-10-30 M/S Directors Hall/Moody-Humchitt that the report from the Chair and Area C Director, dated October 13, 2016 be received.

CARRIED

Chair Sayers thanked the board for their UBCM executive nomination. She is excited to serve on the UBCM executive for another term.

The Marine Planning Partnership (MaPP) is requesting participation from the CCRD and the Chair would like to see more information to assist the board in their efforts to make an informed decision regarding future CCRD participation in the process.

The North Island/Mid Coast Ferry Working Group is providing an opportunity for the CCRD to participate in their work.

Conversation returned to the MaPP request for participation. The Board expressed an interest in being involved pending further information and investigation of options for cost recovery to ensure

that advocacy is pursued with regards to emergency management, economic and human well-being, and climate change implications.

Director Moody-Humchitt requested that the CCRD consider providing a letter of support to Heiltsuk Nation to support their efforts to ban commercial crab fishing in their area. Additional information surrounding the impacts this would have on the local economy and CCRD residents whose livelihood is dependent on commercial crab fishing would need to be acquired.

16-10-31 M/S Directors Moody-Humchitt/Johnson that Gord McGee of Central Coast Indigenous Resource Alliance "CCIRA" be consulted about providing statistical and relevant information that may pertain to the CCRD providing a letter to Heiltsuk Nation in support of their position on commercial crab fishing in their area.

CARRIED

16-10-32 M/S Kirk/Hall that the local government wishes to have a representative on the North Island Mid-coast Ferry working group and that the CCRD appoint Director Schooner as the representative and that Director Moody-Humchitt be appointed as an alternate if Director Schooner is unavailable to participate.

CARRIED

b) Electoral Area Reports

- i. Area A – No report
- ii. Area B – Verbal report

Director Moody-Humchitt spoke to the recent spill that happened near Bella Bella. Director Moody-Humchitt asked that the CCRD provide a letter of support to Heiltsuk Nation. The Board discussed, in detail, the numerous options that can be pursued to support Heiltsuk Nation in their efforts. A letter should be drafted and addressed to the Prime Minister's office cc: Heiltsuk Nation, BC liberal caucus, and Jim Abram regarding a response to the recent incident at Bella Bella and that be circulated to the board via e-mail before the November board meeting.

16-10-33 M/S Sayers/Moody that staff work with the Chair to draft a letter with the concerns outlined regarding the spill near Bella Bella in support of Heiltsuk Nation and future transportation and that the draft be circulated via email to board members for final input.

- iii. Area C – Director Sayers *See Chairs Report*
- iv. Area D – Verbal report

Direct Hall spoke to his attendance at the Active Transportation Forum in Robert's Creek in September. The forum addressed some methods to tap into funds for trail networks and to help provide opportunities for youth.

- v. Area E – No report

RECESS

The regular meeting resumed at 12:56 pm.

- c) Board Meeting Procedures Bylaw #467, 2016 (replacing Bylaw #449, 2015) – includes report and proposed bylaw for discussion and decision on readings.

CAO, Darla Blake spoke to the changes in the procedures bylaw, which included defining an emergency, alignment with the Local Government Act and other changes.

- 16-10-34** M/S Directors Hall/Moody-Humchitt that Bylaw No. 467, cited as “Central Coast Regional District Board Meeting Procedures Bylaw 467, 2016” be now introduced and read a first time.

CARRIED

- 16-10-35** M/S Directors Hall/Kirk that Bylaw No. 467, cited as “Central Coast Regional District Board Meeting Procedures Bylaw 467, 2016” having been given due and detailed consideration by the Board be now read a second and third time.

CARRIED

PART IV– GENERAL BUSINESS

(F) GENERAL CORRESPONDENCE

- 16-10-36** M/S Directors Hall/Moody-Humchitt that General Correspondence items a) to g) be received as a block.

CARRIED

- a) Ministry of Transportation & Infrastructure – Nominations for New Stops of Interest Signs.
- b) Minister of Community, Sport & Cultural Development – Program Launch Clean Water and Wastewater Fund.
- c) Minister of Community, Sport & Cultural Development & Minister Responsible for Translink – Stakeholder Engagement Summary.
- d) Green Communities Committee – letter of congratulations.
- e) Canadian Union of Postal Workers – Have Your Say in Canada Post Review.

Alternate Director Kirk would like to see that the CCRD’s concerns about the continuing cutback to the hours and existing post office service be voiced. People of the Central Coast region rely on Canada Post for numerous services that would otherwise be unavailable to them.

- 16-10-37** M/S Kirk/Hall THAT Staff will review the Canada Post survey and respond where appropriate to meet the October 21st deadline.

- f) Auditor General for Local Government – Invitation to Participate in Audit Planning Survey for the Office of the Auditor General for Local Government.
- g) Marine Harvest – request for a consultation meeting with the board.

(G) SPECIAL BUSINESS

- (a) Appointment of Director for Electoral Area A, Report and Attachments.

The term for Director of Electoral Area A will expire in conjunction with the general local government elections in October 2018.

The following item was moved from Part I – Introduction.

(A) IN CAMERA MATTERS

16-10-38 M/S Directors Kirk/Moody-Humchitt that the board move to in camera meeting for the consideration of items under S. 90(1)(a) of the *Community Charter*.

16-10-39 M/S Directors Hall/Moody-Humchitt that notice of a special meeting be waived pursuant to section 220(3) of the *Local Government Act*.

CARRIED UNANIMOUSLY

Interim Alternate Director Frank Johnson left the meeting.

The regular meeting resumed at 1:52 p.m.

Interim Alternate Director Frank Johnson joined the meeting.

Matters brought out of camera.

“The CCRD Board wishes to acknowledge the historic nature of the make-up of the regional district board at this time. For the last two months, for the first time in the history of the CCRD, all three of the Central Coast Nations in whose territories CCRD operates have been represented at the table. Frank Johnson, as the Interim Alternate Director for Area A, has brought tremendous strengths to the table as a director, based on his role as Chief of Wuikinuxv Nation for 32 years, Director for Wuikinuxv/Kitasoo/Nuxalk Tribal Council, Board trustee for School District 49, and a wealth of other governance positions. This is and continues to be an opportunity for our entire community – our entire Regional District – to embrace something different, to embrace the wonderful diversity in our regional district. With this in mind, we appointed Frank Johnson as the representative for Area A. This provides us with a board for the next two years that accurately reflects the population of our Regional District.”

(H) ADJOURNMENT

There being no further business the meeting was adjourned at 1:55 p.m.


Chair


Corporate Officer