



## CENTRAL COAST REGIONAL DISTRICT

### REGULAR BOARD MEETING AGENDA – April 13, 2017 at 10:00 am

#### **PART I - INTRODUCTION**

**1. Call to Order**

**2. Adoption of Agenda**

**a. Introduction of late items – Vancouver Coastal Health Active Communities Grant**

**3. Disclosures of Financial Interest**

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*"I, Board Member \*\*\*\*\* disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a \*\*\*\*\* (indirect/direct) \*\*\*\*\* (pecuniary/other) interest that constitutes a conflict of interest in item \*\*\* (\*).*

*The reason for my declaration is: the item being discussed is \*\*\*\*\*.*

*I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter. "*

**4. Disclosures of Interests Affecting Impartiality**

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

*"With regard to ..... the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

**(A) IN CAMERA MATTERS**

**(a) Matters Brought out of Camera -**

**(B) ADOPTION OF MINUTES**

**(a) Adoption of minutes – March 9, 2017**

Page 1-9

**(b) Adoption of Special minutes – April 5, 2017**

Page 10-11

**PART II– PUBLIC CONSULTATION**

1. Delegations - none

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**Administrative Services**

- (a) Chief Administrative Officer Report – dated April 6, 2017 Page 12-15  
(b) March 2017 Delegation – Colin McMillan Page 16-20  
(c) Ministry of Community, Sport & Cultural Development, Senior Planning Analyst, Bradley Smith, email dated March 31, 2017 regarding CCRD Service Delivery and Governance Study Page 21-22  
(d) CCRD Governance and Service Delivery Study, report dated April 6, 2017 Page 23-31  
(e) Outstanding Water Tolls, Water Shut Off Notice Page 32  
(f) Board Remuneration for Special Board Meeting April 5, 2017 Page 33

**Financial Services**

- (g) PMT Chartered Professional Accountants, Audit findings, letter dated April 7, 2017 Page 34-36  
(h) Audited Financial Statements for year ending December 31, 2016 Page 37-91

**Development Services**

- (i) Community Economic Development, report dated April 6, 2017 Page 92-93  
(j) Official Community Plan Update, report dated April 6, 2017 Page 94-98  
(k) City West request for letter of support, dated April 6, 2017 Page 99-102  
(l) Land Use Planning, report dated April 6, 2107 Page 103-104

**Operations**

- (m) Operations Manager Report dated April 6, 2017, with Solid Waste Management Plan Consultation, report dated March 2017 Page 105-257

**Leisure Services Commissions**

- (n) Centennial Pool Commission minutes, dated March 28, 2017 Page 258-259  
(o) Denny Island Recreation Commission minutes, dated March 23, 2017 Page 260-261

**Protective Services**

- (p) Emergency Management, appointment of Deputy Coordinator Page 262  
(q) Emergency Program, report dated April 6, 2017 Page 263-264

**Transportation Service**

- (r) Transportation, monthly report dated April 6, 2017 Page 265-266

**(D) EXECUTIVE REPORTS**

- (a) Chair's Report  
(b) Electoral Area Reports  
i) Area A  
ii) Area B  
iii) Area C  
iv) Area D  
v) Area E

**(E) BYLAWS AND POLICIES**

- (a) Bylaw 474, cited as the Centennial Pool Rates and Charges Bylaw 474, 2017 Page 267-268

*That Bylaw No 474, cited as the Centennial Pool Rates and Charges Bylaw 474, 2017 be now introduces and read a first time.*

*That Bylaw No 474, cited as the Centennial Pool Rates and Charges Bylaw 474, 2017 having been given due and detailed consideration by the Board be now read a second and third time.*

- (b) **Policy A-11 Distribution of Board Meeting Minutes**, with amendments Page 269
- (c) **Policy A-12(b) Centennial Pool Pay Scale**, with amendments Page 270-272
- (d) **Policy A-12(c) Centennial Pool Payment During Training**, with amendments Page 273
- (e) **Policy A-24 Policy Development and Review**, with amendments Page 274
- (f) **Policy A-28 Proclamation/Declarations**, for review Page 275

**PART IV– GENERAL BUSINESS**

- (F) **GENERAL CORRESPONDENCE**
  - (a) **The Coast Sustainability Trust II – 2016 Annual Report** Page 276-297
  - (b) **Central Coast Chamber of Commerce, letter to Honourable Peter Fassbender, Minister of Community, Sport & Cultural Development dated April 6, 2017** Page 298-303
  
- (G) **ADJOURNMENT**