



CENTRAL COAST REGIONAL DISTRICT

REGULAR BOARD MEETING MINUTES

DATE: November 9, 2017

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

REGULAR BOARD MEETING MINUTES – November 9, 2017

In Attendance:	Electoral Area A	Director, Frank Johnson *by phone
	Electoral Area B	Director, Travis Hall *by phone
	Electoral Area C	Chair, Alison Sayers
	Electoral Area E	Director, Samuel Schooner
	Chief Administrative Officer	Courtney Kirk
	CFO/Recording Secretary	Donna Mikkelson
	Operations Manager (portion)	Ken McIlwain
	Community Ec. Dev. Officer (portion)	Bridget Horel

Excused: Electoral Area D Director Richard Hall

PART I - INTRODUCTION

1. **Call to Order**

The Chair called the meeting to order at 10:18 am and acknowledged the meeting was taking place on Nuxalk Nation traditional territory.

2. **Adoption of Agenda**

17-11-01 M/S Directors Johnson/Hall that the agenda be adopted as presented.

CARRIED

3. **Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the subject matter which is being discussed.

4. **Disclosures of Interests Affecting Impartiality.**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure. No disclosures affecting impartiality were made. Chair Sayers noted that should a conflict arise during the meeting, directors can also note it at that time and remove themselves.

(B) ADOPTION OF MINUTES

a) Regular Board Meeting, October 12, 2017.

17-11-02 M/S Directors Johnson/Schooner that the October 12, 2017 minutes be adopted as read.

CARRIED

PART II- PUBLIC CONSULTATION

1. Delegations

a) Vancouver Coastal Health – CCRD-VCH partnership opportunities.

Jolene Lansdowne, Policy and Project Lead, joined the meeting on behalf of Vancouver Coastal Health at 10:25 am. She presented a series of slides related to local government partnerships with Vancouver Coastal Health. Co-development of initiatives is based on community need and current priorities of partners and can include a range of topics and issues. She advised of areas of supports that are available such as data and analysis, advocacy, education, and health expertise, as well as project work related to planning, grant applications and community engagement.

Vancouver Coastal Health undertook a community health profile in 2013 and 2014 but it met with little success due to the lack of survey response from the community. A second round presents an opportunity to customize a profile for the CCRD where the questions and data collection would be adjusted to better suit our area. A profile would provide a comprehensive picture of current health, habits, barriers to healthy lifestyle, community resiliency and how community environments and facilities support health in the CCRD.

Before rolling out a new survey (potentially in Summer 2018) the Regional District and Vancouver Coastal Health would work together to invite and get commitment from additional partners, customize questions and data collection methods and train outreach data collectors. This would require the establishment of regular meetings with a variety of stakeholders.

Directors expressed interest in the project and provided several comments:

- telehealth for isolated communities
- cultural sensitivity and cultural health
- primary care for elders and treatment of First Nations people
- linking the regional district's equalization strategy to collaborative agreements
- challenges of geographic seclusion
- local and First Nations staffing (management and support) in local hospitals
- traditional foods and medicines; food security
- severe lack of housing
- drug and alcohol usage, including fentanyl crisis and marijuana legalization
- recreation funding
- working relationship between First Nations Health Authority and Vancouver Coastal Health
- be a part of survey development as opposed to being presented with the survey after the fact
- transportation issues and challenges
- lack of regional district resources is a big concern. We need to know that the survey is really relevant
- maternal and infant health
- residential school trauma
- natural disaster trauma

b) Bella Coola Air, disposal of Lease - The delegation from Bella Coola Air was cancelled.

RECESS

The meeting recessed at 11:20 am. Jolene Lansdowne was thanked for her presentation and she left the meeting.

RECONVENE

The meeting reconvened at 11:30 am.

(A) IN CAMERA MATTERS

17-11-03 M/S Directors Johnson/Hall that the meeting move to in camera for the consideration of an item under Section 90(1)(e) and (g) of the *Community Charter* (relating to all of: the acquisition, disposition or expropriation of land or improvements, if the [Board] considers that disclosure could reasonably be expected to harm the interests of the municipality; litigation or potential litigation affecting the municipality); consideration of an item under Section 90(2)(b) of the *Community Charter* (relating to the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...); and consideration of an item under Section 90(1)(a) of the *Community Charter* (relating to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee, or agent of the municipality or another position appointed by the municipality).

CARRIED

17-11-04 M/S Directors Johnson/Hall that the board of directors waive Section 9(c) of Procedures Bylaw No. 467 to provide for directors' attendance at an in camera meeting by telephone.

CARRIED

a) Matters Brought out of Camera

It was released in open public meeting that Director Richard Hall has been granted a leave of absence.

Regional district staff and elected officials will work toward having Emergency Management BC staff and elected officials attend the Bella Coola community.

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

a) Chief Administrative Officer's Report dated November 9, 2017.

17-11-05 M/S Directors Schooner/Johnson that the Chief Administrative Officer's Report dated November 9, 2017 be received and that the Central Coast Regional District Board of Directors authorize Administration to put forward an application for CCRD to present at the Association of Vancouver Island and Coastal Communities Convention in April 2018.

CARRIED

It was noted that broader representation was required at the AVICC meeting in order to advance the regional district's equalization strategy. The CFO is asked to include this in budget projections for next year. There is a deadline of November 30th for the regional district to submit a presentation regarding the equalization strategy.

The Chief Administrative Officer advised that MP Nathan Cullen would be coming to Bella Bella and Bella Coola next week. She also noted that a letter had been sent to the Ministry of Transportation, and that the slide issue in Ocean Falls had been addressed.

The Chief Administrative Officer noted that there were no expression of interests received for the BC Ferry Authority call for nominees. The deadline to submit names is November 17th. Director Travis Hall will contact the Heiltsuk Tribal Council and the Heiltsuk Economic Development Committee to determine interest in submitting a name.

17-11-06 M/S Directors Johnson/Hall that notice of a special meeting be given for the regional district board of directors to hold a meeting on November 16, 2017 at noon to consider any nominations for the board of the BC Ferry Authority.

CARRIED

c) Chief Administrative Officer, Strategic Planning 2018, report dated November 9, 2017.

17-11-07 M/S Directors Schooner/Johnson that the Board of Directors of the Central Coast Regional District, direct Administration to contract a local planning expert who would assist the Board in developing 2018's Strategic Priorities for an estimated total expense of \$2,000.

CARRIED

Financial Services

d) Financial Report, dated November 2, 2017.

17-11-08 M/S Directors Schooner/Hall that the Financial Report, dated November 2, 2017, be received.

CARRIED

Development Services

e) Community Economic Development Officer Report, dated November 2, 2017.

The CEDO report contains information about the Grant Writer Program, Contribution Agreement and Economic Development Advisory Committee. A summary report with results from the BC Wildfire Business Impact Survey presents an initial understanding of how the wildfires have impacted local business operations.

Bridget Horel, Community Economic Development Officer joined the meeting at 1:25 pm. She advised that Ocean Falls had decided not to submit an application to Northern Development Initiative Trust for their trail work. The Grant Writer has been working with the community.

17-11-09 M/S Directors Johnson/Hall that the Central Coast Regional District support the application to the Northern Development Initiative Trust from the Bella Coola Resource

Society for a grant of up to \$30,000 from the Community Halls and Recreation Facilities Program for the Mountain Bike Trail Project.

CARRIED

17-11-10 M/S Directors Schooner/Johnson that the Central Coast Regional District creates a contribution agreement with Bella Coola Resource Society for a total of \$3000 to assist the organization in building community capacity for responsible, sustainable stewardship of mountain bike trails in the region.

CARRIED

17-11-11 M/S Directors Johnson/Hall that the Central Coast Regional District write a letter of support to Community Futures Cariboo Chilcotin for the Emergency Wildfire Response and Recovery Program For Rural Small and Medium Size Enterprises program in support of their applications to Northern Development Initiative Trust and the Cariboo-Chilcotin Beetle Action Coalition.

CARRIED

17-11-12 M/S Directors Johnson/Schooner that the Central Coast Regional District Board seek input from the Economic Development Advisory Committee on EDAC Terms of Reference revisions and on regional economic development initiatives furthering the CCRD vision and strategic priorities.

CARRIED

Bridget Horel left the meeting at 1:36pm. Ken McIlwain, Operations Manager joined the meeting.

Operations

f) Operations Manager monthly report dated November 2, 2017.

The Operations Manager's monthly report contains highlights associated with solid waste management function, recreation facilities, townsite water and fire protection, the swimming pool upgrade, Denny Island Water and Asset Management Planning.

17-11-13 M/S Directors Hall/Johnson that the Operations Manager report dated November 2, 2017 be received.

CARRIED

Ken McIlwain, Operations Manager left the meeting at 1:40pm.

Leisure Services Commissions

g) Centennial Pool Commission minutes dated September 26, 2017.

17-11-14 M/S Directors Schooner/Hall that the Centennial Pool Commission minutes dated September 26, 2017, be received.

CARRIED

h) Denny Island Airport Commission minutes dated October 26, 2017.

17-11-15 M/S Directors Schooner/Hall that the Denny Island Airport Commission minutes dated October 26, 2017, be received.

CARRIED

- i) Denny Island Recreation Commission minutes dated October 2, 2017.

17-11-16 M/S Directors Schooner/Hall that the Denny Island Recreation Commission minutes dated October 2, 2017, be received. **CARRIED**

Protective Services

- j) Emergency Preparedness, report dated November 9, 2017

The Emergency Preparedness report from the Chief Administrative Officer, summarizes the current structure of the CCRD Emergency Management Organization in our bylaws, and provides an opportunity for review and amendment with the assistance of the Bella Coola valley emergency management service providers who plan to meet on November 21, 2017.

17-11-17 M/S Directors Hall/Schooner that the Board of Directors of the Central Coast Regional District review Bylaw 325 toward amendment at the December 14, 2017 Board meeting. **CARRIED**

17-11-18 M/S Directors Hall/Schooner that the Board of Directors of the Central Coast Regional District direct Administration to bring bylaw amendment recommendations back from members of the Emergency Executive Committee meeting and from a meeting of BCV emergency management service providers scheduled for November 21, 2017. **CARRIED**

Director Schooner made the following statement: "I, Samuel Schooner, disclose that in accordance with Sections 100(2)(b) and 101(1) (2) and (3) of the Community Charter, I have a direct pecuniary interest that constitutes a conflict of interest in the following item. The reason for my declaration is that the item being discussed relates to remuneration for me. I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter."

Director Schooner left the meeting at 1:48 pm. Bridget Horel, EOC Director entered the meeting.

17-11-19 M/S Directors Johnson/Hall that the Board of Directors of the Central Coast Regional District determines that chairing the Bella Coola Valley emergency management service providers during the afternoon of November 21, 2017 constitutes a work assignment for the purpose of Director remuneration (Bylaw 442) and that the board of directors determines that attending a flyover, on November 14th, of the Bella Coola River also constitutes a work assignment for the purpose of Director remuneration. **CARRIED**

Director Schooner returned to the meeting at 1:55 pm.

- k) Emergency Program report dated November 2, 2017

The Emergency Program November Report presents highlights from the Emergency Operations Centre which was activated in response to a high water and flooding event at the end of October. It also includes a draft report on the CCRD-Nuxalk Nation joint debrief session held in September, and provides an update on proposed Recovery Manager services.

- 17-11-20** M/S Directors Hall/Schooner that the Central Coast Regional District supports the application to the UBCM Community Emergency Preparedness Fund for Bella Coola Valley Flood LiDAR Survey and Orthoimagery and is willing to provide overall grant management. **CARRIED**
- 17-11-21** M/S Directors Schooner/Johnson that the Central Coast Regional District supports the applications to the UBCM Community Emergency Preparedness Fund for both the Emergency Social Services stream and the Emergency Operations Centres & Training Stream to build capacity and is willing to provide overall grant management. **CARRIED**
- 17-11-22** M/S Directors Johnson/Schooner that advice be sought from the Bella Coola Valley Emergency Management service providers regarding input for the applications noted above and for future applications as committees in other areas of the regional district are formed. **CARRIED**

Ken McIlwain, Operations Manager joined the meeting at 2:04 pm. Bridget Horel left the meeting.

Transportation Services

I) Transportation report dated November 2, 2017.

The Transportation Monthly Report includes a progress report on the obstacle removal project at the Bella Coola Airport. Directors questioned the effects of the October high water event on the airport runway. The Operations Manager responded that no infrastructure was affected, although water from the Bella Coola River moved southwest towards the Beaver Pond. No damage was done, but part of the newly seeded area was covered in water.

- 17-11-23** M/S Directors Schooner/Johnson that the Transportation report dated November 2, 2017, be received. **CARRIED**

Ken McIlwain left the meeting.

(D) EXECUTIVE REPORTS

a) Chair and Electoral Area C Report.

Chair Sayers will attend the provincial child care forum hosted by the province as a representative of the Union of BC Municipalities.

Chair Sayers reported that her private property had been severely flooded on October 25th and that she has been dismayed and hurt by comments on social media related to a perceived lack of action from various levels of government. It is a tough position to be in and she has been traumatized by hurtful and threatening comments. She feels strongly that it is not part of the job to be threatened.

Directors discussed the continuing effects of climate change and discussed funding opportunities and adaptation to the reality of climate change. Directors expressed their support and sympathy for her circumstances.

b) Electoral Area Reports

Area A – Director Johnson

Director Johnson reported that the hydro project has been delayed. The community is dealing with plenty of bears.

Area B- Director Travis Hall

The Canadian Coast Guard Auxiliary is being resurrected and the community is requesting SAR kits on local vessels. The Heiltsuk Emergency Program is doing marine response and an environmental assessment as a result of the sinking of the NE Stewart. Director Hall noted that he has been in contact with Ocean Falls residents regarding a referral for trail maintenance. There has been some movement in resolving the matter of trails in Ocean Falls.

Area D- Director Richard Hall - No report.

Area E- Director Samuel Schooner

Director Schooner noted the presence of bears in the community. He expressed his interest in attending the EMBC sessions to be held in Williams Lake on November 10th.

Director Schooner read the following declaration: "I, Samuel Schooner disclose that in accordance with Sections 100(2)(b) and (3) of the Community Charter, I have a direct pecuniary interest that constitutes a conflict of interest in this matter. The reason for my declaration is: the item discussed is directly related to payment of my expenses. I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter."

Director Schooner left the meeting at 2:20pm.

The Chief Administrative Officer advised that the Emergency Operation Centre Director, Bridget Horel and Operations Section Chief, Roger Harris would be attending the Williams Lake meeting with EMBC and had been requested to make a presentation. Their travel expenses will be covered by EMBC.

17-11-24 M/S Directors Hall/Johnson that Director Schooner attend the local government debrief in Williams Lake and that payment for his expenses and attendance be authorized.

CARRIED

Director Schooner returned to the meeting at 2:28 pm.

(E) BYLAWS AND POLICIES –

a) Policy E-7 – Ethical Standards of Conduct for Elected Officials.

Section 15, relating to the principles of the *United Nations Declaration on the Rights of Indigenous People* was discussed for amendment. Policy E-7, Ethical Standards of Conduct for Elected Officials will be brought back to the board at the February 2018 board meeting with proposed amendments and recommendations from the Chief Administrative Officer.

CARRIED

b) CCRD Board Remuneration and Expenses Bylaw, No. 477, 2017

17-11-25 M/S Directors Schooner/Johnson that Bylaw No. 477, cited as CCRD Board Remuneration and Expenses Bylaw No. 477, 2017, having been given due and detailed consideration by the Board be now read a third time.

CARRIED

PART IV- GENERAL BUSINESS

(F) GENERAL CORRESPONDENCE

- a) The Coast Sustainability Trust II, 2017 Third Quarter Report.
- b) Municipal Insurance Association of BC Celebrates 30 years, letter dated October 12, 2017

17-11-26 M/S Directors Schooner/Hall that the correspondence be received.

CARRIED

(G) ADJOURNMENT

There being no further business the meeting was adjourned at 2:55 pm.

Chair

Chief Administrative Officer