



CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, CAO September 20, 2013
FROM: Donna Mikkelson, CFO
SUBJECT: Requested Amendment to Meeting Minutes

RECOMMENDATION:

THAT the minutes from the board meeting held on September 12, 2013 be amended by adding the following:

13-09-16a M/S Directors McCullagh/Lande that the Seal Tec Industries Ltd be paid \$9,140.01 per their invoice dated August 28, 2013 for 4863 lineal metres of non-routed hot rubber crack sealing at the Bella Coola Airport. CARRIED

BACKGROUND:

The Transportation Services Report – August 30, 2013 contained two recommendations, and only one was recorded in the minutes that have been distributed. Upon checking my notes, I can confirm that the board of directors resolved to receive the report, and the above resolution was inadvertently omitted due to my error.

Please put this matter to the board of directors at the October 10th board meeting so that the minutes will be adopted as amended by adding the above resolution. I apologize for the error.

Respectfully Submitted,

Donna Mikkelson, CFO (Recording Secretary – Sept. 12, 2013)

Board Meeting
 SEP 12 2013
 CCRD ITEM B(a)