



CENTRAL COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING MINUTES

DATE: September 11, 2014

**ATTENTION**

***These minutes are draft and subject to amendment. Final approval and adoption is by resolution at the next scheduled meeting.***

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**REGULAR BOARD MEETING MINUTES – September 11, 2014**

In Attendance:	Electoral Area A	Director Cathi McCullagh
	Electoral Area B	Chair Reg Moody-Humchitt
	Electoral Area C	Director Brian Lande
	Electoral Area D	Alternate Director Archie Pootlass
	Electoral Area E	Director David Anderson (portion)
	CAO	Darla Blake (portion)
	CFO	Donna Mikkelson (portion)
	Public Works Manager	Ken McIlwain (portion)
	Recording Secretary	Cheryl Waugh
	Local Gov't Intern	Krista Ediger

Three members of the public.

**PART I - INTRODUCTION**

**1. Call to Order**

Chair Reg Moody-Humchitt called the meeting to order at 8:42 a.m.

(a) (Opening Reflection/Prayer)

Chair Reg Moody-Humchitt offered the opening prayer

**2. Adoption of Agenda**

(a) (Introduction of late items)

**14-09-01** M/S Directors McCullagh/Lande that the agenda be adopted as presented

**CARRIED**

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

**4. Disclosures of Interests Affecting Impartiality**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made.

**(A) IN CAMERA MATTERS**

No matters were released from the in camera meeting held on Wednesday, September 10, 2014, pursuant to Section 90(1)(a) and 90(1)(g) of the *Community Charter*.

**(B) ADOPTION OF MINUTES**

**(a) Regular board meeting July 10, 2014**

**14-09-02** M/S Directors McCullagh/Pootlass that the minutes of the Regular Board meeting dated July 10, 2014, be adopted.

**CARRIED**

**PART II– PUBLIC CONSULTATION**

**1. Delegations –**

**a. Colin McMillan – 2014 CCRD Elections – possible cost saving actions related to the ballot content**

Mr. Colin McMillan joined the meeting and provided a handout with background documents. The purpose of his presentation was to outline thoughts on one method of granting benefit to all parties from the opportunity that occurs each time there is a local government election by adding appropriate questions (referenda) to the ballot for minimal added cost. Newly elected representatives would then be provided with a clear measure of the depth of community support for any initiative.

Mr. McMillan put forward a recommendation intended for the upcoming local government elections in November 2014 but was advised that legislated deadlines for referenda questions had passed.

Mr. McMillan also announced that he will be compiling a 'History of the Central Coast Regional District' for publication with the first edition intended for release in October of this year.

The following item was moved forward

**c. Keith Epp – Review of Flood Mitigation efforts by CCRD**

Director David Anderson joined the meeting at 8:56 a.m.

Mr. Keith Epp joined the meeting and introduced himself as the owner of the Bailey Bridge Campground and has been a resident here with his wife for eight years. He was greatly affected by the floods in 2010 and 2011 and was at the meeting to ask if the CCRD has lobbied the federal or provincial governments for further funding for flood mitigation efforts or if there have been further discussions with Emergency Management B.C.(EMBC).

The CAO explained that mitigation works is not the role of the CCRD and that the regional district is not a diking authority. EMBC's advice was also reiterated; that being the importance for the public to protect themselves.

Mr. Epp recalled a meeting in August of 2013 organized by the Nusatsum Property Owners where the EMBC representative stated that the people of the valley should be working as one voice when it comes to flood mitigation efforts.

The CAO reminded the Board that one of the topics for discussion at the upcoming UBCM Convention will be that of the province taking back the responsibility for dikes.

Mr. Epp was very interested in gaining access to the rip-rap material stockpiled at the Ministry of Transportation and Infrastructure (MoTI) rock pit near Klonnik Creek. He said during the flood events there was substantial material taken out of the pit and at one point that material was available to the public in need. He was asking if that material can be made available now. He has made enquiries and can purchase the material but would have no means to mobilize it and could likely not afford such a large undertaking to protect his property. He has been asked by the province to do further mitigation work on his property but doesn't have access to the materials and is frustrated by this.

Director David Anderson left the meeting at 9:05 a.m.

Public Works Manager, Ken McIlwain, joined the meeting and explained that the CCRD's reserve at the pit is considerably limited and the majority belongs to the MoTI.

Mr. Epp received further clarification on past actions that took place during and after flood events and appreciated the explanations.

The Chair thanked Mr. Epp for bringing his concerns to the meeting and Mr. Epp left the meeting.

**b. Marine Planning Partnership (MaPP) – discuss possible letter of Endorsement for the Central Coast Marine Plan**

Alison Sayers and Brian Lande, representing the Marine Planning Partnership, specifically for the Central Coast Marine Plan, explained that a letter is being requested from the Board of Directors to the marine planning staff in support of the marine planning process. While the CCRD may not support every item within the plan the planning process can bring more autonomy to local regions and more local control over resource management.

Ms. Sayers stated that all of the sub-region drafts are complete with the final draft for Central Coast Marine Plan nearing completion and anticipated for mid-October.

A formal recommendation for a letter of support will be put forward via the Administration Report (*see Item (C)(a)*) for September 2014 with a copy noted on the letter to all four First Nations in the marine planning area. Ms. Sayers will provide a final draft of the letter later today.

Ms. Sayers left the meeting

## 2. Public Questions and Comment Period –

Milica Epp asked for clarification as to who would pay for a future sewer system in the townsite. It was explained that any new service would be started through development of a separate local service area. Only those within the local service area would pay.

### PART III – LOCAL GOVERNANCE

#### (C) OPERATIONS UPDATES & POLICY MATTERS ARISING

The Administration Report provides updates on administration services and includes movement on the 2014 strategic priorities and general governance matters.

##### Administrative Services

(a) Administration Report dated 4 September, 2014.

**14-09-03** M/S Directors McCullagh/Pootlass that the Administration Report dated September 4, 2014, be received.

**CARRIED**

**14-09-04** M/S Directors McCullagh/Lande that the Central Coast Regional District Board of Directors who attended the Strategic Planning Workshop held 10 September 2014 receive \$75.00 in accordance with Remuneration and Expenses Amendment Bylaw 408, 1(c).

**CARRIED**

**14-09-05** M/S Directors Lande/McCullagh that a letter of endorsement to the Marine Planning Partnership (MaPP) informing of the Central Coast Regional District's official support for the Central Coast Marine Plan be forwarded to the Central Coast Indigenous Resource Alliance and the Ministry of Forests, Lands and Natural Resource Operations and copied to all four First Nations in the marine planning area.

**CARRIED**

Chief Financial Officer, Donna Mikkelson, joined the meeting

The following items were moved forward:

#### (E) BYLAWS AND POLICIES

(a) **Bylaw No. 428** Indemnity Directors, Officers and Employees Bylaw, 2014, to repeal Bylaw No. 306 Directors, Officers and Employees Indemnification, 1999 – for adoption

**14-09-06** M/S Directors Lande/McCullagh that Bylaw No. 428 – cited as Indemnity Directors, Officers and Employees Bylaw, 2014, to repeal Bylaw No. 306 Directors, Officers and Employees Indemnification, 1999, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

**CARRIED**

(b) **Proposed Bylaw 429**, Oath of Office for Elected Officials, 2014 – for adoption

**14-09-07** M/S Directors McCullagh/Pootlass that Bylaw No. 429 – cited as Oath of Office for Elected Officials, 2014, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

**CARRIED**

(c) **Bylaw 431** Freedom of Information and Protection of Privacy Act, 2014, to repeal Bylaw No. 239, Central Coast Regional District Freedom of Information, 1994 – for adoption

**14-09-08** M/S Directors Lande/Pootlass that Bylaw No. 431 – cited as Bylaw 431 Freedom of Information and Protection of Privacy Act, 2014, to repeal Bylaw No. 239, Central Coast Regional District Freedom of Information, 1994 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

**CARRIED**

(d) **Bylaw No. 432**, Officers and Employees Bylaw, 2014, a bylaw to replace and repeal Bylaw No. 387, 2006 – for adoption

**14-09-09** M/S Directors Pootlass/McCullagh that Bylaw No. 432 – cited as Bylaw No. 432, Officers and Employees Bylaw, 2014, a bylaw to replace and repeal Bylaw No. 387, 2006 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

**CARRIED**

(e) **Bylaw 433** Remuneration and Expenses Bylaw, 2014, a bylaw to replace and repeal Bylaw No. 408, 2011; Remuneration and Expenses Amendment Bylaw 399, 2009; Remuneration and Expenses Bylaw 392, 2008; and Remuneration and Expenses Bylaw No. 366, 2004 – for first, second and third reading

It was recommended that the Chair be paid \$50 more per month than was noted in the draft bylaw Schedule 'A' item 1.a). The monthly allowance will now read \$400 for the Chair.

- 14-09-10** M/S Directors McCullagh/Lande that Bylaw No. 433 cited as Bylaw 433 Remuneration and Expenses Bylaw, 2014, a bylaw to replace and repeal Bylaw No. 408, 2011; Remuneration and Expenses Amendment Bylaw 399, 2009; Remuneration and Expenses Bylaw 392, 2008; and Remuneration and Expenses Bylaw No. 366, 2004, having been given due and detailed consideration by the Board be now read a first time with amendments as discussed to item 1.a) of Schedule 'A'.

**CARRIED**

- 14-09-11** M/S Directors McCullagh/Pootlass that Bylaw No. 433 cited as Bylaw 433 Remuneration and Expenses Bylaw, 2014, a bylaw to replace and repeal Bylaw No. 408, 2011; Remuneration and Expenses Amendment Bylaw 399, 2009; Remuneration and Expenses Bylaw 392, 2008; and Remuneration and Expenses Bylaw No. 366, 2004 having been given due and detailed consideration by the Board be now read a second and third time.

**CARRIED**

- (f) **Bylaw 434** Asset Replacement Reserve Fund – Bella Coola Airport Bylaw No. 434, 2014 – for first, second and third reading

- 14-09-12** M/S Directors McCullagh/Lande that Bylaw No. 434 cited as Central Coast Regional District Bylaw 434 Asset Replacement Reserve Fund – Bella Coola Airport Bylaw No. 434, 2014, having been given due and detailed consideration by the Board be now read a first time.

**CARRIED**

- 14-09-13** M/S Directors McCullagh/Lande that Bylaw No. 434 cited as Central Coast Regional District Bylaw 434 Asset Replacement Reserve Fund – Bella Coola Airport Bylaw No. 434, 2014, having been given due and detailed consideration by the Board be now read a second time.

**CARRIED**

- 14-09-14** M/S Directors McCullagh/Lande that Bylaw No. 434 cited as Central Coast Regional District Bylaw 434 Asset Replacement Reserve Fund – Bella Coola Airport Bylaw No. 434, 2014, having been given due and detailed consideration by the Board be now read a third time.

**CARRIED**

- (g) **Bylaw 435** Asset Replacement Reserve Fund – Bella Coola Landfill Operations Bylaw No. 435, 2014 – for first, second and third reading



**14-09-15** M/S Directors McCullagh/Lande that Bylaw No. 435 cited as Central Coast Regional District Bylaw 435 Asset Replacement Reserve Fund – Bella Coola Landfill Operations Bylaw No. 435, 2014, having been given due and detailed consideration by the Board be now read a first time.

**CARRIED**

**14-09-16** M/S Directors Lande/McCullagh that Bylaw No. 435 cited as Central Coast Regional District Bylaw 435 Asset Replacement Reserve Fund – Bella Coola Landfill Operations Bylaw No. 435, 2014, having been given due and detailed consideration by the Board be now read a second and third time.

**CARRIED**

(h) **Bylaw 436** Asset Replacement Reserve Fund – Bella Coola Swimming Pool Operations Bylaw No. 436, 2014 – for first, second and third reading

**14-09-17** M/S Directors Lande/McCullagh that Bylaw No. 436 cited as Central Coast Regional District Bylaw 436 Asset Replacement Reserve Fund – Bella Coola Swimming Pool Operations Bylaw No. 436, 2014, having been given due and detailed consideration by the Board be now read a first time.

**CARRIED**

**14-09-18** M/S Directors Lande/McCullagh that Bylaw No. 436 cited as Central Coast Regional District Bylaw 436 Asset Replacement Reserve Fund – Bella Coola Swimming Pool Operations Bylaw No. 436, 2014, having been given due and detailed consideration by the Board be now read a second and third time.

**CARRIED**

(i) **Bylaw 437** Asset Replacement Reserve Fund – Bella Coola Parks & Recreation Operations Bylaw No. 437, 2014 - for first, second and third reading

**14-09-19** M/S Directors Pootlass/Lande that Bylaw No. 437 cited as Central Coast Regional District Bylaw 437 Asset Replacement Reserve Fund – Bella Coola Parks & Recreation Operations Bylaw No. 437, 2014, having been given due and detailed consideration by the Board be now read a first time.

**CARRIED**

**14-09-20** M/S Directors Pootlass/McCullagh that Bylaw No. 437 cited as Central Coast Regional District Bylaw 437 Asset Replacement Reserve Fund – Bella Coola Parks & Recreation Operations Bylaw No. 437, 2014, having been given due and detailed consideration by the Board be now read a second and third time.

**CARRIED**

(j) **Bylaw 438** Asset Replacement Reserve Fund – Bella Coola Fire Protection Local Service Area Bylaw No. 438, 2014 – for first, second and third reading



**14-09-21** M/S Directors McCullagh/Lande that Bylaw No. 438 cited as Central Coast Regional District Bylaw 438 Asset Replacement Reserve Fund – Bella Coola Fire Protection Local Service Area Bylaw No. 438, 2014, having been given due and detailed consideration by the Board be now read a first time.

**CARRIED**

**14-09-22** M/S Directors McCullagh/Lande that Bylaw No. 438 cited as Central Coast Regional District Bylaw 438 Asset Replacement Reserve Fund – Bella Coola Fire Protection Local Service Area Bylaw No. 438, 2014, having been given due and detailed consideration by the Board be now read a second and third time.

**CARRIED**

(k) **Bylaw 439** Asset Replacement Reserve Fund – General Operations Bylaw No. 439, 2014 - for first, second and third reading

**14-09-23** M/S Directors Lande/McCullagh that Bylaw No. 439 cited as Central Coast Regional District Bylaw 439 Asset Replacement Reserve Fund – General Operations Bylaw No. 439, 2014, having been given due and detailed consideration by the Board be now read a first time.

**CARRIED**

**14-09-24** M/S Directors McCullagh/Lande that Bylaw No. 439 cited as Central Coast Regional District Bylaw 439 Asset Replacement Reserve Fund – General Operations Bylaw No. 439, 2014, having been given due and detailed consideration by the Board be now read a second and third time.

**CARRIED**

(l) **Bylaw 440** Asset Replacement Reserve Fund – Denny Island Airport Operations Bylaw No. 440, 2014 – for first, second and third reading

**14-09-25** M/S Directors McCullagh/Pootlass that Bylaw No. 440 cited as Central Coast Regional District Bylaw 440 Asset Replacement Reserve Fund – Denny Island Airport Operations Bylaw No. 440, 2014, having been given due and detailed consideration by the Board be now read a first time.

**CARRIED**

**14-09-26** M/S Directors McCullagh/Pootlass that Bylaw No. 440 cited as Central Coast Regional District Bylaw 440 Asset Replacement Reserve Fund – Denny Island Airport Operations Bylaw No. 440, 2014, having been given due and detailed consideration by the Board be now read a second and third time.

**CARRIED**

(m) **Policy A-11** – Distribution of Board Meeting Minutes, proposed amendments.

**14-09-27** M/S Directors McCullagh/Lande that Policy A-11 Distribution of Board Meeting Minutes, proposed amendments be adopted as amended.

**CARRIED**

The following item was moved forward:

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING ..CONT.

### **Financial Services**

(g) Financial Report dated September 4, 2014

The financial report highlighted expenditures to rehabilitate various public facilities and structures as a result of the effects of the September 2010 flood in the Bella Coola valley. Disaster Financial Assistance, provided by the province, covered 80% of the costs to restore facilities to pre-flood condition.

The Community Works Fund Agreement with UBCM has been endorsed and signed making the agreement effective from April 1, 2014 to March 31, 2024.

The on-line fundraising campaign to support swimming lessons at the Centennial Pool has generated donations of \$333 as of September 4, 2014.

Reference was made to the report from the Public Works Manager regarding a proposed purchase of a 1990 Spartan fire truck from the City of Parksville. Although approval of the board is not specifically required for the purchase, it was recommended that the board endorse and support the acquisition.

**14-09-28** M/S Directors Pootlass/Lande that the Chief Financial Officer's financial report dated September 4, 2014 be received.

**CARRIED**

(b) UBCM Conference September 22-26, 2014

Highlights going forward to the Union of British Columbia Municipalities (UBCM) Conference were outlined by the CAO and the board was asked if there are any comments to add to the discussion at the conference when the CAO and Chair attend later this month.

The most significant CCRD issues on the agenda at the conference will be the Province as a Diking Authority, Flood Mitigation and Coastal Ferries: Restoration of Service Levels, Fiscal Fairness and Long-term Strategy.

Other items included in the CAO's UBCM Conference report and UBCM Resolutions:

- (i) 2014 UBCM Annual Report & Resolutions - circulated and CAO report
- (ii) Regional District of Fraser-Fort George, letter dated 23 July 2014 requesting support to call for changes to the provincial Recycling Regulations. – includes a resolution for UBCM
- (iii) Sunshine Coast Regional District, copy of letter dated 23 April 2014 requesting a meeting with the Minister of Finance regarding Local Fuel Tax – Transit to be discussed at UBCM

- (iv) District of Taylor, Emergency Resolution – 2014 UBCM Convention – request for support to your resolution relevant to Community Library Training Program which the province has discontinued without identifying alternatives

**14-09-29** M/S Directors McCullagh/Pootlass that the Chief Administrative Officer's Report, UBCM Conference September 22-26, 2014, UBCM Resolutions, dated September 4, 2014 be received.

**CARRIED**

- (c) Chief Administrative Officer report - BC Ferries Nominations for Appointment to the BC Ferries Authority Board of Directors

**14-09-30** M/S Directors McCullagh/Pootlass that the Board of the Central Coast Regional District approves the following selection process for nominating a candidate for the BC Ferry Authority:

- 1) That media advertising and the online application method be used to seek applications;
- 2) That a single candidate be chosen by the Board from the applications received;
- 3) That the candidate be submitted as one of a slate of four candidates for the Northern Coastal and North Island Appointment Area representative and confirmed with the other Regional Districts in the area; and
- 4) That the slate be ratified after UBCM by each Regional District Board in time to meet the December 31 deadline

**CARRIED**

- (d) Chief Administrative Office report – Aboriginal Tourism Association of BC – request for input support into the Wave Point Consulting study to help build tourism on the BC north and mid-coast. Notably the improvement of transportation links and the local ferry service as a key to success.

**14-09-31** M/S Directors McCullagh/Pootlass that the Board of the Central Coast Regional District receives the letter from Aboriginal Tourism Association of BC, and agrees to provide input support to the Wave Point Consulting study, if requested.

**CARRIED**

- (e) West Chilcotin Tourism Association – request for funding and support letter to secure financing for an economic impact study to address the impacts on the Cariboo Chilcotin Coast

**14-09-32** M/S Directors McCullagh/Lande that the email from Petrus Rykes, director and vice president of the West Chilcotin Tourism Association, dated July 29, 2014, be received and that a letter be provided in support of an economic impact study of the Cariboo Chilcotin Coast tourism area resulting from the service adjustments made by BC Ferries in 2014.

**CARRIED**

- (f) Northern Development Initiative Trust – report on request to support application to the 2015 – 2016 Local Government Management Internship Program – applications close November 2014

The CCRD were successful in gaining a local government management intern from May 1, 2014 until April 30, 2015 and the \$35,000 grant toward the cost of hosting the intern.

Krista Ediger, local government intern, spoke to her time with the CCRD and expressed how she desires to continue in local government as a career, something she did not previously feel she would pursue after obtaining her degree in political science.

The CAO described the invaluable contribution Krista has made in the few months she has been working with the CCRD and that applying for another intern not only supports the development of future local government managers, but also supports the local government in small, rural, remote communities to build capacity in the delivery of its services.

- 14-09-33** M/S Directors Lande/McCullagh that the Board of the Central Coast Regional District requests the Chief Administrative Officer submit an application to the Northern Development Initiative Trust, for the 2015 – 2016 Local Government Management Internship program, in time to meet the November 2014 deadline

**CARRIED**

## **RECESS**

## **RECONVENE**

The regular meeting reconvened at 10:57 a.m.

### **Development Services**

- (h) Land Use Planning – September 4, 2014 report

The Land Use Planning report tracks the interest of the public regarding inquiries related to the regional district's Zoning and Official Community Plan (OCP) bylaws, maps and other information regarding land use planning.

- 14-09-34** M/S Directors McCullagh/Pootlass that the Land Use Planning Report dated September 4, 2014 be received.

**CARRIED**

### **Public Works**

Public Works Manager, Ken McIlwain, joined the meeting

- (i) Report dated September 4, 2014

The Public Works Department report highlights developments and issues surrounding the Thorsen Creek Waste and Recycling Centre, recreation facilities, the Bella Coola Airport, town site water and street lighting.

### **Solid Waste Management**

Starting August 1<sup>st</sup> a contract was awarded to Don Nygaard and Son Ltd. for the amount of \$7450.00 per month for the Thorsen Creek Waste and Recycling Centre. Don Nygaard and Son Ltd. have been doing a lot of work to bring the site back up to its previous state and there has been considerable public feedback about the improved condition of the landfill. The regional district is now collecting all of the tipping fees and there is a Point Of Sale system installed for ease of payment with credit and debit cards.

Significant Expenditures: Monty Mitchell was retained to undertake an Archaeological Overview Assessment at a cost of \$1242.27

### **Recreation Facilities**

Walker Island & Snootli Parks:

Renovation of the softball infield is complete and the installation of a new well and standpipe to assist with sprinkling the infield. Public feedback has been positive about the renovated condition of the field. Caroline Granander continues to supervise this repair work on a volunteer basis.

### **Centennial Pool**

The pool has had a very successful summer and continues to operate into September under restricted hours.

### **Nusatsum Park**

Encroaching sod was removed from around the playground area and sand was spread and leveled around the playground equipment. A new bear-proof garbage bin was also installed.

Significant Expenditures: Mid Valley Loading undertook all phases of the ball field renovation at a cost of \$6827.50 before taxes. Bella Coola Valley Backhoe completed the new well installation at a cost of \$2357.25 before taxes.

### **Bella Coola Townsite Water System and Fire Protection**

Fire Chief, Fred Sorensen, has identified a used fire truck for sale that would be well suited to replace the existing truck which needs to be retired from service. It is recommended that the board of directors endorse the purchase and issue approval for Chief Sorensen to negotiate the acquisition subject to budgetary constraint.

## **STRATEGIC INITIATIVES**

### **Denny Island/Shearwater Water System**

John Motherwell, P.Eng, was engaged to undertake an Engineering Design Brief to identify costs for the development of a water system to service the Shearwater area. Mr. Motherwell spent the first week of September on Denny Island completing field work related to identifying specific requirements of a potential water system. The CCRD Public Works Manager joined Mr. Motherwell for two days in September to review the existing

Shearwater Marina and Resort water system to help establish its potential viability as a source of water for a new water system. A draft report is expected sometime in November.

### **Townsite Waste Water**

A letter was received from Environmental Health Officer, Phil Muirhead, expressing concern over the current sewer disposal methods on the Bella Coola Townsite; specifically “a couple of large commercial operations in the Townsite which are currently having a challenge with the issue of onsite sewage disposal.” Mr. Muirhead recognizes the challenge of gaining public support for a costly waste water system but recommends that” the CCRD explore the opportunity to have some form of a community sewer system for the Townsite”.

The Nuxalk Nation has been providing regular updates on their waste water system project and will be moving into full design phase this fall.

The CAO left the meeting at 11:12 a.m.

**14-09-35** M/S Directors McCullagh/Lande that the Public Works Department Report dated September 4, 2014 be received.

**CARRIED**

**14-09-36** M/S Directors Pootlass/Lande that the Board of Directors approve Fire Chief Fred Sorensen to enter into negotiations and execute the purchase of a replacement fire truck for the Bella Coola Volunteer Fire Department, subject to budgetary constraints.

**CARRIED**

### **Leisure Services**

(j) Denny Island Recreation Commission meeting minutes from June 25, 2014

**14-09-37** M/S Directors McCullagh/Lande that the Denny Island Recreation Commission meeting minutes from June 25, 2014 be received.

**CARRIED**

(k) Denny Island Recreation Commission meeting minutes from July 7, 2014

**14-09-38** M/S Directors McCullagh/Pootlass that the Denny Island Recreation Commission meeting minutes from July 7, 2014 be received.

**CARRIED**

### **Protective Services**

(l) Emergency Management – Colin McMillan correspondence, request for CCRD to provide emergency response training to local residents.



It was noted the CCRD is only responsible for the coordination and critical decision making during a major response and only the emergency services that the CCRD directly funds would be considered under responsibilities for training.

- 14-09-39** M/S Directors McCullagh/Pootlass that the email from Colin McMillan, dated August 29, 2014 urging the CCRD to arrange emergency response training to local residents be received.

**CARRIED**

### **Transportation Services**

- (m) Bella Coola Airport – Denny Island Airport, September 4, 2014 report

The Transportation Services Report contains information regarding the Safety Management System, lease lots, signage, maintenance and operations at both the Denny Island and Bella Coola Airports.

- 14-09-40** M/S Directors Lande/McCullagh that the Transportation Services Report dated September 4, 2014 be received.

**CARRIED**

- 14-09-41** M/S Directors Pootlass/Lande that the tender for winter maintenance at the Bella Coola Airport, 2014-2015, be received and the contract awarded to Matthews Contracting.

**CARRIED**

Laurie Sissons, on behalf of Bella Coola Air, spoke to the early renewal of their leases for Lots 3, 4 and 8 at the Bella Coola Airport in order to facilitate a potential sale of their business. The current leases expire at the end of 2017.

- 14-09-42** M/S Directors Pootlass/Lande that the leases for Bella Coola Airport Lots 3, 4 and 8 be renewed effective January 1, 2015 for a period of twenty years.

**CARRIED**

### **(D) EXECUTIVE REPORTS**

- (a) Chair's Report - Chair Reg Moody-Humchitt provided a verbal report: The Chair reported speaking with Keith Henry, CEO of the Aboriginal Tourism Association of BC, specifically about the impacts of the changes to BC Ferries services. The association has commissioned a study to help build tourism on the north and mid-coast of B.C. and have hired Wave Point Consulting to conduct this study and support is needed for the success of this project.

### **Electoral Area Reports**

- i) **Area A** – Director McCullagh provided a verbal report Roads on Denny Island have been serviced twice by the Ministry of Transportation's



contractor but the sides of the roads haven't been cleared for two years and this will be brought to the attention of the contractor by Director McCullagh.

Shearwater Marine did a repair for a breach in the water line near the community center and sent a bill for the service. The water comes from the dam (not approved by Vancouver Coastal Health) and according to Shearwater Marine it is basically an abandoned system. Director McCullagh was shocked and concerned that a large part of the population on Denny Island could be without water should anything further happen to the lines.

The Community Centre has been used for some special occasions such as weddings and birthday parties.

**ii) Area B** - see Chair's Report

**iii) Area C** – Director Lande provided a brief verbal report

Director Lande recently attended a Northern Development Initiative Trust meeting by conference call. Although there were no new proposals on the limited agenda, some of the programs were reviewed. Small Town Love is a web-based initiative in which a lot of communities are participating for the purposes of marketing their areas. He found the concept intriguing and something the regional district could consider participating in.

**iv) Area D** – Alternate Director Archie Pootlass provided a verbal report

The Nuxalk Nation waste water project anticipates the design upgrade to be completed in a couple of weeks. He stated the invitation is still open to the townsites to participate.

There were some major improvements made to the water system this year with the replacement of two aging pumps. Work needs to start soon on the water agreement between the Nuxalk Nation and the CCRD.

The Hagensborg Fire Department responded to the recent fire at Acwsalcta school. Hats off to the Mutual Aid Agreement between all valley fire departments that was championed by the CCRD. This agreement is a positive initiative and the Nuxalk council recognizes the CCRD as the organization being responsible for that.

**v) Area E**- no report

## **PART IV– GENERAL BUSINESS**

### **(F) GENERAL CORRESPONDENCE**

- (a) The Coast Sustainability Trust II (CST II) – 2014 Second Quarter Report, letter dated June 15, 2014
- (b) Ministry of Community, Sport and Cultural Development, letter dated 26 June 2014 regarding medical marijuana production in British Columbia
- (c) Nathan Cullen (MP Skeena – Bulkey Valley), copy of letter to Hon. Lisa Raitt (Minister of Transport) dated 10 July 2014 regarding the cancellation of the Discovery Coast ferry between Bella Coola and Port Hardy and the negative impacts on the communities

- (d) Green Communities Committee – acknowledgment for achieving Level 1 of the Climate Action Recognition Program
- (e) Ombudsperson 2013-2014 Annual Report (not attached – available at the CCRD front desk)

Director McCullagh will contact the Coast Sustainability Trust and determine available allocations.

**14-09-43** M/S Directors McCullagh/Pootlass that item F(a), the Coast Sustainability Trust II (CST II) – 2014 Second Quarter Report, letter dated June 15, 2014, be received.

**CARRIED**

**14-09-44** M/S Directors McCullagh/Lande that item (F)(b), Ministry of Community, Sport and Cultural Development, letter dated 26 June 2014 regarding medical marihuana production in British Columbia, be received.

**CARRIED**

**14-09-45** M/S Directors Lande/Pootlass that item (F)(c), Nathan Cullen (MP Skeena – Bulkey Valley), copy of letter to Hon. Lisa Raitt (Minister of Transport) dated 10 July 2014 regarding the cancellation of the Discovery Coast ferry between Bella Coola and Port Hardy and the negative impacts on the communities, be received.

**CARRIED**

**14-09-46** M/S Directors McCullagh/Pootlass that item (F)(d), Green Communities Committee – acknowledgment for achieving Level 1 of the Climate Action Recognition Program, be received.

**CARRIED**

**14-09-47** M/S Directors Lande/Pootlass that item (F)(e), Ombudsperson 2013-2014 Annual Report, be received.

**CARRIED**

## **(G) ADJOURNMENT**

There being no further business the meeting was adjourned at 11:47 a.m.

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Chair

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Corporate Officer