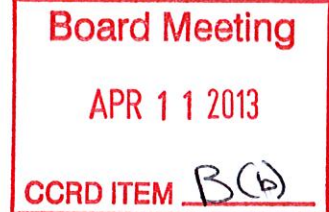




CENTRAL COAST REGIONAL DISTRICT

TO: Board of Directors
FROM: Donna Mikkelson, Acting CAO
SUBJECT: BUSINESS ARISING FROM THE MINUTES
(OUTSTANDING ITEMS) – April 11, 2013



RECOMMENDATION:

THAT the Outstanding Items Report dated April 11, 2013 be received.

Board Meeting – February 14, 2013

At the March 14th board meeting, the following matters were identified as unfinished business from the February board meeting;

1. Page 3 – Nusatsum Property Owners Society - Chair Moody requested follow up from Administrative staff regarding correspondence from the Nusatsum Property Owners Society and this was deferred until the return of the Interim CAO in March.

Action: Interim CAO Isabell Hadford followed up on this matter by responding to Executive Director Marvin Schmunk in a letter dated March 20th which was copied to Gordon Gibbs and David Flegel (MFLNRO). She also wrote to the Dike and Dam Safety Officer in support for the Nusatsum River Groyne (Spur) Repair, and copies were sent to Hon. Mary Polak, Minister of Transportation and Infrastructure, the Minister of Forests, Lands and Natural Resource Operations, Gary Coons, MLA, and others.

2. Page 5 – Denny Island Water Project – The February minutes note that this project was proceeding and that the pumping exercise for flow volumes was recently completed and that the results should be available by the next board meeting. At the March board meeting, no results were presented.

Action: Staff has attempted to contact Craid Widsten of Shearwater Marine, who has been away on vacation. Messages were left for him to call again on April 03, 2013. He is apparently not currently on Denny Island and attempts have been made to contact him at his office in Richmond.

3. Page 6 – Resolution to AVICC re: Bullying - At the February meeting, the board resolved to put a resolution forth to the Association of Vancouver Island and Coastal Communities annual convention regarding a zero tolerance for bullying in local government settings. This had not been completed by the March board meeting.

Action: As noted in the April Administration Report, this was completed and forwarded for consideration to the AVICC prior to the end of March.

4. Page 14 – Community Works Fund – Discovery Coast Music Festival – The application for funding to upgrade the festival stage was deferred to the March meeting of the board to allow staff the opportunity to determine project eligibility. Further, staff was requested to bring forward a proposed policy on allocating funding from the Community Works Fund at the earliest opportunity in order to provide a measured approach for the best use of the funds available.

Action: These two items were not presented at the March board meeting. Please see the April board meeting agenda.

Board Meeting – March 14, 2013

1. Page 2 – Business Arising from the Minutes – The March minutes note that “due to limited staff resources, a number of items had not been completed from the February 14th minutes. Staff has tracked these items and will ensure completion as time permits and report to the Board on outstanding items”.

Action: Please consider this the required reporting to the board.

2. Page 2 – Situational Analysis regarding Thorsen Creek Waste & Recycling Centre – Resolution # 13-03-04 directs staff to prepare a situational analysis regarding the TCWRC to be presented to the April board meeting.

Action: See separate agenda item on the April agenda..

Respectfully Submitted,



Donna Mikkelson, CFO/Acting CAO