

CENTRAL COAST REGIONAL DISTRICT
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health
and Cross Cultural Reconciliation”*

REGULAR BOARD MEETING MINUTES – June 18, 2009

In attendance:	Electoral Area B	Director Rhoda Bolton (by Telephone)
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Director Christine Hyde
	Administrator	Joy MacKay

PART I - INTRODUCTION

1. Call to Order – 8:30 am

Chair Lande called the meeting to order at 8:36 am.

2. Adoption of Agenda

09-06-01 M/S Directors O’Neill/Hyde that the Agenda be adopted as amended.
CARRIED

(IC) IN CAMERA MATTERS

09-06-02 M/S Directors O’Neill/Hyde that the meeting move in camera for
consideration of labour, land and/or legal matters.
CARRIED

RECONVENE

The meeting reconvened at 9:30 am.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

(a) Economic Development Report – June, 2009

Economic Development Officer David Anderson joined the meeting and presented his monthly Economic Development Report. This month’s report highlights efforts to access core funding for the CCRD Economic Development Program, progress on the Bella

Coola Harbour Authority's application for funding to the Community Adjustment Fund Phase 2, and progress on the Central Coast Enterprise and Tourism Centre.

09-06-03 M/S Directors O'Neill/Hyde:

Whereas the Central Coast Regional District (CCRD) deems the Bella Coola Harbour critical community infrastructure; and

Whereas Bella Coola Harbour Authority's proposed Bella Coola Harbour Enhancement Project is perfectly correlated and aligned with the CCRD's Economic Development Strategy and Tourism Development Plan;

Therefore Be It Resolved the CCRD herewith fully supports the Bella Coola Harbour Authority's submission to the Community Adjustment Fund and encourages Northern Development Initiative Trust/Western Economic Diversification to give their funding proposal serious consideration.

CARRIED

Directors were queried as to whether they wished to hold the July regular board meeting in Bella Bella, as previously agreed, or reschedule the Bella Bella meeting for September, in order to include a tour of the new Central Coast Business Enterprise Centre. Directors agreed that it would be preferable to postpone the Outer Coast meeting until September 2009, and asked that staff make the necessary arrangements.

09-06-04 M/S Directors Hyde/Bolton that the September 10, 2009 regular board meeting be held in Bella Bella.

CARRIED

09-06-05 M/S Directors O'Neill/Hyde that the Economic Report dated June 18, 2009 be received.

CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) Agricultural Advisory Committee – Re: Proposed Subdivision and Non-Farm Use Within the ALR – D. Girard

Directors received a Staff Report and Recommendation from the CCRD Agricultural Advisory Committee, in relation to an application for subdivision of \pm 1 acre from a larger 56.75 acre parcel for donation to the Regional District for purposes of adding to the Walker Island Park ball field. The property in question is geographically separated from the larger parcel by Walker Island Road and the local softball association and CCRD Recreation Commission have hoped to acquire the property for some time, in order that the playing field may be expanded.

09-06-06 M/S Directors O’Neill/Hyde that the Staff Report and Report from the Agricultural Advisory Committee relative to the application by D. Girard for subdivision and non-farm use within the ALR for property located at 1343 Walker Park Road and being more particularly described as Part East ½ of South East ¼, Section 4, Township 2, Range 3, Coast Range 3 Land District, Except Plan 31451, 44560, VIP61085 and 2369RW, be forwarded for consideration by the Agricultural Land Commission.

CARRIED

(b) Emergency Planning – EPC Monthly Report – May 2009

Directors reviewed the monthly Emergency Planning Report submitted by CCRD Emergency Coordinator Stephen Waugh. This month’s report highlights continuing progress on local Swine Flu Pandemic planning, recent Bella Coola River bank erosion and progress on the CCRD Integrated Emergency Planning Project.

(c) Parks and Recreation – Bella Coola Parks & Recreation Commission - April 2009 Meeting Minutes

Minutes were received from the April 2009 Bella Coola Parks and Recreation Commission meeting.

(d) Parks and Recreation – Bella Coola Parks & Recreation Commission – Summer Maintenance Contract

Directors reviewed a Tender for the Bella Coola Parks Summer Maintenance Contract.

09-06-07 M/S Directors O’Neill/Hyde that the 2009 CCRD Parks Summer Maintenance Contract be awarded to Matthews Contracting in the amount of \$3,200.00.

CARRIED

(e) Success By 6 – May 2009 Monthly Report

Directors reviewed the monthly Success By 6 Report from Coordinator Susan Grigor.

(f) Airport – Bella Coola Airport Commission – 2010 Airport Security

Director Hyde inquired whether any “creative” solutions to the issue of Airport Security requirements associated with the 2010 Winter Olympics were being considered. She wonders whether individuals with training as RCMP guards might serve as security officers on a temporary basis.

Directors hope to meet with MLA Gary Coons during his upcoming visit to the Bella Coola Valley to discuss the issue of 2010 Airport Security.

(g) Solid Waste Management – Volunteer Solid Waste Management Coordinator

Directors discussed the loss that will be felt by the departure of volunteer Joan Sawicki from her role as CCRD Solid Waste Management Coordinator. Director O’Neill will contact Ms. Sawicki to enquire whether she would be willing to continue to serve for a further three months, until more progress is made in updating the Bella Coola Valley Solid Waste Management Plan. Directors also wished to publicly express their gratitude for the large amount of work Ms. Sawicki has undertaken to date.

09-06-08 M/S Directors O’Neill/Hyde that Local Governance Items **B(b)-(c)** and **B(e)-(g)** be received.

CARRIED

PART III– PUBLIC CONSULTATION

There were no delegations.

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) May 14, 2009 Regular Meeting Minutes

09-06-09 M/S Directors O’Neill/Bolton that the minutes from the May 14, 2009 regular meeting be approved as presented.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) Discovery Coast Music Festival – Request for Letter of Support

A request for a letter of support was received from the Executive/Artistic Director of the Discovery Coast Music Festival. Festival organizers hope to provide a program wherein performing artists would come to town early to do some community outreach prior to next year’s festival.

09-06-10 M/S Directors O’Neill/Hyde that the CCRD provide a general letter in support of Discovery Coast Music Festival Organizers’ efforts to secure funding to support program expansion in 2010.

CARRIED

(b) Proposed Hydro Electric Projects – Letter of Concern/Inquiry – Leslie Harestad

An email expressing concern about the number of hydro electric projects that are presently proposed within the regional district was received from a citizen. Directors were advised that staff had responded to Ms. Harestad's inquiry and had informed her of the CCRD's response to recent hydro electric project proposals.

(c) BC Hydro – Letter of Response re: CCRD BC Hydro Rates

A letter was received from Community Relations Coordinator, Bob Gammer, in response to the CCRD's inquiry regarding BC Hydro rates in the region.

09-06-11 M/S Directors O'Neill/Hyde that the Central Coast Regional District send a letter of inquiry to the BC Utilities Commission regarding the BC Hydro rate structure within the Bella Coola Valley, relative to that within the entire Regional District.

CARRIED

(d) Union of BC Municipalities – New Release re: Appointment of Minister of Community and Rural Development

A press release was received announcing the appointment of Minister of Community and Rural Development, Hon. Bill Bennett.

(e) Union of BC Municipalities - Regional District Task Force Review/Focus Group

(f) Union of BC Municipalities – 2009 UBCM Convention/Resolutions

(g) Union of BC Municipalities – UBCM Executive Meeting Highlights – May 14-15, 2009

Information was received from the Union of BC Municipalities.

09-06-12 M/S Directors O'Neill/Hyde that General Correspondence items **D(b)** and **(d)-(g)** be received.

CARRIED

(E) GENERAL REPORTS

(a) Chair's Report

Chair Lande reported verbally on activities over the past month, including activities of the UBCM Working Group on Oil and Gas, the Regional Transportation Advisory Committee, and the Coastal Communities Network.

(b) VIRL Report – Director Emery

No Report was available from Vancouver Island Regional Library as Director Emery was not in attendance at the meeting.

(c) Administration Report – June 2009

(d) Action Tracking

The Administrator reported verbally on activities over the past month, including attendance at the recent Local Government Management Association Annual Convention in Nanaimo.

An Action Tracking spreadsheet was presented for directors' review in an effort to provide easier tracking of progress on tasks on a regular basis.

09-06-13 M/S Directors O'Neill/Hyde that the Chair's and Administrator's Reports be received.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – May 2009

09-06-14 M/S Directors O'Neill/Hyde that the payments of expenditures and commitments in the amount of EIGHTY-FOUR THOUSAND, THREE HUNDRED NINETY DOLLARS AND FORTY-FOUR CENTS (\$84,390.44) as represented by cheques #13377 to #13447 for the month of MAY and issued pursuant to the Central Coast Regional District policies and budgets for the year 2009, be approved and ratified.

CARRIED

(b) Filing Under the Financial Information Act – SOFI 2008

Directors reviewed the annual Statement of Financial Information for 2008.

09-06-15 M/S Directors Hyde/O'Neill that the Statement of Financial Information prepared by the Chief Financial Officer pursuant to the Financial Information Act for the year ended December 31, 2008 be approved and submitted to the Ministry of Community and Rural Development

CARRIED

(c) PMT Chartered Accountants – Management Letter

Directors reviewed a letter received from CCRD auditors, PMT, which expressed an opinion on the financial statement of the Regional District for the year ended December

31, 2008. The CFO and Administrator updated directors on recommendations that have been implemented since the Auditors visit in February.

(G) REFERRALS FROM OTHER AGENCIES

- (a) ILMB Land File No. 1413311 – Application by Randy Brook et al for a License of Occupation in the vicinity of the Nooseseck River (Green Bay) Estuary for purposes of Cabin Rentals/Wilderness Retreat.**
- (b) Bella Coola Community Forest – Response to Referral File No. 1413311**

Directors reviewed an application by Randy Brook and associates for a License of Occupation in the vicinity of the Nooseseck River (Green Bay) Estuary for purposes of Cabin Rentals/Wilderness Retreat, as well as correspondence on the subject from Bella Coola Community Forest Ltd., which has land tenure in the area.

09-06-16 M/S Directors O’Neill/Hyde that the application by Randy Brook et al for a License of Occupation in the vicinity of the Nooseseck River (Green Bay) Estuary for purposes of Cabin Rentals/Wilderness Retreat (ILMB Land File No. 1413311) be supported subject to the proponent’s explicit acknowledgement of BCCFL’s tenure and access and operating needs in the area.

CARRIED

- (c) ILMB Land File No. 1413337 – Application by Clifford John Sharkey for a License of Occupation in the vicinity of Bishop Lake for purposes of a sand and gravel quarry**

Directors reviewed an application by Clifford John Sharkey for a License of Occupation in the vicinity of Bishop Lake for purposes of a sand and gravel quarry.

Directors asked that staff request an extension from ILMB as they would like to hear from the director from Electoral Area A and/or residents from Denny Island prior to responding.

(H) BYLAWS AND POLICIES

There were no bylaws or policies for consideration.

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area D – Consultation regarding Provincial Meat Inspection Regulation

Director O’Neill briefed directors on a recent meeting regarding the provincial Meat Inspection Regulation. The Province has committed to consultation with stakeholders in rural/remote communities who may be disproportionately adversely affected by enforcement of the Regulation. The meeting was attended by a number of local stakeholders. Written material is available for further information.

RECESS

A recess was called for lunch at 11:45 am.

RECONVENE

The meeting reconvened at 1:05 pm.

(F) FINANCIAL REPORTS continued

(d) 2009 Financial Plan Update

Chief Financial Officer Donna Mikkelson joined the meeting and presented an update on the 2009 Financial Plan. CFO Mikkelson advised that there was nothing unexpected to report and that expenditures were on target.

Directors inquired as to whether the budget could accommodate attendance by one person at a UBCM-hosted Regional District Task Force Focus Group in late July; however it was agreed that this meeting did not appear to warrant a budget amendment.

CFO Mikkelson noted that directors had been reimbursed for expenses incurred in attending the recent strategic planning workshop and that this expenditure was inconsistent with prevailing board policy to reimburse directors for expenses associated with travel outside the Regional District.

09-06-17 M/S Directors Hyde/O’Neill that the reimbursement of directors’ expenses for travel to the recent CCRD strategic planning workshop be approved in the amount of ONE HUNDRED FORTY-EIGHT DOLLARS AND FIFTY CENTS (\$148.50).

CARRIED

09-06-18 M/S Directors Hyde/Bolton that the reports on financial matters be received.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR continued

Area D – Lobelco Community Club Application to Coast Sustainability Trust

Director O’Neill left the meeting, citing a conflict of interest.

Directors considered a request by the Lobelco Community Club to proceed with a Stage 2 application to the Coast Sustainability Trust (CST) for \$20,000.00 for improvements to the Lobelco Exhibition Building. Directors discussed the funding currently remaining in the CCRD’s CST allocation and agreed they did not wish to allocate all remaining funding to the CCRD Economic Development Program core funding. It is anticipated that additional funding will be made available from CST in the near future.

09-06-19 M/S Directors Hyde/Bolton that submission of a Stage 2 application to the Coast Sustainability Trust for \$20,000.00 by Lobelco Community Club for improvements to the Lobelco Exhibition Building be approved.

CARRIED

(J) MATTERS BROUGHT OUT OF CAMERA

Community Charter Sec. 110 – Disqualification from Office

Directors considered information received from the Ministry of Community and Rural Development-Advisory Services, regarding Electoral Area A Director Steve Emery’s absence from four consecutive regularly scheduled board meetings.

Section 110(1)(b) of the Community Charter applies to regional districts and states:

110 (1) *A person elected or appointed to office on a council is disqualified from holding that office if any of the following applies:*

...

(b) the person is absent from council meetings for a period of 60 consecutive days or 4 consecutive regularly scheduled council meetings, whichever is the longer time period, unless the absence is because of illness or injury or is with the leave of the council;

Section 111(1) states:

111 (1) *If it appears that a person is disqualified under section 110 and is continuing to act in office,*

(a) 10 or more electors of the municipality, or

(b) the municipality,

may apply to the Supreme Court for an order under this section.

While directors are disappointed that Director Emery has refused to attend meetings via teleconference, they will defer to the wishes of the Area A electors.

09-06-20 M/S Directors Hyde/Bolton that information provided by the Ministry of Community and Rural Development regarding disqualification from office for meeting absences be received.

CARRIED

(K) ADJOURNMENT

There being no further business, the meeting was adjourned at 1:50 pm.

Chair

Administrator