

CENTRAL COAST REGIONAL DISTRICT
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health
and Cross Cultural Reconciliation”*

REGULAR BOARD MEETING MINUTES – April 17, 2008

In attendance:	Electoral Area A	Director Steve Emery
	Electoral Area B	Director Rhoda Bolton
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Director Christine Hyde
	Administrator	Joy MacKay
	EDO	David Anderson (Portion)
	EPC	Stephen Waugh (Portion)

PART I - INTRODUCTION

1. Call to Order

Chair Lande called the meeting to order at 8:50 am.

2. Adoption of Agenda

08-04-01 M/S Directors O’Neill/Bolton that the Agenda be adopted as amended.
CARRIED

(IC) IN CAMERA MATTERS

08-04-02 M/S Directors O’Neill/Bolton that the meeting move in camera for
consideration of labour, land and legal matters.
CARRIED

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

Economic Development Officer David Anderson and Economic Development
Consultant Paul Grace-Campbell joined the meeting at 9:45 am.

(a) Economic Development Officer - Monthly Report – April 17, 2008

EDO Anderson presented his monthly report on the Economic Development
Operating Plan. Highlights of this month’s report include an Appreciative

Inquiry/Strategic Planning workshop to be offered April 26, 2008, progress on the CCRD website and the announcement that Buffy St. Marie will be headlining this year's Discovery Coast Music Festival.

Due to time constraints and staff medical leave, the CCRD first and second quarter reports on the Economic Development Operating Plan will be combined and released at the end of the second quarter.

(b) Appreciative Inquiry/Strategic Planning – Proposal to Williams Lake and District Credit Union

A funding proposal to Williams Lake and District Credit Union Community Investment fund was presented for directors' consideration. If successful, the funding would assist with expenses associated with the upcoming Appreciative Inquiry/Strategic Planning workshop.

08-04-03 M/S Directors O'Neill/Hyde that the proposal for funding to Williams Lake and District Credit Union Community Investment Fund in the amount of \$1,500 be approved. CARRIED

(c) Foreign Affairs and International Trade Canada – Community Investment Support Program Agreement

Directors considered an Agreement between Foreign Affairs & International Trade Canada (FAIT) and the CCRD. Funding under FAIT's Community Investment and Support Program (CISP) will support development of the CCRD's new web portal.

08-04-04 M/S Directors O'Neill/Bolton that the funding Agreement between the CCRD and Foreign Affairs & International Trade Canada for development of a CCRD web portal be approved. CARRIED

David Anderson and Paul Grace-Campbell left the meeting.

08-04-05 M/S Directors O'Neill/Emery that the Economic Development Officer's report dated April 17, 2008 be received. CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) Central Coast Land Resource Use Management Plan – Plan Implementation and Monitoring Committee

A letter was received from Hans Granander, CCRD representative to the Central Coast Land Resource Use Management Plan - Plan Implementation and Monitoring Committee (PIMC), offering his resignation from PIMC, citing a potential conflict of interest.

08-04-06 M/S Directors O’Neill/Hyde that the CCRD accept the resignation of Hans Granander from the Plan Implementation and Monitoring Committee and that a letter of appreciation be sent to Hans for his service to the CCRD.

CARRIED

(b) Central Coast Land Resource Use Management Plan – Plan Implementation and Monitoring Committee – Meeting Agenda and Information

Information and meeting agenda were received from the Central Coast Land Resource Use Management Plan – Plan Implementation and Monitoring Committee (PIMC). The PIMC meeting conflicts with the CCRD April board of directors meeting and so the CCRD will not be represented at the April meeting. Directors discussed the importance of CCRD representation at the PIMC table and agreed that on an interim basis CCRD Administrator Joy MacKay and Directors O’Neill and Hyde will attempt to stay abreast of PIMC matters.

08-04-07 M/S Directors O’Neill/Hyde that the CCRD Administrator be appointed to the Central Coast Land Resource Use Management Plan – Plan Implementation and Monitoring Committee (PIMC) and that Directors O’Neill and Hyde will assist in CCRD representation on PIMC.

CARRIED

The following items were brought forward:

(f) Ocean Falls Improvement District – Letter from Ministry of Agriculture and Lands re: Asbestos Abatement Project

A letter was received from the Ministry of Agriculture and Lands regarding the status of the Ocean Falls Asbestos Abatement Project. A community meeting was to be held March 18, 2008 to provide a forum for questions from the community.

(g) Denny Island Airport Commission – April 8, 2008 Meeting Minutes

Minutes from the April 8, 2008 Denny Island Airport Commission Meeting were received.

(h) Hagensborg Waterworks District

Correspondence was received from the Hagensborg Waterworks District in response to the CCRD's request for an estimate of costs associated with bringing water from the Hagensborg Water District line to the Thorsen Creek Waste and Recycling Centre.

08-04-08 M/S Directors O'Neill/Hyde that items **B(f)-(h)** be received,

CARRIED

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) March 14, 2007

08-04-09 M/S Directors O'Neill/Hyde that the Minutes of the regular meeting held March 14, 2008 be adopted as presented.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) Bella Coola Valley Learning Society – Letter of Support

A letter of support for the Bella Coola Valley Learning Society from the Administrator was presented for Directors' information.

(b) Bella Coola Valley Museum Society – Request for Letter of Support

A letter was received from the Bella Coola Valley Museum Society (BCVMS) requesting a letter of support from the board of directors for BCVMS's application for funding through a BC Lottery Corporation Direct Access Grant.

08-04-10 M/S Directors Hyde/O'Neill that a letter of support be written for the Bella Coola Valley Museum Society (BCVMS) to assist with that organization's efforts to obtain funding through the BC Lottery Corporation Direct Access Grant Program.

CARRIED

(c) Coast Sustainability Trust – 2007 Annual Report

The 2007 Annual Report of the Coast Sustainability Trust was received.

- (d) Northern Development Initiative Trust – re: Central Coast Enterprise and Tourism Centre**
- (e) Northern Development Initiative Trust – Northern Trust News – March 2008**
- (f) Northern Development Initiative Trust – Northern Trust News – March 2008(2)**
- (g) Northern Development Initiative Trust – Correspondence from Janine North re: Input on Gateway Infrastructure Investments**

Several information items were received from the Northern Development Initiative Trust (NDI). Of particular interest is the approval by NDI of funding to assist with development of the Central Coast Enterprise and Tourism Centre. Many residents of Denny Island, along with the CCRD Economic Development Officer have worked tirelessly in an effort to secure funding to build this facility which is now close to becoming a reality.

- (h) Union of BC Municipalities – In the House – March 6, 2008**
- (i) Union of BC Municipalities – First Nations Summit**
- (j) Union of BC Municipalities – Member Notice – Species at Risk**
- (k) Union of BC Municipalities – Member Notice – UBCM Resolutions**
- (l) Union of BC Municipalities – Member Notice – RCMP Contract Discussions**
- (m) Local Government Program Services – Extension of Gas Tax Agreement**

A number of information items were received from the Union of BC Municipalities. Of particular interest is correspondence confirming the continuation of the Gas Tax Agreement which provides funding for the CCRD's Community Works Fund.

(n) Federation of Canadian Municipalities – GMF Funding Opportunity for Municipal Buildings

Information was received from the Federation of Canadian Municipalities (FCM) regarding the FCM Green Municipal Fund.

(o) Ministry of Agriculture and Lands – Coast Land Use Decision Implementation Newsletter

The March issue of the Ministry of Agriculture and Lands Coast Land Use Decision Implementation Newsletter was received from MAL. An article on the Bella Coola Community Forest was included in the Newsletter.

(p) Ministry of Environment – Central Coast Conservancy Management Planning

Correspondence was received from the Ministry of Environment, Environmental Stewardship Division regarding management planning for 9 protected areas (conservancies) on the Central Coast.

08-04-11 M/S Directors O’Neill/Hyde that a letter be sent from the CCRD to the Ministry of Environment, Environmental Stewardship Division, confirming the regional district’s desire to be involved in the conservancy planning process.

CARRIED

**(q) Ian McAllister – Letter re: Nascall River Hydroelectric Project
(z) Ross Wilson – Letter re: Nascall River Hydroelectric Project**

Correspondence was received from two individuals regarding the proposed Nascall River Hydroelectric Project. Directors noted that there appears to be misunderstanding of the CCRD’s goals in requesting involvement in the Environmental Assessment of the proposed Nascall Project as both letters appear to mis-characterize the CCRD’s position on the proposed Project as well as the CCRD’s historical role in the Central Coast LRMP process.

**(r) Municipal Finance Authority – News Release
(s) Municipal Insurance Association – Memo re: Alternate Local Government Liability Insurance Providers
(t) Municipal Insurance Association – Board Meeting Highlights – March 2008**

Information items were received from the Municipal Finance Authority and Municipal Insurance Association.

(u) Regional District North Okanagan – Summary Report on Impact of Meat Inspection Regulation on Slaughter Capacity in the RDNO

A copy of a report prepared by the Regional District North Okanagan (RDNO) on the impact of the new Slaughterhouse Inspection Regulation for the RDNO was received. Directors discussed the potential impact of the Regulation on the CCRD, including the potential impact on the Bella Coola Valley in terms of residents’ ability to remain self-sufficient in the event that a disaster were to limit access in and out of the Valley.

**(v) Public Works Association of British Columbia – National Public Works Week
(w) Town of Petawawa – Support for Canadian Troops**

- (x) District of Coldstream – BC Provincial Budget 2008**
- (y) Regional District Okanagan-Similkameen – Regional & Municipal Fiscal Imbalance**

Correspondence was received regarding various issues for which organizations and local governments seek support. The Administer advised that research was currently underway regarding the need for a CCRD policy to address requests for proclamations.

- (aa) Fraser Koroluk, Central Coast Communities EBM Working Group - Letter of Resignation**

A letter of resignation from the Central Coast Communities Ecosystem-based Management (EBM) Working Group was received from Fraser Koroluk, citing the considerable time commitments required of volunteers serving on the EBM Working Group.

08-04-12 M/S Directors O'Neill/Emery that the CCRD accept the resignation of Fraser Koroluk from the EBM Working Group and that a letter of appreciation be sent to Fraser for his service to the CCRD and to the PIMC
CARRIED

- (bb) Forestry Roundtable Secretariat – Invitation to attend Working Roundtable on Forestry**

An invitation was received from the Forestry Roundtable Secretariat for Chair Lande to attend a community meeting of the Working Roundtable on Forestry to be held April 18, 2008 in Port McNeill.

08-04-13 M/S Directors O'Neill/Emery that items **D(a), (c) – (o), (q) – (z)** and **(bb)** be received.
CARRIED

(B) LOCAL GOVERNANCE MATTERS Cont.

Emergency Program Coordinator Stephen Waugh joined the meeting.

- (c) Emergency Planning – Emergency Preparedness Week 2008**

An information notice regarding Emergency Preparedness Week 2008 was received.

- (d) Emergency Planning – EPC Monthly Report – April 17, 2008**

EPC Waugh presented his Emergency Planning Report covering the months of February and March 2008. The Report includes information on potential emergency

events, training activities, Search and Rescue initiatives and updated information on Emergency Management BC (EMBC) flood mitigation activities. Chair Lande offered his appreciation on behalf of the board of directors for EPC Waugh's efforts, sometimes under very challenging circumstances, related to the recent EMBC work.

Director O'Neill updated directors on private work that was recently undertaken in the North Grant Rd. area. The work is now complete and is expected to provide protection from flooding to a number of residences in the North Grant Rd. area.

08-04-14 M/S Directors O'Neill/Hyde that a letter be sent to Ministry of Transportation Regional Manager Todd Hubner offering the CCRD's appreciation for the assistance and professionalism provided by MoT staff in assuming a key role in the completion of essential flood mitigation work undertaken in the Bella Coola Valley.

CARRIED

08-04-15 M/S Directors O'Neill/Hyde that a letter be sent to the Minister and Deputy Minister of Public Safety and Solicitor General offering the CCRD's appreciation for the assistance and professionalism provided by Emergency Management BC staff with regard to the financing and timeline extensions afforded the recent flood mitigation work undertaken in the Bella Coola Valley.

CARRIED

A member of the gallery offered information that the recently formed citizens group known as the Saloompt River Residents' Group wishes to work with the CCRD in its efforts to provide flood mitigation work in the Saloompt area.

(e) Ferry Advisory Committee – Report from CCRD Representatives – April 11, 2008

Stephen Waugh, CCRD representative to the BC Ferry Services Inc. North/Central Coast Ferry Advisory Committee, updated directors as to events at the recent Ferry Advisory Committee meeting in Richmond.

Of paramount importance to the CCRD is the issue of securing a replacement vessel for Route 40. Negotiations between BC Ferries Inc. and the Ministry of Transportation are reported to be progressing at a glacial pace.

Additionally, concern was expressed regarding the failure to include Bella Coola, Ocean Falls and Klemtu in BC Ferries' Terminal Master Plan.

08-04-16 M/S Directors Hyde/Emery that the report from Stephen Waugh on the North/Central Coast Ferry Advisory Committee meeting be received.

CARRIED

(E) GENERAL REPORTS

(a) Chair's Report

- Coastal Community Network

An invoice for annual membership in the Coastal Community Network (CCN) was received. Chair Lande suggested that the decision whether to continue membership in CCN be delayed until the May board meeting, at which time it is hoped that more information will be available as to the current activities of CCN.

- Association of Vancouver Island and Coastal Communities Convention

Chair Lande and Director Emery updated directors as to events at the recent Association of Vancouver Island and Coastal Communities Convention. Three resolutions submitted by the CCRD were approved at the Convention, relating to marine planning, environmental product stewardship and BC Ferries Route 40.

08-04-17 M/S Directors O'Neill/Emery that the following late resolution submitted to the Association of Vancouver Island and Coastal Communities be approved:

WHEREAS the North Coast Ferry Advisory Committee passed a motion at their regular meeting on April 3, 2008, recognizing the critical importance of BC Ferries obtaining an additional 'Blue Water' capable vessel as an essential component of their business continuity plan; and
WHEREAS a replacement vessel for the Queen of Chilliwack that currently provides BC Ferries Route 40 'Discovery Coast' service is required by new Transport Canada regulations effective in 2012, and current industry timelines for the construction or procurement of an appropriate vessel for Route 40 dictate that an immediate purchase order is required to meet the 2012 deadline; and

WHEREAS it is recognized that the social and economic benefits derived from BC Ferries Route 40 extend beyond the Central Coast region to include all tourism providers in British Columbia,

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities lobby all applicable BC Government Ministries to immediately provide BC Ferries with the resources necessary to procure an appropriate replacement vessel in order to ensure the continued provision of Route 40 Ferry Service to the Central Coast Region.

CARRIED

- Municipal Finance Authority

Chair Lande and the Administrator updated directors on the recent Municipal Finance Authority Annual General Meeting. Further information is provided in the Administrator's written report.

(b) Vancouver Island Regional Library

Director Emery briefly updated directors on the activities of the Vancouver Island Regional Library Board.

(c) Administration Report – April 17, 2008

The April Administration Report contains information and updates on a number of administrative matters including invasive plant research funding, Local Government Management Association matters, the AVICC AGM, discussions with the Municipal Insurance Association Risk Manager and solid waste management.

08-04-18 M/S Directors O'Neill/Bolton that a donation to the Sir Alexander Mackenzie Secondary School 2008 graduating class in the amount of \$250 be approved in recognition of the efforts of the students to pick up scatter along Thorsen Creek Road.

CARRIED
TWO OPPOSED

08-04-19 M/S Directors O'Neill/Hyde that the purchase by way of direct award from the Ministry of Forests and Range to the CCRD for decked timber located near the Thorsen Creek Landfill be approved.

CARRIED

08-04-20 M/S Directors O'Neill/Hyde that the reports from Chair Lande, Director Emery and the Administrator be received.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – February 2008 – Revised

08-04-21 M/S Directors O'Neill/Hyde that the payments of expenditures and commitments in the amount of ONE HUNDRED FORTY THOUSAND EIGHT HUNDRED SIXTY-ONE DOLLARS AND FORTY CENTS (\$140,861.40) as represented by cheques #12281 to #12352 for the month of FEBRUARY and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2008 be approved and ratified.

CARRIED

(b) Accounts Payable Report – March 2008

08-04-22 M/S Directors O’Neill/Hyde that the payments of expenditures and commitments in the amount of THREE HUNDRED NINETEEN THOUSAND FOUR HUNDRED NINE DOLLARS AND TWENTY-TWO CENTS (\$319,409.22) as represented by cheques #12353 to #12445 for the month of MARCH and issued pursuant to the Central Coast Regional District’s policies and budgets for the year 2008 be approved and ratified.

(c) Five Year Financial Plan Update, 2008

The CCRD Five Year Financial Plan Update, 2008, as approved at the March 14, 2008 board meeting, was provided for directors’ information.

(G) REFERRALS FROM OTHER AGENCIES

(a) Integrated Land Management Bureau File No. 5407402 – Western Forest Products Inc. Application for Licence of Occupation for Log Handling

08-04-23 M/S Directors O’Neill/Emery that the application by Western Forest Products Inc. for a Licence of Occupation for an area of Spiller Inlet for purposes log handling (ILMB File No. 5407402), be supported subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.
CARRIED

(b) Integrated Land Management Bureau File No. 5407404 – Western Forest Products Inc. Application for Licence of Occupation for Log Handling

08-04-24 M/S Directors O’Neill/Emery that the application by Western Forest Products Inc. for a Licence of Occupation for an area of Spiller Inlet for purposes log handling (ILMB File No. 5407404), be supported subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.
CARRIED

(c) Smart – Application for Re-Zoning

Jim Smart joined the gallery at 1:45 pm.

A report was received from CCRD Planning Consultant, Michael Rosen, regarding a rezoning application for property located west of Hagensborg, in the Bella Coola Valley. The proponents of the application are Jim and Rosemary Smart of Bella Coola. The report outlines the Smart's development proposal which includes the re-zoning of a portion of the property which is currently occupied by the existing Eagle Lodge, to C-1 (General Commercial). The balance of the property would be re-zoned to R-1 (Large Holdings). The development plan would then see the subdivision of the lot into three separate lots. Directors asked some questions of Mr. Smart and of CCRD Administrative Assistant/ Planning Liaison, Cheryl Waugh.

08-04-25 M/S Directors O'Neill/Hyde that the application for re-zoning of Lot 11, Sec. 32, Twp. 1, Rge 3, Coast District, Plan 29005, Except Plan VIP 64600 be tabled to allow for further communication with the CCRD Planning Consultant with particular regard to the linkage, if any, between the re-zoning application and the subdivision application process.

CARRIED

(H) BYLAWS AND POLICIES

(a) Bylaw 392 – CCRD Remuneration and Expense Amendment Bylaw – First Reading

08-04-26 M/S Directors O'Neill/Emery that Bylaw No. 392, cited as the Central Coast Regional District Remuneration and Expenses Bylaw, 2008 be now introduced and read a first time.

CARRIED

08-04-27 M/S Directors O'Neill/Emery that Bylaw No. 392, cited as the Central Coast Regional District Remuneration and Expenses Bylaw, 2008 having been given due and detailed consideration by the Board be now read a second and third time.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area A

- Local Government Act Part 24, Division 4.2, 4.3, 4.4

Information was provided by the Administrator and discussion ensued regarding regional district cost recovery for services.

Area D

-Grant Road Crossing

Director O'Neill updated directors as to the status of the new North Grant Road crossing. The bridge is now complete and residents of North Grant Road seem pleased.

08-04-28 M/S Directors O'Neill/Emery that a letter of appreciation be sent to Ministry of Transportation Regional Manager Todd Hubner for the efforts of MoT staff in installing a crossing in an area of North Grant Road that is subject to frequent flooding.

CARRIED

Area E

- Funding for Assisted Living Facility

Information was shared with directors regarding a possible source of facilities for an assisted living facility in Bella Coola. It is possible that some buildings may be made available as part of the 2010 Olympic Legacy.

(J) ADJOURNMENT

There being no further business, the meeting was adjourned at 2:40 pm.

Chair

Administrator