

CENTRAL COAST REGIONAL DISTRICT
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health
and Cross Cultural Reconciliation”*

REGULAR BOARD MEETING MINUTES – June 12, 2008

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area C	Alternate Director Martin Antoniuk
	Electoral Area D	Vice-Chair Kevin O’Neill
	Electoral Area E	Director Christine Hyde

PART I - INTRODUCTION

1. Call to Order

Vice Chair O’Neill assumed the chair and called the meeting to order at 8:40 am.

2. Oath of Office

The Oath of Office was administered to Alternate Director Martin Antoniuk.

3. Adoption of Agenda

08-06-01 M/S Directors Hyde/Emery that the agenda be adopted as amended.
CARRIED

(IC) IN CAMERA MATTERS

08-06-02 M/S Directors Antoniuk/Emery that the meeting move in camera for
consideration of labour, land and legal matters.
CARRIED

RECONVENE

The meeting reconvened at 9:30 am.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

(a) Economic Development Operating Plan - Monthly Report – June 12, 2008

Economic Development Officer David Anderson joined the meeting to update directors on economic development matters.

This month's Report updated directors on strategies set out in the CCRD Economic Development Operating Plan. Highlights included progress on the new CCRD website, Bella Coola Valley Trails Brochure, Bella Coola Community Forest Ltd., and plans to pursue funding through the BC 150 Program for a community celebration.

A proposal was submitted to Community Futures Development Corporation of Cariboo-Chilcotin for funding to support volunteer engagement and retention activities.

EDO Anderson explained that, due to lack of funding from Coast Sustainability Trust, the successful proposal to HRDC for funding to support a Bella Coola Townsite Beautification Project had to be withdrawn. The CCRD Administrator will consult with the Nuxalk Nation to see whether that organization will move the project forward.

Directors discussed the need for beautification work in the Bella Coola townsite.

EDO Anderson outlined a Union of BC Municipalities program: Strengthening the Connections. This program would see the CCRD and School District #49 jointly submit proposals for three projects that would benefit the Bella Coola Valley and the Outer Coast.

08-06-03 M/S Directors Emery/Hyde:

Whereas Bella Coola Valley hiking trails are deemed critical community infrastructure,

Therefore Be It Resolved the Central Coast Regional District herewith instructs staff to submit a funding proposal to UBCM's Strengthening the Connections program for a Hiking Trail Maintenance and Enhancement Plan.

CARRIED

Other economic development matters included the status of the CCRD's Northern Development Initiative Trust (NDI) Grant Account. As interest is once again accruing, staff recommended the CCRD now move forward with an application to NDI for funding in support of the Bella Coola Valley Ridge Riders Rodeo Grounds Improvement Project.

08-06-04 M/S Directors Hyde/Antoniuk

Whereas the Bella Coola Valley Economic Development Operating Plan's Tourism Development Plan recommends Destination Development Infrastructure Improvements, and

Whereas the Bella Coola Valley Rodeo Grounds has been deemed critical community infrastructure,

Therefore Be It Resolved the Central Coast Regional District herewith sanctions the submission of a \$30,000.00 funding proposal to the Northern Development Initiative Trust to assist with infrastructure improvements.

CARRIED

08-06-05 M/S Directors Hyde/Emery that the Economic Development Report, dated June 12, 2008, be received,

CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) Bella Coola Parks and Recreation Commission – Parks Summer Contract

One Tender was received in response to the offer for Tenders for the Bella Coola Parks Summer Contract.

08-06-06 M/S Directors Antoniuk/Hyde that the Bella Coola Parks Summer Contract be awarded to Matthews Contracting, subject to approval by the Bella Coola Recreation Commission.

CARRIED

(b) Bella Coola Waterworks – Canada/BC Infrastructure Program

Written notification was received from the Ministry of Community Services that the CCRD Bella Coola Waterworks Infrastructure Upgrade Grant has been extended to March 2009.

(c) Bella Coola Waterworks – Water Conservation Plan

Written notification was received from the Ministry of Community Services that the Planning Grant from the province for the CCRD Bella Coola Waterworks Water Conservation Plan has been extended to March 2009.

(d) Centennial Pool Commission – May 22, 2008 Meeting Minutes

Minutes were received from the May 22, 2008 Centennial Pool Commission meeting.

(e) Central Coast Land Use Plan Implementation and Monitoring Committee – Local Government Representation

A letter was received from the Ministry of Agriculture and Lands Integrated Land Management Bureau welcoming the CCRD Administrator as the representative to the Central Coast Plan Implementation and Monitoring Committee.

(f) Central Coast Land Use Plan Implementation and Monitoring Committee – July 24, 2008 Meeting Agenda

The Administrator hopes to attend the July 24, 2008 meeting of the Plan Implementation and Monitoring Committee, to be held in Prince Rupert.

(g) Denny Island Recreation Commission – Financial Accounts/Budget

Information was received from the Denny Island Recreation Commission that will assist the CCRD in financial planning for the Commission.

(h) Emergency Planning – EPC Monthly Report – June 12, 2008

The monthly Emergency Planning Report from Emergency Coordinator, Stephen Waugh, was provided for directors. The Report included updates on potential events, Vancouver Coastal Health Authority activities, the CCRD Integrated Emergency Planning Project and potential 2008-2009 Flood Mitigation Projects.

Director Emery enquired as to how the CCRD Emergency Planning function is funded, with respect to electoral areas. The Administrator explained that emergency planning is a regional function, shared by all electoral areas.

(i) Ocean Falls Economic Development Committee

Budget information was received from the Ocean Falls Economic Development Committee.

(j) Solid Waste Management – Letter from John Morton

A letter was received from Bella Coola Valley resident, John Morton, expressing concern about the state and future of the recycling operation at the Thorsen Creek Landfill. Directors expressed their appreciation for Mr. Morton's comments and noted that organizational changes relating to solid waste management are imminent.

(k) United Church Health Services Society – Letter re: Birthing Services at Bella Coola General Hospital

A letter was received from United Church Health Services Society, advising that as of July 1, 2008, there will be a moratorium on birthing services at the Bella Coola Hospital.

08-06-07 M/S Directors Hyde/Antoniuk that a letter be sent to United Church Health Services Society (UCHSS), expressing the regional district's support for UCHSS's efforts to increase physician services for next year.

CARRIED

The following items were moved forward:

PART IV– GENERAL BUSINESS

(D) GENERAL CORRESPONDENCE

(a) Bella Coola Valley Tourism – Letter Re: Public Transportation Services to Ferry Terminal/Bella Coola Townsite

A letter was received from Bella Coola Valley Tourism (BCVT) expressing concern about the lack of transportation services for passengers disembarking from the MV Queen of Chilliwack during its summer service to Bella Coola. BCVT is interested in investigating the possibility of bus service to and from the ferry terminal.

The CCRD Administrator was requested to send a letter to BCVT, encouraging further discussion between BCVT and Bella Coola Bus Co., and reminding BCVT that the community bus is subsidized by Vancouver Coastal Health Authority, through Bella Coola General Hospital and while the contractor is free to pursue additional service opportunities, the primary purpose of the bus is to provide dial-a-ride service for hospital clients.

(b) Bella Coola Harbour Authority – Letter to Ministry of Transportation re: Parking

A copy of a letter from the Bella Coola Harbour Authority to Ministry of Transportation District Manager, Todd Hubner, was received. The letter expresses concern regarding the shortage of suitable parking at the Bella Coola Harbour.

(c) Hagensborg Improvement District – Responsibilities of Connecting to the Hagensborg Public Water System

An informational pamphlet was received from Hagensborg Waterworks District, outlining user responsibilities related to connecting to the Hagensborg Public Water System. Directors noted that the pamphlet states that advertising is discretionary in the event of a Tax Sale, even though at the 2008 Annual General Meeting of the Hagensborg Waterworks District a resolution was passed making advertising of an upcoming Tax Sale mandatory.

(d) Nuxalk Nation – Thorsen Petroglyphs and Tallio Hot Springs

A notice entitled “Report on Culture from Your Elected Chief – Thorsen Petroglyphs and Tallio Hotsprings” was received from the Nuxalk Nation. The notice contained a resolution passed by the Nuxalk Nation Elected Council restricting usage of the Hotsprings and Petroglyphs to traditional Nuxalk uses only, and prohibiting other uses.

(e) Joan Sawicki – Letter re: Highway 20 Corridor Pruning

A copy of a letter to the Editor of the Coast Mountain News was received from Joan Sawicki. The letter expresses concern about recent pruning of vegetation along the Highway 20 corridor. Vice Chair O’Neill advised that improvements have been made since Ms. Sawicki’s letter was written.

(f) Ministry of Community Services – 2008 Regional District Basic Grant

A letter was received from the Ministry of Community Services confirming the CCRD’s 2008 Regional District Basic Grant.

(g) Northern Development Initiative Trust – re: Bella Coola Valley Tourism Marketing Strategy Implementation Project

A letter and cheque were received from the Northern Development Initiative Trust confirming final disbursement of grant funds for the Bella Coola Valley.

(h) Northern Development Initiative Trust – Northern Trust News

The May 27, 2008 issue of Northern Trust News was received.

(i) BC Hydro – Regional Report to Communities, April 2008

(j) BC Hydro – Cariboo/Chilcotin/Coast Issues Update, Spring 2008

Two information items were received from BC Hydro.

(k) Union of BC Municipalities – Built Environment & Active Transportation Community Planning Grants

A letter was received from Union of BC Municipalities, declining the CCRD's Expression of Interest in a Built Environment & Active Transportation Community Planning Grant.

- (l) Union of BC Municipalities – Community Development Trust**
- (m) Union of BC Municipalities – 2008 School Community Connection Program – Strengthening the Connection**
- (n) Union of BC Municipalities – Building Governance Capacity Pilot Project Program**
- (o) Union of BC Municipalities – Recreation Trail Strategy for BC**

A number of information items were received from the Union of BC Municipalities. Staff will undertake further review.

- (p) City of Burnaby – Letter re: Highway Maintenance Specifications**
- (q) City of Langley – Letter re: Homelessness Partnering Strategy**
- (r) City of North Vancouver – re: Funding for Municipal Police Force Beat Officers**

Letters were received from other local governments, informing of various initiatives.

08-06-08 M/S Directors Antoniuk/Hyde that Items D(a) – (r) be received for information.

CARRIED

(C) ADOPTION OF MINUTES

(a) May 8, 2008

Director Hyde inquired into whether a resolution had been previously passed to send a letter to downtown businesses, requesting that they do what they could in an effort to beautify the townsite area.

08-06-09 M/S Directors Hyde/Emery that a letter be sent to each Bella Coola townsite business owner, requesting that they do what they can to beautify the downtown area.

CARRIED

08-06-10 M/S Directors Hyde/Emery that the minutes from the regular meeting held May 8, 2008 be approved as presented.

CARRIED

RECESS

A lunch recess was called.

RECONVENE

The meeting reconvened at 1:00.

PART III– PUBLIC CONSULTATION

Philip Sheppard - Saloompt River Protection Group – Update on Activities

A delegation from the Saloompt River Management Association joined the meeting and introduced themselves. Mr. Philip Sheppard, spokesperson for the group, made a PowerPoint presentation that included a number of pictures of the Saloompt River system.

Directors thanked the group for their presentation and advised they would encourage CCRD Emergency Coordinator, Stephen Waugh, to review the presentation as well.

The delegation left the meeting.

The following items were moved forward:

(H) BYLAWS AND POLICIES

Jim Smart joined the meeting at approximately 2:00 pm.

(a) Bylaw 393 – CCRD Elections Amendment Bylaw – Adoption

08-06-11 M/S Directors Hyde/Antoniuk that Bylaw 393, cited as Central Coast Regional District Bylaw No. 393, 2008 to amend Elections Bylaw No. 349. 2002, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Secretary.

CARRIED

(b) Smart – Application for Re-Zoning

Directors were updated by the Administrator regarding the status of a development proposal by Jim and Rosemary Smart. A written submission was provided by the Smarts in response to directors' concerns regarding potential flooding and potable water/sewage disposal, as previously identified by the board. The submission offers references to a report by Ministry of Environment hydrologist, Muhammad Sabur, which states that recent

historic basement flooding was unlikely to be the result of a slide on Snooka Creek, but was more likely the result of overall rise in the water table in the Bella Coola Valley.

A letter was also provided by Phil Muirhead, Public Health Inspector, Vancouver Coastal Health, which states that for the purposes of re-zoning the property, there is existing access to a source of potable water which meets bacteriological requirements for a commercial operation.

Directors wished to clarify that it is not the re-zoning proposal per se that causes them concern with respect to potable water and sewage disposal, but rather the broader development proposal which envisions not only the existing commercial enterprise but the addition and servicing of two residential lots.

The Administrator advised directors of recent discussions between CCRD staff, the proponents, and CCRD planning consultant, Michael Rosen, in which staff was advised by the proponents that they would be interested in pursuing the rezoning while abandoning the subdivision portion of the development proposal, their primary objective being to bring the current use of the property into conformance with CCRD Zoning Bylaw No. 71.

Following consultation with the CCRD planning consultant, the Administrator advised directors that if the board wishes to consider a rezoning bylaw, assurances by way of a covenant precluding future subdivision could be provided by the proponents. Should such assurances not be given, the board might wish to require a formal engineering report, addressing issues related to potable water and sewage disposal, from the proponents. Michael Rosen has advised that one or more covenants could be registered on the property, which would preclude subdivision and/or further commercial expansion, in the absence of an engineer's report.

Jim Smart advised directors that the proponents do not wish to enter into a covenant prohibiting future subdivision and/or an expansion of the commercial development.

08-06-12 M/S Directors Hyde/Antoniuk that, prior to introduction of an amendment to the CCRD zoning bylaw, the proponents, Jim and Rosemary Smart be requested to provide an engineering report, proving potable water for the three proposed lots.

CARRIED

(c) Jeremy Baillie – Letter re: Helicopter Landing Bylaw

Directors reviewed email correspondence received from Mr. Jeremy Baillie regarding helicopter landings/takeoffs at Eagle Lodge (1103 Highway 20). Mr. Baillie expressed concern that two helicopters had recently arrived and departed from Eagle Lodge, approximately 100 yards from Mr. Baillie's residence.

The Administrator advised directors that this matter had been discussed with the owners of Eagle Lodge, who had requested an opportunity to respond to the complaint before any action was taken by the CCRD. Directors indicated that while they would welcome any information Mr. and Mrs. Smart wished to provide, a letter should be sent, requesting that such helicopter activity cease, and that this has been the response in the case of other instances of helicopter landing in residential areas of the Bella Coola Valley.

08-06-13 M/S Emery/Antoniuk that in view of information received from the community, a letter be sent to the owners of Eagle Lodge, requesting that helicopter landings on the property cease and that any such future operations be carried out at the Bella Coola Airport.

CARRIED

(E) GENERAL REPORTS

(a) Vancouver Island Regional Library Report

No report on Vancouver Island Regional Library activities was available.

(b) Administration Report – June 12, 2008

The monthly Administration Report addresses a number of issues, administrative in nature. This month's Report details updates on the Local Government Management Association, plans for a meeting with representatives of the Nuxalk Nation, Progress on UBCM's Picture BC initiative, progress on the CCRD website and solid waste management issues.

08-06-14 M/S Directors Hyde/Emery that the July 10, 2008 regular meeting be held in Ocean Falls.

CARRIED

08-06-15 M/S Directors Antoniuk/Hyde that the Administration Report be received.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – May 2008

08-06-16 M/S Directors Hyde/Emery that the payments of expenditures and commitments in the amount of EIGHTY-EIGHT THOUSAND THREE HUNDRED NINETEEN DOLLARS AND ONE CENTS (\$88,319.01) as represented by cheques #12514 to #12588 for the month of MAY and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2008 be approved and ratified.

CARRIED

(b) Filing Under Financial Information Act – SOFI 2007

Directors reviewed the CCRD Statement of Financial Information (SOFI), and SOFI checklist for the year ended December 31, 2007.

08-06-17 M/S Directors Hyde/Emery that the Statement of Financial Information prepared by the Chief Financial Officer pursuant to the *Financial Information Act* for the year ended December 31, 2007 be approved and submitted to the Ministry of Community Services.

CARRIED

(c) Interim Financial Report to the Board – June 12, 2008

Chief Financial Officer, Donna Mikkelson joined the meeting and presented an Interim Financial Report for 2008 to the board.

08-06-18 M/S Directors Hyde/Emery that the Interim Financial Report dated June 12, 2008 be approved as presented.

CARRIED

(G) REFERRALS FROM OTHER AGENCIES

(a) Integrated Land Management Bureau File No. 5407433 – Bella Bella Asset Holdings - Application for License of Occupation for Four Helicopter Drop Zones for Log Handling – Burke Channel

08-06-19 M/S Directors Emery/Antoniuk that the application by Bella Bella Asset Holdings for a Licence of Occupation for an area of Burke Channel for purposes of log handling (ILMB File No. 5407433), be supported subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area C-D-E

- Ministry of Transportation re: Highway 20

Director O'Neill and the Administrator updated directors as to information received from the Ministry of Transportation regarding possible road work to be undertaken on Highway 20, within the Bella Coola Valley. Indications are that some limited work will be undertaken over the summer.

08-06-20 M/S Directors Antoniuk/Hyde that the CCRD strongly lobby the Ministry of Transportation for improvements to Highway 20 within the Bella Coola Valley.

CARRIED

-BC Conservation Service

The Administrator advised directors that the regional district had been contacted by the Ministry of Environment Conservation Service, advising that it is their intention that a Conservation Officer be assigned to the Northern Region – Cariboo to replace James Zucchelli who recently left the area.

(J) ADJOURNMENT

There being no further business the meeting was adjourned at 3:30 pm.

Chair

Secretary