

**CENTRAL COAST REGIONAL DISTRICT**  
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health  
and Cross Cultural Reconciliation”*

**REGULAR BOARD MEETING MINUTES – March 12, 2009**

In Attendance:	Electoral Area B	Director Rhoda Bolton (via telephone)
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Director Christine Hyde
	Administrator	Joy MacKay

**PART I - INTRODUCTION**

**1. Call to Order**

Chair Lande called the meeting to order at 9:40 am.

**2. Adoption of Agenda**

09-03-01 M/S Directors O’Neill/Hyde that the agenda be adopted as amended.  
CARRIED

**(IC) IN CAMERA MATTERS**

09-03-02 M/S Directors O’Neill/Hyde that the meeting move in camera for  
consideration of labour, land and/or legal matters.  
CARRIED

**RECONVENE**

The meeting reconvened at 10:20 am.

Director Bolton joined the meeting by telephone.

**RECESS**

Chair Lande called a recess to convene a meeting of the Central Coast Regional  
Hospital District.

**RECONVENE**

The regular meeting reconvened at 10:30 am.

**PART II – POLICY MATTERS**

The following item was moved forward:

**(B) LOCAL GOVERNANCE MATTERS**

**(i) Bella Coola Recreation Commission –Facility Focus Group Update**

Bella Coola Parks and Recreation Commissioner Tim DeGrace joined the meeting and updated directors on activities and progress of a community focus group that has been exploring the feasibility of the regional district operating a seasonal indoor ice arena. The group has looked at a number of community models and has identified an operating model that might be acceptable in the Bella Coola Valley. Directors were advised that the Recreation Commission would like to move forward with a formal feasibility study.

Mr. DeGrace left the meeting.

**(A) ECONOMIC MATTERS**

**(a) Economic Development Officer Report – March 12, 2009**

Economic Development Officer David Anderson joined the meeting to present information on a proposal of the Bella Coola Harbour Authority for funding to support improvements at the Bella Coola Harbour.

Chair Lande left the meeting, citing a conflict of interest.

09-03-03 M/S Directors Hyde/Bolton:

Whereas the Central Coast Regional District (CCRD) deems the Bella Coola Harbour critical community infrastructure, and

Whereas Bella Coola Harbour Authority's proposed Bella Coola Harbour Enhancement Project is perfectly correlated and aligned with the CCRD's Economic Development strategy and tourism development plan,

Therefore be it resolved that the CCRD herewith firmly supports the Bella Coola Harbour Authority's submission to the West Coast Community Adjustment Program and encourages the Fisheries Legacy Trust to give their funding proposal serious consideration.

CARRIED

Chair Lande rejoined the meeting.

Director Bolton and EDO Anderson left the meeting.

The following item was moved forward:

**PART III– PUBLIC CONSULTATION**

**Cariboo-Chilcotin-Coast Tourism Association – Scott Kovatch**

Scott Kovatch, Chief Executive Officer of Cariboo-Chilcotin-Coast Tourism Association (CCCTA) joined the meeting and presented on the CCCTA's purpose and role as a Regional Destination Marketing Organization.

**(B) LOCAL GOVERNANCE MATTERS**

Director Bolton rejoined the meeting.

**(a) Appointment of Alternate Directors**

Directors were reminded of the Local Government Act requirement to appoint an alternate director for each electoral area.

**(b) Statement of Disclosure under the *Financial Disclosure Act***

**(c) Board Calendar 2009**

The regular board of directors meeting, scheduled for June 11, 2009 presents a conflict with both an annual professional association meeting for the Administrator, and the UBCM/LGLA Electoral Area Representatives' Forum.

09-03-04 M/S Directors O'Neill/Hyde that the June 2009 regular CCRD board meeting be rescheduled for June 18, 2009.

CARRIED

**(d) PMT Chartered Accountants – Representation Letter**

A representation letter, outlining their role as auditors for the Central Coast Regional District, was received from PMT Accountants.

**(e) Agricultural Advisory Committee – February 20, 2009 Meeting Minutes**

February 20, 2009 meeting minutes were received from the CCRD Agricultural Advisory Committee. The Committee plans to make a presentation to directors regarding invasive plant treatment, at the April 2009 regular meeting.

**(f) Centennial Pool Commission – February 19, 2009 Meeting Minutes**

Minutes were received from the February 19, 2009 Centennial Pool Commission meeting. The Commission has advised that the one Tender received from Channel Plumbing and Heating, for installation of a new boiler at the pool, is beyond the Commission's budget and recommended that it be declined.

09-03-05 M/S Directors O'Neill/Hyde that the Tender received from Channel Plumbing and Heating, in the amount of \$8,975.00, for installation of a boiler at the Centennial Pool be declined, pursuant to the recommendation of the Centennial Pool Commission.

CARRIED

**(g) Bella Coola Recreation Commission – February 2009 Meeting Minutes**

Minutes were received from the February 2009 meeting of the Bella Coola Recreation Commission.

**(h) Bella Coola Recreation Commission – March 6, 2009 Meeting Minutes**

Minutes were received from the March 6, 2009 Bella Coola Recreation Commission Meeting. Tenders for various contracts were considered and recommendations made to the board of directors. Directors were pleased to note the activity of the Commission in recent months and are appreciative of the commitment.

09-03-06 M/S Directors O'Neill/Hyde that a contract for installation of playground equipment at Walker Park be awarded to Benko Enterprises for \$5,000.00, pursuant to the recommendation of the Bella Coola Recreation Commission.

CARRIED

09-03-07 M/S Directors O'Neill/Hyde that a contract for specific grounds works and repairs at Walker Island Park be awarded to Wayne Bittner for \$400.00, pursuant to the recommendation of the Bella Coola Recreation Commission.

CARRIED

09-03-08 M/S Directors O'Neill/Hyde that a contract for Snootli Creek Trail Maintenance be awarded to Matthews Contracting for \$1,045.00, pursuant to the recommendation of the Bella Coola Recreation Commission.

CARRIED

09-03-09 M/S Directors O'Neill/Hyde that a contract for the dismantling and removal of the existing Walker Island Park barbeque area be awarded to Matthews Contracting for \$945.00, pursuant to the recommendation of the Bella Coola Recreation Commission.

CARRIED

09-03-10 M/S Directors O’Neill/Hyde that a contract to build a new covered barbeque area at Walker Island Park be awarded to Richard Ratcliff for \$21,718.00, pursuant to the recommendation of the Bella Coola Recreation Commission.  
CARRIED

**(i) Bella Coola Recreation Commission – Facility Focus Group Update**

This item was addressed previously.

**(j) Bella Coola Transit System – Draft Letter to Minister of Transportation**

A draft letter to the Minister of Transportation was presented for directors’ consideration.

09-03-11 M/S Directors O’Neill/Hyde that a letter be sent to the Honourable Kevin Falcon, Minister of Transportation, requesting additional funding for the Bella Coola Transit System, in order to meet the growing needs of the community.  
CARRIED

09-03-12 M/S Directors O’Neill/Hyde that board of directors approve attendance by the Chair and Administrator at the Provincial Treaty Advisory Committee Dialogue Session on April 16, 2009.  
CARRIED

**(k) Denny Island Airport Commission – March 3, 2009 Meeting Minutes**

Minutes were received from the March 3, 2009 Denny Island Airport Commission Meeting. Details of the proposed budget for 2009 were approved. The Commission plans to tender brushing and maintenance work in the near future.

**(l) Denny Island Recreation Commission – September 17, 2008 Meeting Minutes**

**(m) Denny Island Recreation Commission – October 7, 2008 Meeting Minutes**

**(n) Denny Island Recreation Commission – February 23, 2009 Meeting Minutes**

Minutes were received from several meetings of the Denny Island Recreation Commission. While the Commission continues to work to ensure availability of recreational opportunities for the community, some governance issues persist. The Administrator plans to work with the Commission in an effort to address these issues.

**(o) Emergency Planning – EPC Monthly Report – February 2009**

This item was deferred to later in the meeting.

**(p) Emergency Planning – EMBC – Elected Officials Workshop**

This item was deferred to later in the meeting.

**(q) Success By 6 – February 2009 Monthly Report**

The monthly Success By 6 report was received from Coordinator Susan Grigor.

**(r) Solid Waste Management – Thorsen Creek Landfill – Notice of Inspection**

**(s) Solid Waste Management – Thorsen Creek Landfill – Discussion Points from Consultant Graeme Faris**

Items (r) and (s) were deferred to later in the meeting.

**(t) Bella Coola Waterworks – Bella Coola Waterworks Upgrade Project Funding Extension.**

Confirmation of an extension to funding was received from the Ministry of Community Development for the Bella Coola Waterworks Upgrade Project. Project funding has been extended to March 31, 2010.

**(u) Ministry of Transportation and Infrastructure – Local Issues**

The Administrator advised that Todd Hubner, Regional Director – Ministry of Transportation and Infrastructure plans to attend the April board of directors' meeting. Directors discussed a number of local issues they would like to discuss with Mr. Hubner, including improvements to Highway 20, snow clearing from Bella Coola town site alleyways, improvements at the Bella Coola harbor, and disposition/acquisition of a property in the Bella Coola Valley.

09-03-13 M/S Directors O'Neill/Hyde that a letter be sent to Todd Hubner, Regional Director – Ministry of Transportation and Infrastructure, outlining issues of importance to the board of directors and expressing gratitude for addressing the issue of snow clearing from Bella Coola town site alleyways.

CARRIED

**RECESS**

A recess was called at 12:20 pm.

## **RECONVENE**

The meeting reconvened at 1:05 pm.

### **(r) Solid Waste Management – Thorsen Creek Landfill – Notice of Inspection**

A Notice of Inspection of the Thorsen Creek Landfill was received from Dan Bings, Environmental Protection Officer. The CCRD was evaluated as being in compliance with the terms and conditions of Operational Certificate MR-4223.

### **(s) Solid Waste Management – Thorsen Creek Landfill – Planning Consultant Graeme Faris**

Solid Waste Consultant Graeme Faris, and Volunteer Solid Waste Coordinator Joan Sawicki, joined the meeting. Mr. Faris has been contracted to work with the Regional District on solid waste planning for the Bella Coola Valley.

Four areas of focus relating to the financial sustainability of the Landfill/Thorsen Creek Waste and Recycling Centre were discussed.

## **(A) ECONOMIC MATTERS - CONTINUED**

### **(a) Economic Development Officer Report – March 12, 2009 - Continued**

Economic Development Officer David Anderson rejoined the meeting.

Directors considered challenges relating to structuring the funding to move forward with the Entrances Project and were asked to consider reallocating Tourism BC funding in this regard.

EDO Anderson updated directors on information received from the Integrated Land Management Bureau regarding ownership of the land on which the failed bridge in Ocean Falls was located.

09-03-14 M/S Directors O'Neill/Hyde:

Whereas Ocean Falls has been a contributor to the Central Coast for the past century, and continues to be so; and

Whereas a vital, government-owned bridge collapsed, causing considerable disruption in the community; and

Whereas the bridge is deemed critical community infrastructure, for the purposes of accessing fuel, landfill and town maintenance machinery;

Therefore be it resolved the Central Coast Regional District herewith petitions the Government of British Columbia to replace their assets; and

Furthermore that the Governments of Canada and BC seriously consider infrastructure program funding to replace the bridge.

CARRIED

Director O'Neill updated on progress by the Lobelco Community Club to continue with improvements to the Lobelco Hall and Fair Grounds.

Directors inquired whether the coming year might present an opportunity to move forward with the Bella Coola Town site Beautification Project.

**(o) Emergency Planning – EPC Monthly Report – February 2009**

Emergency Coordinator Stephen Waugh joined the meeting and presented his monthly report, highlighting the EMBC-funded Thorsen Creek Bedload Removal Project currently underway. A number of constraints related to the provincial ministry approval process resulted in considerable frustration during the course of this project.

Directors discussed the need for a long-term plan for Thorsen Creek but noted predictable funding is required to undertake the planning process.

**(p) Emergency Planning – EMBC – Elected Officials Workshop**

Confirmation was received of an Emergency Planning Elected Officials Workshop to be held in Bella Coola in May.

09-03-15 M/S Directors O'Neill/Hyde that the Local Governance information and reports be received.

CARRIED

**PART IV– GENERAL BUSINESS**

**(C) ADOPTION OF MINUTES**

**(a) February 10, 2009 Special Meeting**

09-03-16 M/S Directors O'Neill/Hyde that the minutes of the special board meeting held on February 10, 2009 be adopted.

CARRIED



**(b) February 12, 2009 Regular Meeting**

09-03-17 M/S Directors O'Neill/Hyde that the minutes of the regular meeting held on February 12, 2009 be adopted.

CARRIED

**(D) GENERAL CORRESPONDENCE**

**(a) Association of Vancouver Island and Coastal Communities (AVICC) – CCRD Resolution for AVICC Annual Meeting**

09-03-18 M/S Directors O'Neill/Hyde that the following resolution be forwarded for consideration by the membership at the Association of Vancouver Island and Coastal Communities Annual General Meeting:

WHEREAS the Ministry of Education collects data derived from the Foundation Skills Assessment Test and routinely makes this data available, on a school by school basis;

AND WHEREAS Foundation Skills Assessment Test data is used by the Fraser Institute to rank schools within the Province;

AND WHEREAS such ranking of schools can adversely affect the economies of British Columbia communities;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Education to immediately take steps to ensure that all data derived from the Foundation Skills Assessment Test, specific to individual schools, will be protected from Freedom of Information requests, and that only general, province-wide results be made available to the public.

CARRIED

- (b) Big Heart Rescue Society – Letter re: Collaborative Effort for Humane Animal Welfare**
- (c) British Columbia Ferry Authority – Appointment to BC Ferry Authority Board of Directors**
- (d) Enterprising Non-Profits – Social Enterprise Workshop in Bella Coola**
- (e) Environment Canada – Invitation to Comment on Proposed Addition to *Species at Risk Act***
- (f) Ministry of Community Development – Application of the *Trade, Investment and Labour Mobility Agreement (TILMA)* - April 1, 2009**
- (g) Ministry of Community Development – re: *Beyond the Guidebook – Context for Rainwater Management and Green Infrastructure in British Columbia***

- (h) Ministry of Tourism, Culture and the Arts – News Release re: New Website**
- (i) Union of BC Municipalities – 2008 Resolution Disposition**
- (j) Union of BC Municipalities – re: Consulting Engineers of BC - TILMA Implementation**
- (k) Union of BC Municipalities – BC Law and Citizenship Curriculum Assessment Project**
- (l) Union of BC Municipalities – BC Law and Citizenship Curriculum Assessment Project**

Items **D(b) – (l)** were received for information.

- (m) Union of BC Municipalities – Opportunities for Low Cost Energy Audit and Prescription Plans**

Information was received from the Union of BC Municipalities on opportunities for low cost energy audits and prescription plans. The information was referred to staff for further inquiry.

- (n) Canadian Union of Public Employees – re: Report on Public-Private Partnerships**
- (o) City of Burnaby – Letter re: Burnaby School Lands**

A letter was received from the City of Burnaby regarding the disposition of school lands. Burnaby Council adopted a number of recommendations that it requests be taken into consideration prior to surplus school lands being disposed of.

09-03-19 M/S Directors O'Neill/Hyde that a letter be sent to the City of Burnaby, in support of the recommendations outlined in Item 01, Manager's Report, Burnaby Council 2009 January 12, with respect to disposition of surplus school lands.

CARRIED

- (p) Canadian Red Cross – Request for Proclamation**
- (q) Public Works Association of Canada – Request for Proclamation**
- (r) Letter From the Premier re: Use of FSA Scores**

Items **D(n) and (p)–(r)** were received for information.

**(E) GENERAL REPORTS**

**(a) Chair's Report**  
**(i) Coastal Community Network**

Chair Lande verbally reported on recent correspondence from the Coastal Community Network. The organization is hopeful that it can access capacity funding to engage in the Department of Fisheries and Oceans Marine Planning Process.

Directors considered whether the CCRD should re-instate its membership in the Coastal Community Network.

09-03-20 M/S Directors O'Neill/Hyde that the Central Coast Regional District membership in the Coastal Community Network be reinstated.

CARRIED

**(ii) Central Coast Health Charter Planning**

Chair Lande recently attended a planning session of the Central Coast Health and Wellbeing Charter. Information from the session was circulated.

**(b) Vancouver Island Regional Library Report**

No report was available from Vancouver Island Regional Library Board of Directors.

**(c) Administration Report – March 12, 2009**  
**(i) Staff Report re: 2010 Airport Security**

The March Administration Report updated directors on a number of issues, including regional district strategic planning, Cariboo-Chilcotin-Coast Invasive Plants Committee activities, the Coast Sustainability Trust, Central Coast Treaty Advisory Committee and various UBCM initiatives. A Staff Report regarding Bella Coola Airport 2010 Olympic Games Security Issues was attached for directors' information.

09-03-21 M/S Directors O'Neill/Hyde that the Chair's and Administrator's Reports be received.

CARRIED

**(F) FINANCIAL REPORTS**

**(a) Accounts Payable Report – February 2008**

09-03-22 M/S Directors O'Neill/Hyde that the payments of expenditures and

commitments in the amount of SIXTY-EIGHT THOUSAND SIXTY-FOUR DOLLARS AND EIGHTY-THREE CENTS (\$68,064.83) as represented by cheques #13187 to #13241 for the month of FEBRUARY and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2009 be approved and ratified.

CARRIED

**(b) Strategic Community Investment Funds**

Information was received from the Ministry of Community Development regarding the Strategic Community Investment Funds Agreement. The Agreement provides for the restructuring of Regional District Basic Grant funding over a two-year period, commencing March 27, 2009.

09-03-23 M/S Directors O'Neill/Hyde that the Strategic Community Investment Funds Agreement between the Central Coast Regional District and Her Majesty the Queen in Right of the Province of British Columbia be approved.

CARRIED

**(c) Financial Plan Report to Board of Directors – March 5, 2008**

Directors reviewed the Financial Plan Update prepared by Chief Financial Officer Donna Mikkelson. The Administrator advised directors that the final version of the 2009 Annual Budget would include changes to reflect the priorities of the Bella Coola Recreation Commission. The Administrator reiterated that direction from the board was being sought on the question of whether to re-instate the tax levy for the Denny Island Recreation function. Directors advised that the elimination of the tax levy for this function for 2009 was in keeping with the prior year's decisions related to the Bella Coola Recreation Commission.

A special meeting to provide for final consideration of the 2009 Annual Budget will be held on March 30, 2009 at 9:00 am.

09-03-23 M/S Directors O'Neill/Hyde that the Financial Report be received.

CARRIED

**(G) REFERRALS FROM OTHER AGENCIES**

None

**(H) BYLAWS AND POLICIES**

**(a) Bylaw 395 - A Bylaw to Amend the Bella Coola Valley Zoning Bylaw (Koroluk/Willgress) - Adoption**

09-03-23 M/S Directors O'Neill/Hyde that Bylaw 395, cited as the Bella Coola Valley Zoning Amendment Bylaw No. 395, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Administrator.

CARRIED

**(b) Bylaw 398 – A Bylaw to Amend Bylaw 382 Establishing the Rates and Charges for the Operation and Management of the Bella Coola Airport – Adoption**

09-03-24 M/S Directors O'Neill/Hyde that Bylaw No. 398, cited as the Bella Coola Airport Rates and Charges Amendment Bylaw No. 398, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Administrator.

CARRIED

**(c) Bylaw 399 – A Bylaw to Amend Bylaw 392, the CCRD Remuneration and Expense Bylaw – Introduction, First, Second, Third Reading**

09-03-25 M/S Directors O'Neill/Hyde that Bylaw No. 399, cited as the Central Coast Regional District Remuneration and Expenses Amendment Bylaw No. 399, be now introduced and read a first time.

CARRIED

09-03-26 M/S Directors Hyde/O'Neill the Bylaw No. 399, cited as the Central Coast Regional District Remuneration and Expenses Amendment Bylaw No. 399, having been given due and detailed consideration by the board, be now read a second and third time.

CARRIED

**(I) BUSINESS BY ELECTORAL AREA DIRECTOR**

Director Hyde updated directors that the Bella Coola Valley Health Services Nurse Practitioner Program has now been fully funded for the next year.

**(J) MATTERS BROUGHT OUT OF CAMERA**

There were no matters released from the in camera session.

**(K) ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:00 pm.

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Chair

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Administrator