

CENTRAL COAST REGIONAL DISTRICT
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health
and Cross Cultural Reconciliation”*

REGULAR BOARD MEETING MINUTES – November 13, 2008

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area B	Alternate Director Medric Reid
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Director Christine Hyde
	Administrator	Joy MacKay

PART I - INTRODUCTION

1. Call to Order

Chair Lande called the meeting to order at 9:38 am.

2. Adoption of Agenda

08-11-01 M/S Directors O’Neill/Hyde that the Agenda be adopted as amended.
CARRIED

(IC) IN CAMERA MATTERS

08-11-02 M/S Directors O’Neill/Hyde that the meeting move in camera for
consideration of labour, land and legal matters.
CARRIED

RECONVENE

The meeting reconvened at 10:00 am

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

The Administrator briefly updated directors on economic matters as the Economic Development Officer was unavailable.

(a) UBCM School Community Connections Program – Strengthening the Connection – Community Trails Improvement Plan Funding

Correspondence was received from the Union of BC Municipalities Local Government Program Services, confirming approval of funding in the amount of \$8,000 for the Regional District's application for funding to develop the Community Trails Improvement Plan.

(b) UBCM Community Health Promotion Fund – Approval in Principle

Confirmation was received from the union of BC Municipalities Local Government Program Services of Approval in Principle for the CCRD's Stage 1 Proposal to the Community Health Promotion Fund for funding to support the Central Coast Age-Friendly Community Engagement Project. The Regional District is invited to submit a Stage 2 Proposal by November 21, 2008.

08-11-03 M/S Directors O'Neill/Emery that the Board of Directors firmly supports the submission of a Stage 2 Application to the UBCM Community Health Promotion Fund for the Central Coast Age-Friendly Community Engagement Project.

CARRIED

(c) Northern Development Initiative Trust – Northern BC Business Advantage Program

(d) Northern Development Initiative Trust – NDI News

Information was received from the Northern Development Initiative Trust on the Northern BC Business Advantage Program.

(B) LOCAL GOVERNANCE MATTERS

(a) Agricultural Advisory Committee – October 28, 2008 Meeting Minutes

Minutes were received from the October 28, 2008 CCRD Agricultural Advisory Committee meeting. The Committee is concentrating on the issue of Invasive Plants in the Bella Coola Valley. A survey of invasive plants has been recently undertaken and the Final Report is expected to be presented at the next Board Meeting.

(b) Agricultural Advisory Committee – AAC Workshops

Information was received from the Ministry of Agriculture and Lands regarding upcoming proposed workshops for local Agricultural Advisory Committees.

(c) Emergency Planning – EPC Monthly Report – November 13, 2008

Directors reviewed the Monthly Report from Emergency Program Coordinator, Stephen Waugh. EPC Waugh's Report updated on emergency events during the month of October as well as ongoing activities including the CCRD EMBC Flood Mitigation Projects.

(d) Emergency Planning – Letter to Dwayne Meredith re: Saloompt River Flood Concerns

Directors were provided with a copy of correspondence to Dwayne Meredith clarifying flood mitigation efforts in relation to the Saloompt River.

(e) Emergency Planning – EPICC Forum

Information was received regarding an upcoming EPICC (Emergency Preparedness for Industry and Commerce Council) Forum. The EPICC Forum in late April 2009 will focus on business continuity, climate change and how governments can help businesses survive after a disaster.

(f) Grant-in Aid 2009 – Staff Report

The Administrator presented a Report on 2009 Grant in Aid applications. Director Emery advised that he felt the Grant-in-Aid information had not been distributed widely enough and, in particular, on the Outer Coast. Director Emery requested that the deadline for receiving Grant-in-Aid applications be extended to ensure that all areas of the Regional District had sufficient time to make application.

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| 08-11-04 | M/S Directors Emery/Hyde that the deadline for receiving 2009 Grant-in-Aid applications be extended to December 2, 2008. | CARRIED |
| 08-11-05 | M/S Directors O'Neill/Reid that the Economic Report and Local Governance Correspondence be received. | CARRIED |

PART III– PUBLIC CONSULTATION

No delegations attended the meeting.

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) October 9, 2008

08-11-06 M/S Directors O’Neill/Emery that the October 9, 2008 regular board meeting minutes be amended as follows:

*Directors considered proposed Bylaw 391, a Bylaw to Amend the Bella Coola Valley Zoning Bylaw. Director O’Neill reported on the Public Hearing held **October 7, 2008**, advising that no interested parties, other than the proponents of the rezoning application, Mr. and Mrs. Smart attended the Public Hearing.*

and be then adopted.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) BC Ferries – North Central Ferry Advisory Committee Meeting Minutes

Minutes were received from the September 18, 2008 North Coast Ferry Advisory Meeting.

(b) BC Healthy Communities Newsletter

The November 2008 Newsletter was received from the Association of BC Healthy Communities.

(c) Central Coast Communications Society – Request for Letter of Support

The Administrator advised directors that she had recently spoken with the president of the Central Coast Communications Society and that a letter of support was no longer being requested from the Regional District. The Society had hoped to apply for “last mile” funding from the Ministry of Community Development but had decided not to make application at this time.

(d) Coast Connect Development Society – Letter of Resignation from D. Nelson

A copy of a letter of resignation from the Coast Connect Development Society was received from Deborah Nelson.

(e) Coast Sustainability Trust II – 2008 Third Quarter Report

The Third Quarter Report of the Coast Sustainability Trust II was received from Trustee Eric van Soeren.

(f) Fisheries and Oceans Canada – 2008 Fall Community Dialogue Sessions

E-mail correspondence was received from the Department of Fisheries and Oceans regarding the 2008 Fall Community Dialogue Sessions. The multi-topic, multi-interest sessions are designed to compliment DFO's established advisory processes.

(g) Fraser Basin Council – Smart Planning for Communities

Information was received regarding the newly-established Fraser Basin Council's Smart Planning for Communities program. The program is designed to assist communities by providing resources and tools for planning socially, culturally, economically and environmentally sustainable communities.

(h) Integrated Land Management Bureau Joint Central and North Coast Plan Implementation and Monitoring Committee (PIMC) – October 22, 2008 Meeting Minutes

Minutes were received from the October 22, 2008 Integrated Land Management Bureau Joint Central and North Coast Plan Implementation and Monitoring Committee (PIMC) meeting.

Directors discussed the challenges to the Regional District in terms of ensuring meaningful participation on the PIMC, given staff time and other resource constraints. The Administrator advised directors that CCRD CFO Donna Mikkelson has expressed an interest in representing the Regional District on the PIMC. Ms. Mikkelson has extensive background as well as an interest in the Central Coast Land Use Plan area.

(i) Local Government Leadership Academy – Elected Officials Training Seminar

Information was received from the Local Government Leadership Academy regarding elected officials training seminars to be held early in the New Year. There was some discussion regarding the best use of available funding for professional development. Several directors expressed an interest in attending the seminar for electoral area directors and the matter will be considered further as part of the 2009 preliminary budget.

(j) Municipal Insurance Association – September Board Meeting Highlights

Board Meeting Highlights were received from the Municipal Insurance Association September 2008 meeting.

- (k) Union of BC Municipalities – Member Release**
- (l) Union of BC Municipalities – In the House**
- (m) Union of BC Municipalities – Member Notice re: RCMP Contract Renewal**

Several information items were received from the Union of BC Municipalities.

Tom Hermance joined the Gallery at 10:55 am.

- (n) Ministry of Community Development – Local Motion Program 2009 Application Intake**
- (o) Ministry of Community Development – Towns for Tomorrow Program 2009 Application Intake**

Reminders were received from the Ministry of Community Development regarding 2009 deadlines for two funding programs. Directors discussed potential projects that would be appropriate for funding under the Towns for Tomorrow Program.

(p) Official Opposition – Economic Solutions for BC

A copy of the Carole James, Leader of the Official Opposition's October 27, 2008 address: *Economic Solutions for BC* was received.

(q) Safety Authority of British Columbia – Proclamation Request

A request was received from the Safety Authority of BC for a proclamation for Elevator Escalator Safety Awareness Week.

08-11-07 M/S Directors O'Neill/Hyde that **General Correspondence Items D(a) – (q)** be received for information.

CARRIED

RECESS

A recess was called at 12:00 pm.

RECONVENE

The meeting reconvened at 12:55 pm.

(E) GENERAL REPORTS

(a) Chair's Report

Chair Lande verbally reported on recent activities of the UBCM Working Group on Gas and Oil, the Regional Transportation Advisory Committee and his attendance at a public meeting, hosted by Doug Wilson, regarding "the Hill". Chair Lande suggested a letter be sent to Minister of Transportation Falcon and District Manager, Ministry of Transportation, Todd Hubner, regarding possible assessment of and/or improvements to narrow sections of "the Hill".

Directors discussed scheduling options for an Appreciation Luncheon for CCRD volunteer commission and committee members. Staff will identify a suitable date and make arrangements for a luncheon in Bella Coola as well as a volunteer appreciation event on the Outer Coast.

08-11-08 M/S Directors O'Neill/Hyde that the Central Coast Regional District send a letter to Honourable Kevin Falcon, Minister of Transportation and Todd Hubner, District Manager, Ministry of Transportation, regarding the need for an assessment of safety issues on "the Hill" on Highway 20.

CARRIED

08-11-09 M/S Directors Hyde/O'Neill that a letter be sent to Honourable Blair Lekstrom, Minister of Community Development, as a follow up to the Board discussion with Minister Lekstrom regarding CCRD administrative funding concerns and inquiring as to the expected amount of the CCRD's Regional District Basic Grant allocation.

CARRIED

(b) Vancouver Island Regional Library - Director Emery

Director Emery updated directors on recent communications with Vancouver Island Regional Library. Although he was unable to attend the last VIRL Board meeting, Director Emery's update included information on a possible upgrade to the Bella Coola VIRL facility.

(c) Administration Report – November 13, 2008

The Administrative Report contains updates on a number of Administrative matters including Business Continuity Planning, a strategic planning session to be held in the New Year, and matters relating to the upcoming local government election.

08-11-10 M/S Directors O'Neill/Hyde that the Chair's, VIRL Director's and Administrator's Reports be received.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – October 2008

08-11-11 M/S Directors O'Neill/Emery that the payments of expenditures and commitments in the amount of NINETY-ONE THOUSAND SEVEN HUNDRED FORTY-FOUR DOLLARS AND FIFTY-FIVE CENTS (\$91,744.55) as represented by cheques #12909 to 12975 for the month of OCTOBER and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2008 be approved and ratified.

CARRIED

(b) Financial Update/Preliminary Financial Plan

Chief Financial Officer Donna Mikkelson joined the meeting and presented directors with a financial update for 2008, as well as a preliminary Five-Year Financial Plan for the years 2009-2013. CFO Mikkelson discussed the implications for the Regional District of Premier Campbell's recent announcement to freeze property assessments. Feedback was sought from directors on the Preliminary Budget in the areas of Economic Development, Administration, Emergency Planning, the Centennial Pool Commission and Refuse budgets, in particular.

Directors discussed the question of an application to the Building Canada Program in support of the Nuxalk Nation's efforts to extend their waterline from Four-Mile to the Harbour. Numerous concerns were expressed relating to the long-term sustainability of the Bella Coola Waterworks system. The question of the Building Canada Fund application was again tabled.

08-11-12 M/S Directors O'Neill/Hyde that the Reports from the CFO be received.

CARRIED

Mr. Tom Hermance attempted to address the Board from the Gallery. The Administrator requested clarification regarding Mr. Hermance's questions to the Board.

The Administrator stated, for clarification, that the Board of Directors has not approved the submission to Emergency Management BC (EMBC) of a proposal from Mr. Hermance, for a flood mitigation project on the Upper Saloompt River. Mr. Hermance has repeatedly requested that the Regional District submit a proposal, pursuant to his recommendations and the Regional District has advised Mr. Hermance, on multiple occasions that it will prepare and submit proposals to EMBC in accordance with the recommendations of staff and CCRD consultants.

The Administrator also sought clarification on the question of a meeting request from the Salompt River Management Association (SRMA). A written request for a meeting was received from SRMA, to which the Administrator has made numerous efforts to respond and arrange for CCRD directors and staff to attend a meeting however Mr. Hermance has stated that the “Regional District refuses to meet with SRMA”. The question was asked of Mr. Hermance whether his meeting request is the same request as has been made by SRMA and Mr. Hermance responded that it is not and that he also wished to meet with CCRD directors and staff, relative to his proposal for mitigation work at or near his own property in Saloompt.

The Administrator expressed frustration that considerable Regional District time and resources are being expended in addressing a question that has been asked and answered.

Mr. Hermance left the Gallery.

(G) REFERRALS FROM OTHER AGENCIES

There were no referrals from other agencies.

(H) BYLAWS AND POLICIES

(a) Bylaw 391 – A Bylaw to Amend the Bella Coola Valley Zoning Bylaw (Smart) – Adoption

Proposed Bylaw 391 – A Bylaw to Amend the Bella Coola Valley Zoning Bylaw was presented for adoption by the Board of Directors.

Directors were advised that the requisite restrictive covenant has not been registered by the proponents, Jim and Rosemary Smart, nor has a solicitor’s undertaking to register the covenant been received. The restrictive covenant would prohibit the subdivision of the subject property and is required prior to adoption of proposed Bylaw 391, pursuant to CCRD Resolution # 08-09-24.

Proposed Bylaw 391 was tabled.

(b) Bylaw 396 – A Bylaw Establishing the Rates and Charges for the Operation and Management of the Denny Island Airport – Introduction, First Second, Third Reading

Directors considered proposed Bylaw 396 – A Bylaw Establishing the Rates and Charges for the Operation and Management of the Denny Island Airport. The proposed Bylaw provides for landing fees to be applied to large and mid-size commercial aircraft landings at the Denny Island Airport.

- 08-11-13 M/S Directors Emery/O’Neill that Bylaw 396 – cited as the Denny Island Airport Rates and Charges Bylaw 396, 2008 be now introduced and read a first time.
CARRIED
- 08-11-14 M/S Directors Emery/O’Neill that Bylaw 396 – cited as the Denny Island Airport Rates and Charges Bylaw 396, 2008, having been given due and detailed consideration by the Board, be now read a second and third time.
CARRIED

(c) Koroluk/Willgress Application for Re-Zoning

Directors reviewed a Report received from CCRD Planning Consultant, Michael Rosen and Associates, regarding an application from Fraser Koroluk and Holly Willgress to amend the zoning from Large Holdings (R-1) to General Commercial (C-1) for Lot 1, Sec 7, Twp 4, Rge 3, Coast District, Plan 23099, Except Plan 29492 to accommodate a combination of tourist accommodation and associated commercial uses.

(d) Bylaw 395 – A Bylaw to Amend the Bella Coola Valley Zoning Bylaw (Koroluk/Willgress) – Introduction, First and Second Reading

- 08-11-15 M/S Directors O’Neill/Hyde that Bylaw 395, cited as a Bylaw to Amend the Bella Coola Valley Zoning Bylaw, 2008, be now introduced and read a first time.
CARRIED
- 08-11-16 M/S Directors O’Neill/Hyde that Bylaw 395, cited as a Bylaw to Amend the Bella Coola Valley Zoning Bylaw, 2008, having been given due and detailed consideration by the Board, be now read a second time.
CARRIED

- 08-11-17 M/S Directors O’Neill/Hyde that the Board authorize staff to schedule the holding of a Public Hearing for Bylaw 395, 2008.

(e) Staff Report – Directors’ Remuneration and Expense Bylaw

Directors reviewed a report from the Administrator, outlining remuneration rates for other regional districts. Directors requested the Administrator seek additional information from the CFO regarding benefits of remuneration consisting of an annual stipend vs. per diem rate for meetings.

Directors Emery and Reid left the meeting at 3:05 pm.

Directors discussed the CCRD Remuneration and Expense Bylaw.

(J) MATTERS BROUGHT OUT OF CAMERA

No matters were released from the in camera session.

(K) ADJOURNMENT

There being no further business, the meeting was adjourned at 3:30 pm.

Chair

Administrator