

**CENTRAL COAST REGIONAL DISTRICT**  
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health  
and Cross Cultural Reconciliation”*

**BOARD MEETING MINUTES – October 9, 2008**

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area B	Director Rhoda Bolton
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Director Christine Hyde
	Administrator	Joy MacKay

**PART I - INTRODUCTION**

**1. Call to Order**

Chair Lande called the meeting to order at 9:15 am.

**2. Adoption of Agenda**

08-10-01 M/S Directors O’Neill/Emery that the Agenda be adopted as amended.  
CARRIED

**(IC) IN CAMERA MATTERS**

08-10-02 M/S Directors O’Neill/Hyde that the meeting move in camera for  
consideration of labour, land and legal matters.  
CARRIED

**RECONVENE**

The meeting reconvened at 9:25 am.

Mr. Tom Hermance joined the gallery at 9:26 am.

**PART II – POLICY MATTERS**

**(A) ECONOMIC MATTERS**

**(a) Economic Development Operating Plan - Monthly Report – October 9, 2008**

Economic Development Officer David Anderson joined the meeting and presented his monthly update on progress relative to the CCRD Economic Development Operating Plan. Highlights of this month's Report include plans for the upcoming Volunteer Engagement Workshop on October 18<sup>th</sup>, Integrated Cadastral Information Society Training in preparation for the launch of the new CCRD Website, and approval of the BCCFL Forest Stewardship Plan. EDO Anderson also advised that an Expression of Interest has been submitted to the Union of BC Municipalities for a planning/engagement process relative to a supportive living facility for the Central Coast.

08-10-03 M/S Directors O'Neill/Hyde:

Whereas volunteers and the not-for-profit sector are of critical importance to the socioeconomic well-being of the Central Coast,

Therefore Be It Resolved that Central Coast Regional District herewith extends its sincerest gratitude and appreciation to BC Hydro and the Community Futures Development Corporation Cariboo Chilcotin for providing funding for our Volunteer Engagement Workshop.

CARRIED

08-10-04 M/S Directors O'Neill/Emery:

Whereas assembling a cadastral fabric is deemed critically important to the Central Coast Regional District,

Therefore Be It Resolved the Central Coast Regional District herewith extends its sincerest gratitude and appreciation to the Integrated Cadastral Information Society of BC for the technical assistance they have provided to us.

CARRIED

08-10-05 M/S Directors O'Neill/Hyde:

Whereas the Central Coast Regional District encourages health and wellness amongst our communities' schoolchildren,

Therefore Be It Resolved the Central Coast Regional District herewith supports School District 49's submission to UBCM's *Strengthening the Connection Program* for playground equipment improvements.

CARRIED

The Administrator advised directors that the Bella Coola Valley Ridge Riders was successful in securing \$2,500 in funding from Community Futures Corporation – Cariboo – Chilcotin for infrastructure improvements at the rodeo grounds.

**(b) Bella Coola Valley Sustainable Agricultural Society – Bella Coola Valley Foodshed Analysis Project (2007) Final Report**

The Bella Coola Valley Sustainable Agricultural Society's Final Report for the Bella Coola Valley Foodshed Analysis project was provided for directors' review.

**(c) Bella Coola Valley Sustainable Agricultural Society – Bella Coola Valley Foodshed Capacity Development Project Proposal to Investment Agriculture Foundation**

A proposal to the Investment Agriculture Foundation on behalf of the Bella Coola Valley Sustainable Agricultural Society for the Bella Coola Valley Foodshed Capacity Development Project was provided for directors' review.

**(d) UBCM School Community Connections Program – Strengthening the Connection Proposal for Playground Equipment for Denny Island Community School**

The EDO presented the final version of the proposal to the Union of BC Municipalities School Community Connection Program for funding to support the purchase and installation of playground equipment for the Denny Island Community School. Directors have previously passed a resolution approving the proposal.

**(e) Coast Sustainability Trust – Community Matching Fund Account Funding Agreement (Central Coast Enterprise and Tourism Centre)**

The Matching Fund Account Funding Agreement between the CCRD and the Coast Sustainability Trust for the Central Coast Enterprise and Tourism Centre was presented for directors' review.

08-10-06 M/S Directors O'Neill/Emery that the Matching Fund Account Funding Agreement between the CCRD and the Coast Sustainability Trust for the Central Coast Enterprise and Tourism Centre be approved.

CARRIED

The following item was moved forward:

**PART III– PUBLIC CONSULTATION**

**Coleen Fraser – Canadian Red Cross Society**

Coleen Fraser joined the meeting, along with members of her Sir Alexander Mackenzie Secondary School Tourism class. A brief discussion of the CCRD's role in local tourism was held and an invitation was extended to directors and staff to attend at the school to further discuss the linkages between local government and tourism.

Ms. Fraser then went on to discuss the Red Cross organization, reminding directors that 2009 represents the 100<sup>th</sup> anniversary of the Red Cross in Canada. As president of the Regional Council of the Canadian Red Cross for our region, Ms. Fraser expressed interest in finding ways to collaborate with the CCRD, particularly with regard to the role both organizations play in emergency disaster assistance.

Directors were advised that next March is being celebrated nation-wide as Red Cross Month.

08-10-07 M/S Directors O'Neill/Hyde:

Whereas the Red Cross has been engaged for over 140 years in preventing and alleviating human suffering around the world, and

Whereas the Canadian Red Cross has helped millions of Canadians through its emergency disaster relief and community services; and

Whereas the Canadian Red Cross is a reflection of the Canadian spirit of generosity, caring and selflessness;

Therefore Be It Resolved that the Central Coast Regional District hereby proclaims March 2009 as Red Cross Month in the Central Coast Regional District and urges all residents of the Central Coast Regional District to support the Canadian Red Cross by volunteering their time or by financially supporting the Red Cross programs in our community and around the world.

CARRIED

08-10-08 M/S Directors O'Neill/Hyde:

Whereas the Canadian Red Cross is celebrating the 100<sup>th</sup> anniversary of its creation as a national non-profit volunteer humanitarian organization under the Canadian Red Cross Society Act, 1909;

And Whereas, under national and international law, the Canadian Red Cross and other National Red Cross and Red Crescent Societies are considered “auxiliary to the public authorities in the humanitarian field”;

And Whereas the mandate of the Canadian Red Cross is to: “In time of peace or war to carry on and assist in work for the improvement of health, the prevention of disease and the mitigation of suffering throughout the world”;

And Whereas millions of Canadians and beneficiaries in other countries have been assisted by the Canadian Red Cross for over a century through programs aimed at disaster assistance, emergency preparedness, international aid, assistance and development, health, injury prevention and the promotion of international humanitarian law and humanitarian values;

And Whereas the Canadian Red Cross’ Auxiliary Role Project seeks to revitalize the relationships with public authorities at the federal, provincial, territorial and municipal levels so as to better serve the needs of humanity;

Be It Resolved that the Central Coast Regional District expresses its support for the Auxiliary Role project and in particular the renewal of the framework for cooperation between public authorities and the Canadian Red Cross to better address the humanitarian challenges of the 21<sup>st</sup> century by:

- a) working to reinforce the status and roles of the Canadian Red Cross as auxiliary to public authorities in the humanitarian field
- b) and reviewing existing measures, arrangements and instruments supporting the relationship.

CARRIED

Directors thanked Ms. Fraser and her class for taking the time to attend the meeting.

**(B) LOCAL GOVERNANCE MATTERS**

**(a) Bella Coola Airport Commission – September 22, 2008 Meeting Minutes**

The minutes from the September 22, 2008 Bella Coola Airport Commission meeting were provided for directors information.

**(b) Bella Coola Fire Department – Torch-On Roof Tender**

Directors considered one Form of Tender in response to the Call for Tenders for the installation of a Torch-On roof for the Bella Coola Fire Department Fire Hall.

08-10-09 M/S Directors O’Neill/Emery that the Form of Tender received from One Man Army Inc. to install a Torch-On roof on the Bella Coola Fire Department Fire Hall be approved.

CARRIED

**(c) Bella Coola Waterworks – Water Service Application Update**

Information was provided in response to directors’ request for more information regarding the application by the RCMP for a connection to the Bella Coola Waterworks.

08-10-10 M/S Directors O’Neill/Hyde that the application received from the RCMP for connection to the Bella Coola Water System be approved and the connection fee set at the maximum provided for in the Bella Coola Water Supply and Distribution Service Area Rates and Charges Bylaw No. 282 and that a water meter be installed and metering fees charged in accordance with Bylaw 282.

CARRIED

**(d) Centennial Pool Commission – September 18, 2008 Meeting Minutes**

Minutes from the September 18, 2008 Centennial Pool Commission meeting were received. The Administrator updated directors on efforts to access funding to undertake an alternate energy assessment of the pool’s heating system.

**(e) Community Works Fund – Lobelco Community Club Agreement**

Director O’Neill left the meeting, citing a perceived conflict of interest.

An Agreement between the CCRD and Lobelco Community Club, pursuant to the CCRD-UBCM Community Works Fund Agreement was reviewed.

08-10-11 M/S Directors Hyde/Bolton that the Agreement between the CCRD and the Lobelco Community Club for funding under the Community Works Fund be approved.

CARRIED

Director O’Neill rejoined the meeting.

**(f) Denny Island Airport Commission – Survey and Maintenance Contracts**

Director Emery and the Administrator discussed issues relating to two possible contracts for the Denny Island Airport. Clarification was requested with respect to whether a contract would be advertised for a survey of the airport to be conducted. The Administrator reminded directors that in accordance with CCRD Policy No.A-7, all

contracts greater than \$800 in value must be advertised in accordance with that Policy. Director Emery advised that the Denny Island Airport Commission would not be offering a contract in excess of \$800 value for the survey work at the Denny Island Airport.

Director Emery requested that a contractor, undertaking maintenance or clearing work at the Denny Island Airport be added to the CCRD general liability insurance policy, in an effort to save the cost of additional airside insurance – a cost that would likely be passed on to the Airport Commission. The Administrator advised that the CCRD does not ordinarily add contractors to the organization's general liability insurance policy and in any event, doing so would not provide the required protection to the contractor.

**(g) Emergency Planning – EPC Monthly Report – October 9, 2008**

Emergency Program Coordinator Stephen Waugh joined the meeting and updated directors as to emergency preparedness activities during the month of September. Updates on the Integrated Emergency Planning Project, Emergency Rescue Memorandum of Understanding and the recently attended Rural Policy Forum were among the information provided by EPC Waugh. EPC Waugh also updated directors on progress relative to the CCRD 2008/09 EMBC Flood Mitigation Projects.

**(h) BC Ferry Services Inc. – Ferry Advisory Committee Report – September 17-18, 2008**

A comprehensive Ferry Advisory Committee Report was presented to directors by Stephen Waugh, North-Central Ferry Advisory Committee representative to the CCRD.

**(i) BC Ferry Authority Board Nominations**

The Administrator updated directors on progress toward a joint nomination for the BC Ferry Authority Board of Directors. A total of four names will be presented for consideration in a joint proposal of the four regional districts comprising the Northern Coastal/North Island Appointment Area.

08-10-12 M/S Directors O'Neill/Emery that Items **B(a), (d), and (g) – (i)** be received for information.

CARRIED

**(j) Solid Waste Management – Towns for Tomorrow Program Contribution Agreement**

A Contribution Agreement between the Province and the Central Coast Regional District relative to the recently announced Towns for Tomorrow funding for the Thorsen Creek Waste and Recycling Centre was reviewed by directors.

08-10-13 M/S Directors O'Neill/Hyde that Towns for Tomorrow Contribution

Agreement dated September 10, 2008 between the Province and the Central Coast Regional District be approved.

CARRIED

**(k) Solid Waste Management – Bella Coola Valley Solid Waste Operations Review**

The Final Report of consultant Graeme Faris on Bella Coola Valley Solid Waste Operations was received and reviewed by directors. The Report contains a number of suggestions for improvements to waste and recycling operations at the Thorsen Creek Waste and Recycling Centre.

**(l) Item B(l) was previously struck from the Agenda**

**(m) Bella Coola Waterworks – Building Canada Fund Application**

A proposal to the Building Canada Fund for funding to support an extension of the waterline from the Bella Coola townsite to the harbour was discussed. The Nuxalk Nation has requested that the Regional District collaborate in an effort to extend a water line to the wharf in order to service the harbour and the ice plant with potable water. Directors requested that this item be tabled until later in the meeting in order to consider the matter more fully.

**RECESS**

A recess was called at 12:15 pm.

**RECONVENE**

The Meeting reconvened at 12:50 pm.

**PART IV– GENERAL BUSINESS**

**(C) ADOPTION OF MINUTES**

**(a) September 11, 2008**

Gallery member Tom Hermance requested an opportunity to address the Board. Chair Lande advised Mr. Hermance that he would be permitted a few minutes to ask a question.

Mr. Hermance requested that the Board of Directors pursue further flood mitigation work on the Upper Saloompt River. Mr. Hermance was advised that funding from Emergency Management BC for flood mitigation work on the Upper Saloompt River was not pursued for 2008/09 because the funding and fisheries windows of opportunity did not



correspond, hence the work requested by Mr. Hermance would not be permitted by the Department of Fisheries and Oceans.

Mr. Hermance also requested that the Board of Directors and CCRD staff agree to meet with the Salompt River Management Association (SRMA), stating that a meeting had been requested by SRMA but that no meeting had yet occurred.

The Administrator advised directors that in an effort to arrange a meeting with SRMA, two attempts had been made to communicate with the SRMA spokesperson but no response to the Administrator's messages has been received.

08-10-14 M/S Directors O'Neill/Hyde that the minutes of the regular meeting held September 11, 2008 be adopted as presented.

CARRIED

**(D) GENERAL CORRESPONDENCE**

**(a) Success By 6 – September 2008 Monthly Report**

The monthly report dated September 24, 2008 was received from Success By 6 Coordinator, Susan Grigor.

**(b) Community Support Society – Request for Financial Assistance**

A letter and proposal was received from the Bella Coola Community Support Society for funding to support a conference entitled *Dancing in the Light*, a conference to promote education and awareness of the effects of sexual abuse.

**(c) Salompt River Management Association – Request for Meeting**

Directors reviewed a request from the Salompt River Management Association (SRMA) for a meeting with directors and staff from the Ministry of Environment and Department of Fisheries and Oceans. Chair Lande and Director O'Neill confirmed their willingness to meet with the group and the Administrator advised that two attempts to arrange a meeting with the SRMA spokesperson had yielded no response.

**(d) Ministry of Community Development – Regional District Small Water System Networking Session**

Directors were advised of a meeting for Regional District Small Water System Users however funding is not available to attend.

- (e) Office of the Premier – News Release – Climate Action Incentive**
- (f) Office of the Premier – News Release – Connectivity Grant Program**

Correspondence was received from the Office of the Premier regarding programs announced at the recent UBCM Convention. Information will be distributed to the appropriate organizations.

- (g) Union of BC Municipalities/First Nations Summit – Community to Community Forum Funding**

The Administrator inquired as to directors' interest in organizing a Community to Community Forum in 2009. Directors indicated the UBCM Community to Community Forum provides a valuable opportunity for Central Coast communities to discuss matters of mutual interest. The Administrator will communicate with the Heiltsuk Tribal Council and the Oweekeno-Kitasoo-Nuxalk Tribal Council with a view to participating in a Community to Community Forum next year.

- (h) Union of BC Municipalities – 2008-2009 UBCM Executive**
- (i) Union of BC Municipalities – 2009 UBCM Dues**

Correspondence was received from the Union of BC Municipalities regarding UBCM Executive and dues for the coming year.

- (j) Office of the Ombudsman – Letter re: Early Resolution Process**

Correspondence was received from the Office of the Ombudsman regarding a new initiative of the Ombudsman's office designed to facilitate swifter, more effective resolution of straightforward administrative complaints.

- (k) Gary Coons, MLA – North Coast – Letter to the Ombudsman re: BC Ferry Commission**

A copy of a letter from Gary Coons, MLA-North Coast, to Kim Carter, Ombudsman for the Province of British Columbia was received. Mr. Coons' letter complained about the impropriety of the appointment of Mr. Sheldon Stoilen to the BC Ferry Board of Directors.

- (l) SmartWood – Notice of the Assessment of Forest Management in the Mid-Coast TSA for FSC Certification**

Information was received from SmartWood, regarding Forest Stewardship Council group certification for forestry operations in the Mid-Coast TSA. Directors wished to enquire when and why the Bella Coola and Nuxalk Community Forests were excluded from forest certification process.

08-10-15 M/S Directors O'Neill/Emery that Items **D(a)-(l)** be received.

CARRIED

The Administrator advised that confirmation has been received that the Regional District's application on behalf of the Hagensborg Waterworks District for an infrastructure planning grant has been approved in the amount of \$10,000. The grant will assist in funding the development of the Hagensborg Waterworks District Purification System Master Plan.

**(E) GENERAL REPORTS**

**(a) Chair's Report**

Chair Lande updated directors on meetings and workshops attended during the recent UBCM Convention, including a forum on fiscal imbalance, and an electoral area directors' forum. Chair Lande also discussed meetings with various ministry staff.

**(b) Vancouver Island Regional Library**

Information was presented regarding the Vancouver Island Regional Library levy allocation for 2009.

08-10-16 M/S Directors O'Neill/Emery that the budget allocation method for the Vancouver Island Regional Library's 2009 Budget be approved.

CARRIED

**(c) Administration Report – October 9, 2008**

This month's Administration Report focused on the UBCM Annual Convention and meetings with staff from the Ministry of Community Development, Emergency Management BC and the Ministry of Transportation. Other updates related to Bella Coola Waterworks, Coast Sustainability Trust, this Fall's local government elections and a recent meeting with representatives from the Nuxalk Nation.

08-10-17 M/S Directors O'Neill/Bolton that the reports from the Chair and Administrator be received.

CARRIED

**(F) FINANCIAL REPORTS**

**(a) Revised Accounts Payable Report – August 2008**

08-10-18 M/S Directors O'Neill/Hyde that the revised report of payments of

expenditures and commitments in the amount of ONE HUNDRED SEVENTEEN THOUSAND FOUR HUNDRED FIFTY-SEVEN DOLLARS AND NINETY-FOUR CENTS (\$117,457.94) as represented by cheques #12751 to #12849 for the month of AUGUST and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2008, be approved and ratified.

CARRIED

**(b) Accounts Payable Report – September 2008**

08-10-19 M/S Directors O'Neill/Hyde that the payments of expenditures and commitments in the amount of FIFTY-THREE THOUSAND FIFTY-SEVEN DOLLARS AND SIXTY-NINE CENTS (\$53,057.69) as represented by cheques #12850 to #12908 for the month of SEPTEMBER and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2008, be approved and ratified.

CARRIED

**(c) Memorandum re: Residential vs. Business/Commercial Property Tax Rates**

The Administrator verbally updated directors regarding an inquiry into the manner in which the BC Assessment Authority assesses commercial properties within the Regional District. The Administrator confirmed that clarification has been sought from the CFO and that there is no apparent relationship between the CCRD zoning bylaw and BC Assessment Authority assessment of "business class" vs. "residential class" properties.

**(G) REFERRALS FROM OTHER AGENCIES**

There were no referrals from other agencies.

**(H) BYLAWS AND POLICIES**

**(a) Bylaw 391 – A Bylaw to Amend the Bella Coola Valley Zoning Bylaw (Smart) – Third Reading**

Directors considered proposed Bylaw 391, a Bylaw to Amend the Bella Coola Valley Zoning Bylaw. Director O'Neill reported on the Public Hearing held November 7, 2008, advising that no interested parties, other than the proponents of the rezoning application, Mr. and Mrs. Smart attended the Public Hearing.

08-10-20 M/S Directors O'Neill/Hyde that Bylaw 391, cited as a Bylaw to Amend the Bella Coola Valley Zoning Bylaw, be now read a third time.

CARRIED

**(c) Bylaw 394 – A Bylaw Establishing the Rates and Charges for the Operation and Management of the Denny Island Airport – Adoption**

Directors considered Bylaw No. 394, A Bylaw Establishing the Rates and Charges for the Operation and Management of the Denny Island Airport. Director Emery advised that the proposed bylaw did not reflect the intentions of the Denny Island Airport Commission and that the Commission would hold another meeting and then clarify for staff what it wished to see included in the bylaw.

**(I) BUSINESS BY ELECTORAL AREA DIRECTOR**

**Area A**

**(a) Denny Island Roads**

Director Emery advised directors of an issue with maintenance of the roads on Denny Island and requested support for increased grading services.

08-10-21 M/S Directors Emery/O'Neill that a letter be sent to the maintenance contractor and the Ministry of Transportation requesting improved road maintenance services for Denny Island.

**Areas C, D, E**

**(b) Bella Coola Valley Transit System**

Chair Lande raised the issue of a second transit bus for the Bella Coola Valley. He would like to see if a meeting can be arranged between local stakeholders and representatives of the Cariboo Regional District, in order to explore possible funding opportunities.

**All Electoral Areas**

The Administrator requested input from directors regarding the need for a Policy to address cost sharing in relation to Regional District charter flights between the Outer Coast and the Bella Coola Valley. A draft Policy to address this issue will be presented at the next board meeting.

**(J) MATTERS BROUGHT OUT OF CAMERA**

No items were released from the in camera session.

**(K) ADJOURNMENT**

There being no further business Chair Lande adjourned the meeting at 2:30 pm.

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**Chair**

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**Administrator**