

CENTRAL COAST REGIONAL DISTRICT
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health
and Cross Cultural Reconciliation”*

REGULAR BOARD MEETING MINUTES – October 8, 2009

In Attendance:	Electoral Area A	Alt. Director Cathi McCullagh
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Director Christine Hyde
Staff:	Chief Administrative Officer	Joy MacKay
	Chief Financial Officer	Donna Mikkelson (Portion)
	Economic Development Officer	David Anderson (Portion)
	Emergency Coordinator	Stephen Waugh (Portion)
	Administrative Assistant	Cheryl Waugh (Portion)

PART I - INTRODUCTION

1. Call to Order

Chair Lande called the meeting to order at 9:30 am.

2. Oath of Office

The Oath of Office was administered to Electoral Area A Alternate Director Cathi McCullagh.

3. Adoption of Agenda

09-10-01 M/S Directors O’Neill/Hyde that the Agenda be adopted as amended.

CARRIED

PART II – POLICY MATTERS

STRATEGIC PLANNING UPDATE

The Administrative Assistant, Chief Financial Officer, Economic Development Officer and Emergency Coordinator joined the meeting and assisted the Administrator in presenting an update on the strategic planning process. Staff have been working hard on the Regional District’s Strategic Plan. Initiated in May 2009, the process has now moved to development of objectives, strategies and specific tactics to support the organization’s

goals of development of organizational capacity, investment and support for public infrastructure and services, effective planning and implementation of services, and successful communications and strengthened relations. Questions were invited from directors on the recent organizational analysis undertaken by staff, as well as on any other aspect of the work to date.

Directors were generally pleased with the way in which the strategic planning sessions of the Spring had translated into the early stages of the organizational plan document.

(A) ECONOMIC MATTERS

(a) Economic Development Officer Report – October 8, 2009

Economic Development Officer David Anderson updated directors as to progress on the CCRD Economic Development Operating Plan. A bi-annual report will be presented to update all stakeholders on Plan progress through the latter part of 2008 and first half of 2009.

Directors were interested to hear that the GIS mapping of Regional District cadastral information was in progress and expected to be complete by late November. The work, which was originally scheduled to be undertaken by the Integrated Cadastral Information Society (ICIS), will be completed by the Ministry of Agriculture and Lands.

EDO Anderson advised that the Regional District expects to move forward on a Bella Coola Valley Trails Master Plan this winter.

Other highlights of the Economic Report included activities of Bella Coola Community Forest Ltd. and the Bella Coola Harbour upgrade.

Stephen Waugh, CCRD Representative to and co-chair of the North Central Ferry Advisory Committee provided a brief update on BC Ferries activities as they pertain to the Central Coast. Plans are now in effect for the Queen of Chilliwack Route 40 sailings to commence one week later than usual, and to continue one week later into September.

Director O'Neill updated directors on the recent Lobelco Community Club mural project, advising that the bulk of the project was complete though a few minor adjustments were expected. All funding for the project has been received. Director O'Neill also advised that plans to hold the Discovery Coast Music Festival in 2010 were on track.

Director Hyde shared information on a session on Resource Roads she had attended while at the recent Union of BC Municipalities Annual Convention. She also advised that the Final Report of the UBCM-funded *Central Coast Age-Friendly Community Engagement Project* was now complete and will soon be presented to the communities. A

copy of the Report was shared with directors and Director Hyde was congratulated on the final product.

09-10-02 M/S Directors O’Neill/Hyde that the Strategic Planning Progress Report and the Economic Development Report be received.

CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) Centennial Pool Commission – Meeting Minutes

Minutes were received from the September 24, 2009 meeting of the Centennial Pool Commission. The Commission is working on policy updates and budgeting for next year’s season.

(b) Emergency Planning – EPC Monthly Report – October 8, 2009

Emergency Coordinator Stephen Waugh presented his monthly report on Regional District Emergency Planning and Management. Highlights included the hazard assessment process to be undertaken in the wake of this summer’s wildfires, progress and directions for the Bella Coola Valley Bedload Working Group, and submission of the Final Report on Central Coast Integrated Emergency Planning to UBCM. A copy of the Final Report was provided for directors’ review.

Coordinator Waugh continues to work closely with health care professionals and the Provincial Emergency Program to monitor and prepare for the H1N1 Pandemic threat. No vaccine is currently available and there continues to be conflicting information as to what to expect through the Fall and Winter.

09-10-03 M/S Directors O’Neill/McCullagh that the Emergency Coordinator’s Report be received.

CARRIED

(c) Success By 6 – September 2009 Monthly Update

A brief update on the past month’s activities was received from Central Coast Success By 6 Coordinator Susan Grigor. Planning is currently underway with Central Coast communities and stakeholders for use of Success By 6 Aboriginal Engagement Funding.

09-10-04 M/S Directors O’Neill/McCullagh that Local Governance items **B(a)** and **B(c)** be received.

CARRIED

PART III– PUBLIC CONSULTATION

None

RECESS

A brief recess was called at 11:20 am.

RECONVENE

The meeting reconvened at 11:25 am.

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) September 10, 2009 Regular Meeting

09-10-05 M/S Directors O’Neill/Hyde that the minutes of the regular meeting held September 10, 2009 be approved.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) Department of Fisheries and Oceans – Pacific North Coast Integrated Management Area (PNCIMA) Stakeholder Meeting

Correspondence was received from the Department of Fisheries and Oceans regarding a Pacific North Coast Integrated Management Area meeting to be held in Vancouver on October 19, 2009. Stakeholders are invited to attend the meeting which is intended to describe and discuss the proposed PNCIMA governance structure and the development of an Innovative Oceans Partnership intended to bring additional resources and expertise to the PNCIMA initiative. While the CCRD is very interested in attending the meeting, scarce resources do not allow for in-person attendance at the meeting. Inquiries will be made to DFO as to the possibility of available funding for engagement of stakeholders.

(b) Strathcona Regional District – Letter to Prime Minister Harper re: De-staffing of Lightstations

A copy of correspondence to Prime Minister Harper was received from the Strathcona Regional District regarding the announcement by the Canadian Coast Guard that it will proceed with the destaffing of lightstations on both coasts. There are currently four staffed lightstations within the Central Coast Regional District.

Alternate Director McCullagh inquired whether directors were aware of the circulation of petitions regarding the proposed destaffing of lightstations. Directors agreed that that a letter to the Prime Minister, expressing concern on behalf of the Regional District about the proposed destaffing was most appropriate.

09-10-06 M/S Directors O’Neill/Hyde that a letter be sent to Prime Minister Harper, expressing the Central Coast Regional District’s support for maintaining staffed lightstations on the West Coast, stressing the important role of these lightstations in ensuring boater safety in our remote area.

CARRIED

(c) BC Lightkeepers Local 20232 PSAC – Request for Support re: Destaffing of Lightstations

Correspondence was received from the BC Lightkeepers Local 20232 PSAC, requesting a resolution of support for retaining the 27 staffed lightstations on the BC Coast. Directors concluded that the issue of maintaining staffed lightstations had been addressed in the previous resolution.

(d) Regional District of Nanaimo – Superior Tanker Shuttle Service Recertification

Information was received from the Regional District of Nanaimo regarding the impact of the new certification standard for a Superior Tanker Shuttle Service rating.

(e) British Columbia Community Achievement Awards

Information was received from the British Columbia Achievement Foundation inviting nominations for the British Columbia Achievement Awards.

09-10-07 M/S Directors Hyde/O’Neill that General Correspondence items **D(a)-(e)** be received for information.

CARRIED

(E) GENERAL REPORTS

(a) Chair’s Report

Chair Lande and Director Hyde reported on the recent Union of BC Municipalities Convention. Chair Lande and Director Hyde attended a number of workshops and sessions, on a variety of topics, as did the Administrator. Of particular interest to Director Hyde was a session on the Ministry of Community and Rural Development *Rural Secretariat*. Both Chair Lande and Director Hyde also attended the semi-annual meeting of the Municipal Finance Authority, while Chair Lande also attended the Annual Meeting of the Municipal Insurance Association.

Meetings were held with two provincial cabinet ministers regarding the pending requirements for security screening for air passengers traveling to Vancouver during the 2010 Olympic Games. Meetings with Minister of Public Safety/Solicitor General, Hon. Kash Heed and Minister of State Responsible for the Olympics, Hon. Mary McNeil were held and the feeling of both Chair Lande and Directors Hyde was that the meetings had gone well and the information presented was well received by the ministers.

(b) VIRL Report

Director Emery was not in attendance and so there was no update on activities of the Vancouver Island Regional Library Board of Directors.

(c) Administration Report – Focus UBCM – October 8, 2009

The Administration Report contains a briefing on administrative undertakings since the last board meeting. This month's report focused on the Union of BC Municipalities Annual Convention. Details were provided on the following UBCM Sessions:

- A Discussion on First Nations Reconciliation
- Championing Community Challenges (Focus: Transit)
- Electoral Area Directors Forum (Focus: Sewerage Regulations; Economic Development)
- Transit Forum
- UBCM Working Group on Oil and Gas
- Regional Hospital District Cost Sharing Review
- Regional District Task Force Update
- Partnering with First Nations
- Cabinet Panels: Resources; Community Safety & Intergovernmental Relations; Health and Social Development
- Wildfire Preparedness and Response

In addition, the policy sessions were attended by Chair Lande, Director Hyde and the Administrator. Early morning clinics covered such topics as Resource Roads, Weather Forecasting for Emergency Planning and Food Security.

09-10-08 M/S Directors O'Neill/Hyde that the Chair's and Administration Reports for the Month of August be received.

CARRIED

RECESS

A recess was called at 12:15 pm.

RECONVENE

The meeting reconvened at 12:55 pm.

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – October 8, 2009

09-10-09 M/S Directors O’Neill/Hyde that payments of expenditures and commitments in the amount of SEVENTY-SIX THOUSAND SEVEN HUNDRED SEVENTY-FOUR DOLLARS & SEVENTEEN CENTS (\$76,774.17) as represented by cheques #13735 to #13767 for the month of September and issued pursuant to the Central Coast Regional District’s policies and budgets for the year 2009, be approved and ratified.

CARRIED

(b) 2009 Financial Plan Update

Chief Financial Office Donna Mikkelson presented an update on the 2009 Regional District Financial Plan. The Update was presented in a new format, thanks to the conversion to the new Quickbooks software. Directors were pleased with the new format and the CFO is to be congratulated on the completion of this substantial undertaking.

Looking ahead to 2010, directors were advised that particular challenges are expected in budgeting for economic development and refuse disposal.

09-10-10 M/S Directors O’Neill/McCullagh that the Financial Report dated October 2, 2009 be received.

CARRIED

(G) REFERRALS FROM OTHER AGENCIES

(a) ILMB Land File No. 1413378 – Application by Stephen Douglas Emery for a License of Occupation for Crown Land in the Vicinity of Bishop Lake on Denny Island for Purposes of Sand and Gravel Quarrying

A referral was received from the Integrated Land Management Bureau regarding an Application by Stephen Douglas Emery for a License of Occupation for Crown Land in the Vicinity of Bishop Lake on Denny Island for Purposes of Sand and Gravel Quarrying. Directors discussed the application and Alternate Director McCullagh advised that residents of Denny Island had been made aware of the application and that she was not aware of any opposition from the community.

09-10-11 M/S Directors O’Neill/Hyde that the Integrated Land Management Bureau be advised that the application by Stephen Douglas Emery for a License of

Occupation for Crown Land in the Vicinity of Bishop Lake on Denny Island for Purposes of Sand and Gravel Quarrying (ILMB Land File No. 1413378) is supported by the Central Coast Regional District.

CARRIED

(H) BYLAWS AND POLICIES

There were no bylaws or policies for consideration.

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

(IC) IN CAMERA MATTERS

09-10-12 M/S Directors Hyde/O'Neill that the meeting move in camera for consideration of land, labour, and/or legal Matters.

CARRIED

RECONVENE

The meeting reconvened at 2:15 pm.

(J) MATTERS BROUGHT OUT OF CAMERA

No matters were released from the in camera session.

(K) ADJOURNMENT

There being no further business, the meeting was adjourned at 2:20 pm.

Chair

Administrator