

CENTRAL COAST REGIONAL DISTRICT
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health
and Cross Cultural Reconciliation”*

REGULAR BOARD MEETING MNUTES – September 11, 2008

Present:	Electoral Area A	Alternate Director Dawn Koeslag
	Electoral Area B	Director Rhoda Bolton
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Director Christine Hyde
	Chief Financial Officer	Donna Mikkelson (Portion)
	Economic Development Officer	David Anderson (Portion)
	Emergency Program Coordinator	Stephen Waugh (Portion)
	Administrator	Joy MacKay

PART I - INTRODUCTION

1. Call to Order

Chair Lande called the meeting to order at 9:30 am.

2. Oath of Office

The Oath of Office was administered to Alternate Director Dawn Koeslag.

3. Adoption of Agenda

08-09-01 M/S Directors O’Neill/Hyde that the Agenda be adopted as amended.
CARRIED

4. Appointment of Chief and Deputy Chief Elections Officers

08-09-02 M/S Directors O’Neill/Bolton that pursuant to Section 41(1) and (2) of the *Local Government Act* Joy MacKay be appointed Chief Election Officer for conduction the 2008 general local elections with power to appoint other election officials as required for the administration and conduct of the 2008 general local elections;

And that Cheryl Waugh be appointed Deputy Chief Election Officer for the 2008 general local elections.

CARRIED

(IC) IN CAMERA MATTERS

08-09-03 M/S Directors O’Neill/Hyde that the meeting move in camera for consideration of labour, land and legal matters.

CARRIED

RECONVENE

The meeting reconvened at 10:00 am.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

**(a) Economic Development Operating Plan - Monthly Report –
September 11, 2008**

Economic Development Officer David Anderson joined the meeting and presented the monthly Economic Development Operating Plan update. Highlights of this month’s Report include progress on the upcoming volunteer engagement workshop, Bella Coola Harbour Authority plans for improvements at the harbour, progress on the Bella Coola Valley Entrances Project and an agro-forestry workshop to be held next week in Bella Coola.

Directors expressed concern that the Advisory Board of the Coast Sustainability Trust had not met in close to two years. It was suggested that, during this month’s Union of BC Municipalities Annual Convention, the CCRD Chair and Administrator urge the Ministry of Agriculture and Lands to proceed with the appointment of a provincial government representative to the CST Advisory Board.

08-09-04 M/S Directors O’Neill/Hyde:

WHEREAS access to capital is the largest barrier and constraint to economic development throughout the Central Coast, and

WHEREAS it is our understanding the Coast Sustainability Trust Advisory Board has failed to convene a meeting since 2006.

THEREFORE BE IT RESOLVED the Central Coast Regional District herewith requests the Minister of Agriculture and Lands to encourage the Trustee to convene a meeting of the Advisory Board to address internal policies issues.

CARRIED

EDO Anderson updated directors on progress of the Bella Coola Valley Sustainable Agricultural Society's Foodshed Capacity Development Project. The primary goals of the project are to enhance Bella Coola Valley residents' health, well-being and food security through increased awareness, production and consumption of local sustainably-produced foods and to contribute to diversifying the local economy through increased food production, processing, marketing and distribution.

08-09-05 M/S Directors O'Neill/Hyde:

WHEREAS agriculture is a targeted sector within the Central Coast Regional District's (CCRD) Economic Development Operating Plan, and

WHEREAS optimization of the agricultural sector will contribute to the diversification of our economy.

THEREFORE BE IT RESOLVED the Central Coast Regional District fully supports the Bella Coola Valley Sustainable Agricultural Society's Foodshed Capacity Development Project proposal for submission to the Investment Agricultural Foundation of BC and the Real Estate Foundation of BC.

CARRIED

The Northern Development Initiative (NDI) Trust recently advised that it has approved a grant in the amount of \$30,000 for the Bella Coola Valley Ridge Riders Rodeo Grounds Improvement Project. This contribution from NDI will greatly assist the Valley Ridge Riders in completing their significant facilities upgrade, prior to the 2010 silver anniversary of the rodeo.

Director O'Neill provided an update on recent improvements to Lobelco Hall. The improvements include the addition of new insulation in the roof, making the building more energy efficient.

Due to higher than anticipated costs associated with recent improvements to Lobelco Hall, Lobelco Community Club requested that directors approve an additional \$2,000.00 contribution from the CCRD Community Works Fund to cover the cost of the overrun.

Director O'Neill left the meeting at 10:35 am, citing a conflict of interest.

Remaining directors and the Administrator discussed the need for more comprehensive planning relative to the Community Works Fund.

08-09-06 M/S Directors Hyde/Bolton that the request from Lobelco Community Club for \$2,000 from the CCRD Community Works Fund be approved.

CARRIED

Director O’Neill rejoined the meeting at 10:48 am.

Chair Lande updated directors on the recent meeting of the UBCM Working Group on Oil and Gas. An updated report on the group’s activities is expected to be available in February 2009.

The Administrator informed the Board of the recent approval of a Towns for Tomorrow grant in the amount of \$201,920.00 for infrastructure improvements at the Thorsen Creek Waste and Recycling Centre. The grant approval was a welcome announcement from Honourable Blair Lekstrom, Minister of Community Development.

EDO Anderson advised directors that the Central Coast Chamber of Commerce has recently passed a resolution to pursue funding for playground equipment for the Denny Island School from the UBCM School Community Connections program. A letter of support is requested from the regional district.

08-09-07 M/S Directors Hyde/O’Neill that a letter be provided to School District No. 49 in support of their application to the UBCM School Community Connection Program to purchase playground equipment for the Denny Island School.

CARRIED

EDO Anderson also reported as to progress on the CCRD web portal as well as very positive feedback received on the recently released Bella Coola Valley Trail Guide.

(b) Economic Development Operating Plan – 2008 Semi-Annual Report – January 1 – June 30, 2008

The Semi-Annual Report on the CCRD Economic Development Operating Plan was recently distributed throughout the regional district and beyond.

08-09-08 M/S Directors O’Neill/Bolton that the economic development reports be received.

CARRIED

RECESS

A brief recess was called.

RECONVENE

The meeting reconvened at 11:15 am and the following item was moved forward:

PART III- PUBLIC CONSULTATION

1. Tom Hermance – Saloompt River History

Mr. Tom Hermance joined the meeting, accompanied by a number of Saloompt residents, and presented a request to the CCRD to undertake flood mitigation work on the Upper Saloompt River. Mr. Hermance reported that the work undertaken earlier this year to prepare the Saloompt River to reoccupy the old channel appears to have been successful however Mr. Hermance requested that further work be undertaken that would completely close off the channel currently occupied by a portion of the Saloompt River flow.

Emergency Program Coordinator, Stephen Waugh, advised Mr. Hermance that the new channel could not be completely closed off this spring, due to fisheries concerns and therefore the option to “train the river” back into the old channel was selected and work funded by Emergency Management BC was undertaken accordingly. Further funding from EMBC was not sought in the 2008/09 round of applications as the funding window did not correspond with fisheries windows of opportunity.

Directors encouraged Mr. Hermance to work with the Saloompt River Management Association in considering other options for funding future work on the Saloompt River.

(B) LOCAL GOVERNANCE MATTERS

(b) Bella Coola Airport Commission – Snow Removal Contract

08-09-09 M/S Directors O’Neill/Hyde that the Form of Tender received from Matthews Contracting for snow removal services for the Bella Coola Airport be approved as recommended by the Bella Coola Airport Commission.

CARRIED

(c) Bella Coola Parks and Recreation Commission – August 19, 2008 Meeting Minutes

Minutes were received from the Bella Coola Parks and Recreation Commission meeting held on August 19, 2008.

(d) Centennial Pool Commission – July 17, 2008 Meeting Minutes

Minutes were received from the Centennial Pool Commission meeting held on July 17, 2008.

(e) Community Works Fund – Project Request – Solid Waste Operations Review

An application for \$6,000 from the CCRD Community Works Fund was presented for directors' consideration. The purpose of the funding is for consultant Graeme Faris to review the CCRD solid waste management plan and Thorsen Creek Waste and Recycling Centre operations in preparation for a sub-regional solid waste management plan update.

08-09-10 M/S Directors O'Neill/Hyde that the application for \$6,000 from the CCRD Community Works Fund for an operations review of the Thorsen Creek Waste and Recycling Centre be approved.

CARRIED

RECESS

A recess was called at 12:15 pm.

RECONVENE

The meeting reconvened at 12:50 pm.

(f) Emergency Planning – EPC Monthly Report – September 11, 2008

Emergency Coordinator Stephen Waugh presented the Emergency Planning Report for the months of July and August. Potential emergency events included a communications failure in Ocean Falls. Other activities included a visit to Oweekeno, further to the CCRD Integrated Emergency Planning Project, reporting to UBCM on the 2007 Emergency Planning grant for regional training activities, and submission of five proposals for funding under the Emergency Management BC 2008/09 Flood Mitigation Program.

(g) Emergency Planning – Integrated Emergency Planning

EPC Waugh briefly discussed activities related to integrated emergency planning, including the importance of having an integrated emergency plan for the entire regional district area. EPC Waugh noted that flexibility is required for such a plan to be effective.

(h) Emergency Planning – Letter from MP Nathan Cullen to Fisheries and Oceans Canada

A copy of a letter from MP Nathan Cullen to Fisheries and Oceans Canada was received. Mr. Cullen's letter urges Fisheries and Oceans to support Saloompt resident, Tom Hermance, in Mr. Hermance's efforts to undertake flood mitigation work on the Upper Saloompt River.

(i) Local Government Management Association – Local Government Administration Conference

Information was presented regarding the 2008 Local Government Management Association (LGMA) Administrative Conference. The CCRD Administrative Assistant has expressed an interest in attending the conference.

08-09-11 M/S Directors O’Neill/Hyde that if funding is available from the general administration budget that attendance at the LGMA Administrative Conference by the CCRD Administrative Assistant be approved.

CARRIED

(j) BC Ferry Authority Board Nominations

One nomination was received in response to the CCRD’s request for Expressions of Interest nomination to the BC Ferry Authority Board of Directors. The CCRD, together with Mount Waddington Regional District, Kitimat-Stikine Regional District and Skeena-Queen Charlotte Regional District, will submit a number of names to the BC Ferry Authority for consideration for an appointment to fill one vacancy on the Ferry Authority Board of Directors.

08-09-12 M/S Directors O’Neill/Bolton that Stephen Waugh’s name be put forward for consideration for appointment to the BC Ferry Authority Board of Directors.

CARRIED

(k) Ferry Advisory Committee Update

CCRD North-Central Ferry Advisory Committee (FAC) representative Stephen Waugh reported on activities of the FAC. Stephen recommends the CCRD continue its lobby for continued and enhanced Route 40 service, and explore partnering with BC Ferry Services Inc. on a marketing strategy for Route 40.

It is expected that inquiries will be made during the UBCM Convention regarding continued use of the vessel *Queen of Chilliwack*.

08-09-13 M/S Directors O’Neill/Bolton that the CCRD continue its campaign for enhanced BC Ferries Route 40 service, pursuant to the recommendations of Ferry Advisory Committee representative, Stephen Waugh.

CARRIED

08-09-14 M/S Directors O’Neill/Bolton that items **B(b) – (k)** be received.

CARRIED

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) July 10, 2008

08-09-15 M/S Directors O’Neill/Hyde that the minutes of the regular meeting held July 10, 2008 be adopted as presented.

CARRIED

(b) July 30, 2008

08-09-16 M/S Directors O’Neill/Hyde that the minutes of the special meeting held July 30, 2008 be adopted as presented.

CARRIED

The following items were brought forward:

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – July 2008

08-09-17 M/S Directors O’Neill/Hyde that the payments of expenditures and commitments in the amount of NINETY-FOUR THOUSAND FOUR HUNDRED FORTY-ONE AND SIXTEEN CENTS (\$94,441.16) as represented by cheques #12669 to #12750 for the month of JULY and issued pursuant to the Central Coast Regional District’s policies and budgets for the year 2008 be approved and ratified.

CARRIED

(b) Accounts Payable Report – August 2008

08-09-18 M/S Directors O’Neill/Hyde that the payments of expenditures and commitments in the amount of ONE HUNDRED SIXTEEN THOUSAND FIVE HUNDRED FIFTY-SEVEN AND NINETY-FOUR CENTS (\$116,557.94) as represented by cheques #12751 to #12849 for the month of AUGUST and issued pursuant to the Central Coast Regional District’s policies and budgets for the year 2008 be approved and ratified.

CARRIED

(c) Financial Report to the Board for the Period January 1, 2008 – August 31, 2008

Chief Financial Officer Donna Mikkelson joined the meeting and presented the Financial Report for the period January 01, 2008 to August 31, 2008. It is expected some adjustments will be made to the refuse budget for 2008 and directors were encouraged to consider options for addressing this challenging area of the budget in next year's budget planning.

08-09-19 M/S Directors O'Neill/Bolton that the CFO's report be received.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) Minister of Transportation – Letter re: BC Ferries Route 40

A letter was received from the Honourable Kevin Falcon, Minister of Transportation, regarding ferry service for central coast communities. Minister Falcon confirmed the Province's commitment to ferry service for central coast communities, referencing the Northern Services Strategy which is expected to see the effective delivery of this service for many more years to come.

(b) Minister of Technology, Trade and Economic Development – TILMA

Information was received from the Honourable Ida Chong, Minister of Technology, Trade and Economic Development, regarding the Trade, Investment and Labour Mobility Agreement (TILMA).

(c) Ministry of Advanced Education and Labour Market Development

Information was received from the Ministry of Advanced Education and Labour Market Development on the Welcoming and Inclusive Communities and Workplaces Program.

(d) Official Opposition – TILMA

A media release was received from the Official Opposition regarding the Trade, Investment and Labour Mobility Agreement.

(e) Heritage Canada – Building Communities through Arts and Heritage

Information was received from Heritage Canada about the Building Communities through Arts and Heritage funding program. Program information will be distributed to community organizations within the regional district.

(f) Integrated Land Management Bureau – Central Coast Plan Implementation Monitoring Committee (PIMC) July 24, 2008 Meeting Minutes

Minutes were received from the Central Coast Plan Implementation Monitoring Committee (PIMC) Meeting, held on July 24, 2008. The Administrator, CCRD representative to PIMC, was unable to attend the meeting due to time and resource constraints.

(g) Central Coast Plan Implementation Monitoring Committee – 2007/08 Annual Report

The 2007/08 Annual Report of the Central Coast Plan Implementation Monitoring Committee was received.

(h) Curtis Kirchhoff – Letter re: Ocean Falls Improvement District (OFID)

A letter was received from Mr. Curtis Kirchhoff regarding the Ocean Falls Improvement District. Alternate director Koeslag updated directors on matters relating to the community of Ocean Falls. The community continues to struggle with solid waste management issues in the wake of the collapse of the causeway that formerly provided access to the community landfill.

(i) Regional District of Mount Waddington – Correspondence to OFID re: Waste Disposal Rates

A copy of correspondence from Mount Waddington Regional District to the Ocean Falls Improvement District regarding solid waste disposal rates for the 7-Mile Land Fill Recycling Centre was received.

(j) Bella Coola General Hospital – Rural Health Policy Forum

Information was received on the upcoming Rural Health Policy Forum, sponsored by Bella Coola General Hospital. The Forum will focus on the impact of Provincial health, food and other policy on rural living.

(k) Success By 6 – Request for Lead Partner

Correspondence was received from Deb Bryant, Provincial Manager, Success by 6, requesting the CCRD take on the role of a lead partner in the executive team of the Success by 6 Council of Partners for the Central Coast region.

08-09-20 M/S Directors O'Neill/Bolton that the request by Success By 6 for the Central Coast Regional District to act in the role of Lead Partner for

purposes of managing funds and staff for the Central Coast region be approved.

CARRIED

(l) Coast Sustainability Trust – 2008 Second Quarter Report

The 2008 Second Quarter Report was received from the Coast Sustainability Trust.

(m) Municipal Insurance Association – 2007 Dividend

Correspondence was received from the Municipal Insurance Association, confirming a dividend will be paid out to members for the third year in a row.

(n) Union of BC Municipalities – Local Government Services Program – 2007 CCRD Emergency Planning Grant Completion

Final payment was received from the Union of BC Municipalities under the 2007 Emergency Planning Grant program.

(o) Union of BC Municipalities – Member Notice

(p) Union of BC Municipalities – Protocol between UBCM and BC Parks and Recreation Association

(q) Union of BC Municipalities July 2008 Executive Meeting Highlights

(r) Union of BC Municipalities – TILMA

A number of items of correspondence were received from the Union of BC Municipalities.

(s) Lidstone Young Anderson – Opinion to UBCM on TILMA

A copy of an opinion letter from solicitors Lidstone, Young, Anderson to the Union of BC Municipalities regarding the Trade Investment and Labour Mobility Agreement was received.

(t) BC Hydro – Northern Region Update

The Summer 2008 Northern Regional Update was received from BC Hydro Community Relations.

(u) Vancouver Humane Society – Letter re: UBCM Resolution on Battery Caged Hens

(v) Regional District of Central Kootenay – Regional District Taxation

(w) Town of Lake Cowichan – Letter to AVICC re: Broom Busters Pilot Project

- (x) **District of Lake Country – Resolution re: Nuisance Boats**
- (y) **District of Coldstream – Resolution re: Nuisance Boats**

Correspondence was received from organizations and local governments seeking support for various resolutions that will be presented at the annual Union of BC Municipalities Convention.

08-09-21 M/S Directors Hyde/O’Neill that items **D(a) - (y)** be received.

CARRIED

The following matters were brought forward:

(H) BYLAWS AND POLICIES

Rosemary Smart joined the gallery.

(a) Smart – Application for Re-Zoning – Report from Planning Consultant

Directors reviewed a report from CCRD Planning Consultants, Michael Rosen and Associates, regarding the rezoning application of Jim and Rosemary Smart. The rezoning application proposes that the zoning for the entire property be changed from Public Assembly (P-1) to Large Holdings (R-1). The consultants’ report recommends that Bylaw 391, 2008 receive first and second reading and that a resolution be passed that would require a covenant be registered on the property, prohibiting the subdivision of the property.

08-09-22 M/S Directors Hyde/O’Neill that Bylaw 391, cited as a bylaw to amend the Bella Coola Valley Zoning Bylaw No. 71, 1984, be now introduced and read a first time.

CARRIED

08-09-23 M/S Directors Hyde/O’Neill that Bylaw 391, cited as a bylaw to amend the Bella Coola Valley Zoning Bylaw No. 71, 1984, having been given due and detailed consideration by the Board be now read a second time.

CARRIED

08-09-24 M/S Directors O’Neill/Hyde that prior to the adoption of Bylaw No. 391, 2008, the Central Coast Regional District will require that a restrictive covenant be registered, or a Letter of Undertaking from the applicant’s Solicitor be received, undertaking to register the covenant after Bylaw 391 has been adopted, prohibiting the subdivision of Lot 11, Sec. 32, Twp. 1, Rge. 3, Coast District, Plan 29005, Except Plan VIP 64600.

CARRIED

08-09-25 M/S Directors O’Neill/Hyde that the Board authorize staff to schedule the holding of a Public Hearing for Bylaw 391, 2008.

CARRIED

(b) Smart – Application for Re-Zoning – Correspondence from Agricultural Land Commission

Correspondence from the British Columbia Agricultural Land Commission (ALC) was provided for directors’ review. The correspondence contains the history of the property described as Lot 11, Sec. 32, Twp. 1, Rge. 3, Coast District, Plan 29005, Except Plan VIP 64600 with respect to the BC ALC.

(c) Bylaw 394 – A Bylaw Establishing the Rates and Charges for the Operation and Management of the Denny Island Airport – Introduction, First, Second and Third Reading

08-09-26 M/S Directors O’Neill/Hyde that Bylaw 394, cited as the Denny Island Airport Rates and Charges Bylaw, be now introduced and read a first time.

CARRIED

08-09-27 M/S Directors O’Neill/Hyde that Bylaw 394, cited as the Denny Island Airport Rates and Charges Bylaw, having been given due and detailed consideration by the Board be now read a second and third time.

CARRIED

(d) CCRD Policy A-8 – Office Services to the Public

Directors were presented with a copy of CCRD Policy A-8 – Office Services to the Public, and asked to consider revisions to the Policy, in light of the purchase of a new photocopier and of the current CCRD website project.

(e) Bylaw 282 – Bella Coola Waterworks Water Services Application - RCMP

A water services application was received from the RCMP. The application requests a connection that is outside of that which is contemplated by Bylaw 282: Bella Coola Water Supply and distribution Service Area Rates and Charges. Directors identified a number of questions relative to the water services application and staff has been requested to make further enquiries before approval of the application is considered.

(E) GENERAL REPORTS

(a) Chair's Report

Chair Lande updated directors on matters relating to the UBCM Working Group on Oil and Gas and the Regional Transportation Advisory Committee.

(b) Vancouver Island Regional Library

Director Emery was not available to provide a report on Vancouver Island Regional Library business.

(c) Administration Report – September 11, 2008

The monthly Administration Report updates on a number of matters, administrative in nature. This month's report updated directors on matters pertaining to the CCRD Agricultural Advisory Committee, BC Ferry Services Inc., Bella Coola Airport Commission, Bella Coola Waterworks, solid waste management, meetings with the Nuxalk Nation, Union of BC Municipalities activities, enforcement of Bylaw 45 – Untidy/Unsightly Premises and Ministry of Transportation matters.

08-09-28 M/S Directors O'Neill/Hyde that a letter be sent to Honourable Kevin Falcon, Minister of Transportation, expressing appreciation for recent improvements to Highway 20 in the Bella Coola Valley, and requesting that the Central Coast Regional District be notified in advance of any such projects in the future.

CARRIED

(G) REFERRALS FROM OTHER AGENCIES

(a) Integrated Land Management Bureau File No. 5407449 – British Columbia Ferry Services Inc - Application for License of Occupation for Water Lot Expansion of McLoughlin Bay Ferry Terminal

Information was received from the Integrated Land Management Bureau relating to an application by BC Ferry Services Inc. for an application for license of occupation for water lot expansion in the area of the McLoughlin Bay Ferry Terminal at Bella Bella.

08-09-29 M/S Directors Hyde/O'Neill that the Central Coast Regional District advise the Integrated Land Management Bureau that approval of Land File No. 5407449 – British Columbia Ferry Services Inc - Application for License of Occupation for Water Lot Expansion of McLoughlin Bay Ferry Terminal is supported.

CARRIED

(b) Integrated Land Management Bureau File No. 5407416 – Good Hope Cannery Ltd. – Application for Installation of a Water Power Project on the Sandell River to Provide Power to Good Hope Cannery Ltd.

Directors reviewed a referral from the Integrated Land Management Bureau regarding an application for installation of a water power project on the Sandell River to provide power to Good Hope Cannery Ltd.

08-09-30 M/S Directors O'Neill/Hyde that the Integrated Land Management Bureau be advised that Central Coast Regional District interests are unaffected with respect to Land File No. 5407416 – application for installation of a water power project on the Sandell River to provide power to Good Hope Cannery Ltd.

CARRIED

(d) Integrated Land Management Bureau File No. 5406852 – Pantheon Helisports - Application for Licence of Occupation for Extension of Existing Heliski Operating Boundaries at Homathko Icefields to Boundaries of Tweedsmuir Park

Directors reviewed a referral from Integrated Land Management Bureau for an application for license of occupation for an extension of existing heliski operating boundaries at Homathko Icefields to the Tweedsmuir Park boundary by Pantheon Helisports.

08-09-31 M/S Directors O'Neill/Hyde that the Integrated Land Management Bureau be advised that Central Coast Regional District interests are unaffected with respect to Land File No. 5406852 – application by Pantheon Helisports for an extension of existing heliski operating boundaries at Homathko Icefields to the Tweedsmuir Park boundary.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

There was no additional business by electoral area director.

(J) ADJOURNMENT

There being no further business, the meeting was adjourned at 4:00 pm.

Chair

Administrator