

**CENTRAL COAST REGIONAL DISTRICT**

*“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”*

**REGULAR BOARD MEETING MINUTES – April 7, 2011**

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area B	Alternate Director Maria Martin
	Electoral Area C	Director Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Chair Christine Hyde
Staff:	Chief Administrative Officer	Joy MacKay
	Chief Financial Officer	Donna Mikkelson
	Recording Secretary	Cheryl Waugh

**PART I - INTRODUCTION**

**1. Call to Order**

The Chair called the meeting to order at 9:07 am.

**2. Adoption of Agenda**

**11-04-01** M/S Directors Lande/O’Neill that the Agenda be adopted as Amended.  
**CARRIED**

**3. Appointment of Chief Election Officer & Deputy Chief Election Officer**

**11-04-02** M/S Directors Lande/O’Neill that pursuant to Section 41(1) and (2) of the *Local Government Act* Joy Mackay be appointed as Chief Election Officer for conducting the 2011 general local elections with power to appoint other election officials as required for the administration and conduct of the 2011 general local elections;

AND that Cheryl Waugh be appointed as Deputy Chief Election Officer for the 2011 general local elections.

**CARRIED**

**4. 2011 Central Coast Regional District Strategic Priorities**

**11-04-03** M/S Directors O’Neill/Lande that the 2011 Central Coast Regional District Strategic Priorities be adopted as presented.  
**CARRIED**

**(IC) IN CAMERA MATTERS**

**11-04-04** M/S Directors O’Neill/Emery that the meeting move in camera for consideration of labour, land and legal matters, pursuant to Section 793(1) of the *Local Government Act*.

**CARRIED**

Cheryl Waugh/Donna Mikkelson left the meeting.

**RECONVENE**

The regular meeting reconvened at 10:06 am. Cheryl Waugh/Donna Mikkelson rejoined the meeting.

**PART II – POLICY MATTERS**

**(B) LOCAL GOVERNANCE MATTERS**

**Administrative Services**

**(a) Organizational Capacity Development – PWGSC Property Acquisition –**  
Letter from Nathan Cullen, MP

A copy of a letter from MP Nathan Cullen to the Minister of Public Works and Government Services Canada regarding disposition of the former Bella Coola RCMP detachment building was received.

**RECESS**

The meeting adjourned for lunch at 11:58 am.

The following items were moved forward:

**Environmental Services**

**(d) Thorsen Creek Waste & Recycling Centre – Application to Community Works Fund**

**11-04-05** M/S Directors O’Neill/Lande that the Community Works Fund Application for tipping fees for removal of flood debris in the amount of \$10,439.55 be approved.

**CARRIED**

**Director Emery opposed**

**Development Services**

- (e) **Economic Development - Coastal Community Network** – Application to Coast Sustainability Trust

Moved by Director Lande that the CCRD support the Coastal Community Network marine efforts in principle

**No seconder**

Director Lande would like the record to show he strongly supports the application.

- 11-04-06** M/S Directors O’Neill/Emery that the CCRD not support the Coastal Community Network application to the Coast Sustainability Trust

**CARRIED**  
**Director Lande opposed**

- (f) **Economic Development - Ocean Falls Economic Development Committee** – 2011 Budget

- 11-04-07** M/S Directors O’Neill/Emery to approve the request from the Ocean Falls Economic Development Committee for \$5,000.00 towards the 2011 Budget.

**CARRIED**

- (g) **Land Use Planning - Agricultural Advisory Committee** – March 31, 2011 Meeting Minutes

Director Hyde spoke to the Scotch Broom control proposal and recommendation from the Agricultural Advisory Committee.

- 11-04-08** M/S Directors Emery/O’Neill that:

WHEREAS Cytisus scoparius (Scotch Broom), a highly invasive plant that tends to colonize disturbed sites and out-compete native vegetation, is now confirmed as present in and around the village of Bella Bella and community of Denny Island; and

WHEREAS the Scotch Broom infestation is still limited enough to provide the opportunity to contain and hopefully eventually eradicate it from this area with aggressive inventory, treatment and monitoring cycles; and

WHEREAS a comprehensive and well researched proposal has recently been submitted by Bella Bella area resident, Dave Whitehead, to Cariboo Chilcotin Coast Invasive Plant Committee (CCCIPC) with a request for funding;

BE IT THEREFORE RESOLVED that the CCRD Board of Directors strongly supports this proposal and urges the CCCIPC pursue funding to ensure on-the-ground work can be undertaken during the 2011 growing season to begin to contain the spread of Scotch Broom in and around Bella Bella and Denny Island.

**CARRIED**

**Leisure Services**

**(h) Centennial Pool Commission – March 26, 2011 Meeting Minutes**

Background was provided regarding pool damage from the September flood and how to best address it. The expectation is that up to 80% of repairs will be covered by Disaster Financial Assistance. The Pool Commission is very interested in moving forward as soon as possible. New Waves Pool & Spa was the only company requested to quote on the repairs due to their specialized work and relatively close location in Williams Lake.

**11-04-09** M/S Directors Lande/O’Neill that Policy A-7, Advertising for Contracts and Services, be waived due to special circumstances.

**CARRIED**

**Director Emery opposed**

**(i) Centennial Pool Commission – Repair Estimate from New Waves Pool & Spa**

**11-04-10** M/S Directors Lande/O’Neill that the proposal from New Waves Pool & Spa for the repair work at the Centennial Pool be approved.

**CARRIED**

**Director Emery opposed**

**(j) Centennial Pool Commission - Application to Community Works Fund**

**11-04-11** M/S Directors O’Neill/Lande that the application to the Community Works Fund on behalf of the Centennial Pool Commission for repairs to the Centennial Pool be approved.

**CARRIED**

**Director Emery opposed**

**PART IV– GENERAL BUSINESS**

**(C) ADOPTION OF MINUTES**

**(a) March 10, 2011 - Regular Meeting**

**11-04-12** M/S Directors O’Neill/Lande that the Minutes from the March 10, 2011 meeting be adopted as presented.

**CARRIED**

**(b) March 29, 2011 – Special Meeting**

**11-04-13** M/S Directors O’Neill/Lande that the Minutes from the March 29, 2011 Special Meeting be adopted as revised.

**CARRIED**

**(c) March 31, 2011 – Special Meeting**

**11-04-14** M/S Directors O’Neill/Lande that the Minutes from the March 31, 2011 meeting be adopted as presented.

**CARRIED**

**(D) GENERAL CORRESPONDENCE**

- (a) Province of BC – Hagensborg Waterworks District Preliminary Incorporation Analysis**
- (b) Cirque Resource Associates Ltd. – Report to BC Conservation Foundation, Bear Conflict in the Bella Coola Community**
- (c) City of Burnaby – BC Heritage Program, Report to Council**

**(E) GENERAL REPORTS**

**(a) Chair’s Report**

Chair Hyde reported on her recent attendance at the Municipal Finance Authority Annual General Meeting and the Regional District CEO/CAO Forum, both held in Victoria. There were many favourable networking opportunities at these meetings and Chair Hyde was impressed with a presentation by the Fraser Valley Regional District regarding small water system acquisitions.

**(b) VIRL Report**

No report available.

**(c) Administration Report**

The Administrator recently completed a Capilano University course focused on Local Government Finance and also attended the UBCM sponsored CEO/CAO Forum in Victoria.

The board would like staff to pursue a multi-year agreement with the Nuxalk Nation for the landfill contribution as well as continue efforts with the landfill contractor to see increased weekly openings.

Preparations are under way for the 2011 Local Government and School District Elections November 19, 2011.

The Administrator will also be inquiring with the Cariboo Regional District about a cellular phone coverage lobby.

**11-04-15** M/S Directors Lande/Martin that the Board invite Chief Andrew Andy to the May board meeting for informal discussions. **CARRIED**

**11-04-16** M/S Directors O'Neill/Lande that the General Reports be received. **CARRIED**

**(F) FINANCIAL REPORTS**

**(a) Accounts Payable Report – March 2011**

**11-04-17** M/S Directors O'Neill/Lande that the payments of expenditures and commitments in the amount of SEVENTY-NINE THOUSAND ONE HUNDRED TEN DOLLARS AND ELEVEN CENTS (\$79,110.11) as represented by cheques #15064 to #15142 for the month of MARCH and issued pursuant to the Central Coast Regional District policies and budgets for the year 2011, be approved and ratified. **CARRIED**

**(b) PMT Chartered Accountants – Management Letter**

**11-04-18** M/S Directors O'Neill/Lande to receive the Management Letter from PMT Chartered Accountants. **CARRIED**

**(c) PMT Chartered Accountants – 2010 Audited Financial Statements**

**11-04-19** M/S Directors O'Neill/Lande that the Audited Financial

Statements for the year ending December 31, 2010 be approved.

**CARRIED**

**(d) Five-Year Financial Plan: 2011-2015**

Chief Financial Officer, Donna Mikkelson, presented the final Five-Year Financial Plan for 2011-2015, as approved on March 29, 2011. Director O'Neill expressed satisfaction and gratitude for the engaged process that resulted in the Five-Year Plan for 2011-2015.

**(G) REFERRALS FROM OTHER AGENCIES**

**(a) Ministry of Forests & Range** – Land File No. 1413508 – Application for Licence of Occupation by Bella Bella Asset Holdings Ltd.

**11-04-20** M/S Directors O'Neill/Lande that the application for Licence of Occupation by Bella Bella Asset Holdings Ltd. for the purposes of log handling in the vicinity of Cunningham Island and Johnson Channel be approved subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

**CARRIED**

**(b) Ministry of Environment** – Approval Application for Changes In and About a Stream by David Keith Epp & Valerie Norine Worobec

Submission by property owner for information only.

**11-04-21** M/S Directors O'Neill/Lande to receive the Approval Application for Changes In and About a Stream as submitted by David Keith Epp & Valerie Norine Worobec and to refer the information to the Emergency Program Coordinator.

**CARRIED**

**(H) BYLAWS AND POLICIES**

**(a) Central Coast Regional District Bylaw No. 403 – Bella Coola Airport Rates and Charges** – Introduction, First, Second, and Third Reading

This item was presented at the previous board meeting with an incorrect bylaw number and was reintroduced. Recommendation was made by the Bella Coola Airport Commission in March of 2010 to increase the rates for all leaseholders by 5%.

**11-04-22** M/S Directors Lande/O'Neill that Bylaw No. 403, cited as Bella Coola Airport Rates and Charges be now introduced and read a first time.

**CARRIED**

**11-04-23** M/S Directors O’Neill/Lande that Bylaw No. 403, cited as Bella Coola Airport Rates and Charges, having been given due and detailed consideration by the Board, be now read a second time.

**CARRIED**

**11-04-24** M/S Directors O’Neill Lande that Bylaw No. 403, cited as Bella Coola Airport Rates and Charges, be now read a third time.

**CARRIED**

**(b) Central Coast Regional District Bylaw No. 402 – Refuse Disposal Conversion Bylaw – Adoption**

Item deferred to next meeting pending receipt of further information.

The following items were moved forward:

Emergency Program Coordinator (EPC), Stephen Waugh, joined the meeting at 11:30 am.

**(B) LOCAL GOVERNANCE MATTERS Continued**

**Protective Services**

**(b) Ministry of Natural Resource Operations – Letter from Deputy Inspector of Dikes re: “Hagensborg Gap”**

A letter was received from the Deputy Inspector of Dikes confirming that works undertaken in the area of the “Hagensborg Gap” do not constitute a dike.

**(c) Emergency Planning – Flood Protection Program, Contribution Agreement**

EPC Waugh updated verbally on recent flood mitigation works and reported that work is wrapping up over the next several weeks. He has received frequent calls from property owners with the perception that work has stopped. EPC Waugh praised the efforts of the Ministry of Transportation and Infrastructure as having done an amazing job throughout this entire event. He expressed that it is exciting to hear of possible funding available from Emergency Management BC that would assist with some longer-term emergency planning. It is also time to renew the Emergency Plan for the Bella Coola Valley as it has been 6 years since first adopted. He looks forward to input from the Nuxalk Nation when constructing a new plan. Currently there is great communication with the Heiltsuk Nation and the EPC sees a definite willingness to move forward to build and enhance their capacity in emergency preparedness. The Heiltsuk Tribal Council is currently seeking funds for the EPC to visit and work with them.



Two notices were received earlier in the day from the West Coast Alaska Tsunami Warning Centre after an earthquake in Chiappas, Mexico and a large aftershock of 7.1 magnitude in Japan, one month after the large earthquake and tsunami there.

The Disaster Financial Assistance projects are progressing and the EPC referenced the areas of repair which affect the pool, Walker Island Park and the Bella Coola Airport.

The issue of large woody debris in the rivers was discussed and the EPC has contacted the Bella Coola Community Forest Limited for comment. There are various areas of concern, namely in the Bella Coola and Nusatsum River systems. He cited there are still options for protection works other than full dikes. Planning on upstream works is also imperative.

The EPC is hopeful that an Enhanced Flood Protection Plan would include realigning the 200 yr flood level. He feels this matter will have to be addressed at some time in the near future.

EPC Waugh left the meeting at 11:55 am.

**11-04-25** M/S Directors O'Neill/Emery to receive the Emergency Program Coordinator's (verbal) report.

**CARRIED**

## **RECESS**

A recess was called at 11:55 am.

## **RECONVENE**

The meeting reconvened at 1:00 pm.

## **PART III– PUBLIC CONSULTATION**

Brad Widsten joined the meeting.

### **1. Shearwater Water Committee – Shearwater Community Water Treatment Project**

Brad Widsten joined the meeting on behalf of the Shearwater Water Committee regarding the proposed Shearwater Community Water Treatment Project. Background information was provided and handout documents reviewed. They are seeking funding to implement a water treatment system and do not want tax payers to bear the cost. It is proposed that the CCRD would own the system and Shearwater Marine would maintain it.

The Committee received 2 bid proposals; one from Muddy River for \$478,500 and one from Carix for \$260,000. Nova Tech is the consulting firm hired. It was acknowledged the 2 systems represent 2 different technologies and price points. Discussion followed with questions and discussion from directors regarding the need to form a Local Service Area to undertake such a project. Shearwater Marine is asking that the CCRD apply for funding in the amount of approximately \$500,000 for the system purchase and installation. This would include building the reservoir and piping, which would then go through the current distribution system. Further information is to be submitted by Brad Widsten once received from the engineers. He did not know how many end users there would be but the water system would involve only a portion of Denny Island's population and the balance of residences are on rainwater collection.

Brad Widsten left the meeting at 1:27 pm.

**11-04-26** M/S Directors O'Neill/Emery that the Shearwater Community Water Treatment Project be referred to staff to report back to the board on viability, issues and concerns.

**CARRIED**

**(I) BUSINESS BY ELECTORAL AREA DIRECTOR**

**Area A**

**1. Inquiry re: Ocean Falls Hydro Rates**

Director Emery advised he received an inquiry from a home owner about BC Hydro rates in Ocean Falls and he looked into on their behalf. Correspondence was received from BC Hydro providing background on the rate structure.

**2. Denny Island Water Study**

The Report from BC Hydro regarding the feasibility of supplying potable water to all residences on Denny Island is not yet available.

**Area C**

Director Lande suggested that the Ministry of Transportation and Infrastructure be requested to consider further paving work while flood repairs are being undertaken in the valley.

**Area D**

**1. Valley Access Roads**

A letter of concern was received about access to backcountry roads damaged by the September flood. This is an urgent issue from a tourism perspective.

**11-04-27** M/S Directors O’Neill/Emery to support in principle efforts to repair flood damaged backcountry and Forest Service roads to improve access.

**CARRIED**

**(J) MATTERS BROUGHT OUT OF CAMERA**

There were no matters released from the in camera session.

**(K) ADJOURNMENT**

There being no further business the meeting was adjourned at 1:55 pm.

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**Chair**

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**Administrator**