

**CENTRAL COAST REGIONAL DISTRICT**

*“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”*

**REGULAR BOARD MEETING MINUTES – October 14, 2010, 9:00 am**

In attendance:           Electoral Area A                           Alternate Director Cathi McCullagh  
                                  Electoral Area B                           Director Rhoda Bolton  
                                  Electoral Area C                           Director Brian Lande  
                                  Electoral Area D                           Director Kevin O’Neill  
                                  Electoral Area E                           Chair Christine Hyde

Staff:                        Chief Administrative Officer Joy MacKay

**PART I - INTRODUCTION**

**1. Call to Order**

Chair Hyde called the meeting to order at 9:25 am.

**2. Adoption of Agenda**

**10-10-01**       M/S Directors O’Neill/McCullagh that the agenda be adopted as amended. **CARRIED**

**(IC) IN CAMERA MATTERS**

**10-10-02**       M/S Directors O’Neill/Lande that the meeting move in camera for consideration of labour, land and legal matters. **CARRIED**

**RECONVENE**

The meeting reconvened at 9:45 am.

**PART II – POLICY MATTERS**

**(A) ECONOMIC MATTERS**

**(a) Union of BC Municipalities - Gas Tax General Strategic Priorities Fund & Innovation Fund**

Information was received from the Union of BC Municipalities regarding the Gas Tax Strategic Priorities Fund. Applications are now being accepted for the Gas Tax General

Strategic Priorities and the Innovations Fund. Staff will fully explore the Regional District's eligibility for these programs.

**(b) Union of BC Municipalities – School-Community Connections Program**

Information was received from the Union of BC Municipalities regarding the 2010/11 School-Community Connection Program. The Regional District has accessed funding through this program in the past, working in collaboration with School District No. 49 (Central Coast).

**10-10-03** M/S Directors O'Neill/Lande that the correspondence relating to economic matters be received.

**CARRIED**

**(B) LOCAL GOVERNANCE MATTERS**

**Leisure Services**

**(a) Centennial Pool Commission – Appointment of Commissioner**

Directors were advised that the Centennial Pool Commission has requested that a new commissioner be appointed.

**10-10-04** M/S Directors O'Neill/McCullagh that Shaina Tallio be appointed to the Centennial Pool Commission.

**CARRIED**

**(b) Bella Coola Parks & Recreation – Correspondence from BC Parks**

Correspondence was received from BC Parks regarding the 100<sup>th</sup> anniversary of BC Parks in 2011. Directors are hopeful that this milestone will present an opportunity to raise awareness with a view to updating the Tweedsmuir Park Master Plan as well as addressing economic development opportunities in relation to Tweedsmuir Park.

**Protective Services**

**(c) Emergency Planning – EOC Update**

Emergency Program Coordinator Stephen Waugh joined the meeting and presented background and an update on the 2010 Bella Coola Flooding Event. The CCRD Emergency Operations Centre continues to coordinate the response.

EPC Waugh noted that a review of the Ministry of Environment floodplain mapping suggests that the recent flooding represents a 200-year Event.

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Directors discussed efforts to better integrate First Nations emergency planning with the Regional District's emergency planning. A recently developed joint emergency declaration and evacuation protocol between the Regional District and Nuxalk Nation is an example of collaboration between the communities with regard to emergency planning and preparedness.

EPC Waugh updated directors on the inter-agency approach currently underway to address significant flood mitigation issues within the Bella Coola Valley. Ministry of Transportation, Ministry of Environment, Fisheries and Oceans Canada and Interior Roads Ltd., along with engineering firms, are working together with the Regional District to plan an integrated response and mitigation plan for river management in the Bella Coola Valley.

**(d) Joint Emergency Planning Program – Application for Funding**

Directors considered a staff report relating to the provincial Joint Emergency Preparedness Program (JEPP). The Program provides for shared funding for capacity building projects between the Province and local governments and/or First Nations. The Report recommends that an application be submitted to the JEPP for funding to assist with the development of a suitable, permanent Emergency Operations Centre. The recent large scale Emergency Event has underscored the need for additional space and resources.

**10-10-05** M/S Directors O'Neill/Lande that the Emergency Planning update be received and that staff be directed to carry forward with the inter-agency planning to address the critical river management issues in the Bella Coola Valley.

**CARRIED**

**10-10-06** M/S Directors O'Neill/Lande that an application be submitted to the Joint Emergency Preparedness Program for grant funding for eligible programs related to emergency Preparedness.

**CARRIED**

**Transportation Services**

**(e) Bella Coola Airport Commission – September 22, 2010 Meeting Minutes**

Directors reviewed the meeting minutes from the September 22, 2010 Bella Coola Airport Commission.

- (f) **Bella Coola Airport Commission – Winter Maintenance (Snow Removal) Contract**

**10-10-07** M/S Directors O’Neill/Lande that the 2010/2011 Bella Coola Airport Winter Maintenance (Snow Removal) Contract be awarded to Matthews Contracting, pursuant to the recommendation of the Bella Coola Airport Commission.

**CARRIED**

Directors requested that next year the annual Airport Snow Removal Contract be addressed earlier in the year in order to allow the Commission more time to consider options.

- (f) **Bella Coola Airport Commission – Telus Payphone Service Removal**

Directors reviewed correspondence from Telus, advising that the payphone located at the Bella Coola Airport terminal was scheduled for removal. Telus cites usage reports that consistently fall below their minimum requirements. The Commission is concerned that safety may be compromised as the pay phone is used by the public and by pilots filing flight plans.

**10-10-08** M/S Directors O’Neill/Bolton that a letter be sent to Telus expressing opposition to the removal of the pay phone at the Bella Coola Airport.

**CARRIED**

**10-10-09** M/S Directors O’Neill/Bolton that item **B(e)** be received for information.

**CARRIED**

### **Protective Services**

- (c) **Emergency Planning - continued**

Emergency Management BC North East Regional Manager Michael Higgins joined the meeting and discussed the advocacy role of the board in moving forward with an inter-agency plan for flood mitigation in the Bella Coola Valley. It is envisioned that an inter-agency package for flood mitigation, brought forward with the advocacy of the Board of Directors, will be received by the provincial Central Coordination Working Group.

Mr. Higgins also updated directors on the work of the Resilience Centre and the community matching needs committee.

The board thanked Mr. Higgins for his attendance and the information shared.

**RECESS**

A brief recess was called at 10:55 am

**RECONVENE**

The meeting reconvened at 11:00 am

**PART III– PUBLIC CONSULTATION**

**11:30 am Hagensborg Waterworks District – Presentation/Request for Letter of Support**

Representatives from Hagensborg Waterworks District (HWD) joined the meeting and requested the Board of Directors consider working with HWD in an effort to access funding through the Union of BC Municipalities. HWD has identified funding that may be suitable to allow the District to move forward with implementation of the water treatment pilot project however HWD is not an eligible applicant, unless it is working in partnership with local government.

**10-10-10** M/S Directors O’Neill/Lande that the request by Hagensborg Water District to partner with the Regional District in an effort to obtain funding through Union of BC Municipalities Gas Tax funding be referred to staff for research as to the eligibility to apply to the program, and for consideration in relation to the Regional District’s 2010-2014 Strategic Plan.

**CARRIED**

**PART IV– GENERAL BUSINESS**

**(C) ADOPTION OF MINUTES**

**(a) September 2, 2010 - Regular Meeting**

Consideration of the September 2, 2010 meeting minutes was deferred to allow Alternate Director McCullagh and opportunity to review the Denny Island Recreation Commission meeting minutes that are referred to in the September 2, 2010 meeting minutes.

**(b) September 23, 2010 – Special Meeting**

**10-10-11** M/S Directors O’Neill/Bolton that the minutes from the September 23, 2010 Special Meeting be adopted as presented.

**CARRIED**

**(D) GENERAL CORRESPONDENCE**

**(a) Bella Coola Harbour Authority – Request for Letter of Support for Provision of Oil Spill Response Items**

Directors reviewed a request from the Bella Coola Harbour Authority for a letter in support of the provision of oil spill response items by the Canadian Coast Guard.

**10-10-12** M/S Directors Lande/O'Neill that a letter be sent in support of the provision of oil spill response equipment/items for the Bella Coola Harbour by the Canadian Coast Guard.

**CARRIED**

**(b) Fisheries and Oceans Canada – AOI – Glass Sponge Reef Consultation**

Directors considered information provided by Fisheries and Oceans Canada on the Glass Sponge Reef Consultation process.

A draft letter to Minister of Fisheries and Oceans Canada, Gail Shea, was received.

**10-10-13** M/S Directors Lande/O'Neill that the Central Coast Regional District support the Pacific North Coast Integrated Management Area (PNCIMA) Integrated Oceans Advisory Committee's (IOAC) letter to Honourable Gail Shea, Minister Gail Shea, regarding the PNCIMA process.

**CARRIED**

**(c) Ministry of Environment – Open Burning Smoke Control Regulation Consultation**

Information was reviewed regarding the Ministry of Environment's Open Burning Smoke Control Regulation Consultation.

**10-10-14** M/S O'Neill/McCullagh that items **D(b)** & **(c)** be received for information.

**CARRIED**

**(E) GENERAL REPORTS**

**(a) Chair's Report**

Chair Hyde provided a verbal update. It was anticipated that the Chair would report on proceedings at the Union of BC Municipalities Convention however CCRD representation at the Convention was cancelled due to the present Emergency Event.

**(b) VIRL Report – Appointments to 2011 VIRL Board**

Directors reviewed correspondence from Vancouver Island Regional Library, requesting the Regional District to appoint a representative to the VIRL board of directors for 2011. Directors discussed whether the appointment had to be a member of the CCRD board of directors and requested staff to inquire of VIRL in this regard.

Alternate Director McCullagh expressed an interest in serving on the VIRL board of directors for 2011.

No update was available regarding the status of the VIRL Bella Coola Branch facility.

**10-10-15** M/S Directors O’Neill/McCullagh that the appointment of a member to the VIRL board of directors for 2011 be deferred until the December 2010 board meeting.

**CARRIED**

**(c) Administration Report**

No written Administration Report was available this month, due to staff involvement with the Emergency Operations Centre.

**(F) FINANCIAL REPORTS**

**(a) Accounts Payable Report – September 2010**

**10-10-16** M/S Directors O’Neill/Bolton that the payments of expenditures and commitments in the amount of FIFTY-TWO THOUSAND, THREE HUNDRED EIGHTY-SEVEN DOLLARS AND SIXTY-THREE CENTS (\$52,387.63) as represented by cheques #14477 to #14538 for the month of SEPTEMBER and issued pursuant to the Central Coast Regional District policies and budgets for the year 2010, be approved and ratified.

**CARRIED**

**(G) REFERRALS FROM OTHER AGENCIES**

- (a) Integrated Land Management Bureau – File No. 5407014 –** Application by Boralex Ocean Falls Ltd. Partnership for a Licence of Occupation for an area in the vicinity of the Link River for purposes of a communication site
- (b) Integrated Land Management Bureau – File No. 5407014 –** Correspondence from Central Coast Communications Society

Directors considered a referral from the Integrated Land Management Bureau regarding an Application by Boralex Ocean Falls Ltd. Partnership for a Licence of Occupation for an

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area in the vicinity of the Link River for purposes of a communication site. Inquiries have been made to the Central Coast Communications Society, which has no concerns about the proposal.

- 10-10-17** M/S Directors Lande/O’Neill that the Central Coast Regional District advise the Integrated Land Management Bureau that CCRD interests are unaffected with regard to File No. 5407014 – Application by Boralex Ocean Falls Ltd. Partnership for a Licence of Occupation for an area in the vicinity of the Link River for purposes of a communication site

**CARRIED**

**RECESS**

A recess was called for lunch at 12:00 pm.

**RECONVENE**

The meeting reconvened at 12:30 pm.

**(H) BYLAWS AND POLICIES**

- (a) Bylaw No. 401 – Temporary Borrowing Bylaw**

Directors reviewed proposed Bylaw No. 401 – CCRD Temporary Borrowing Bylaw, required to secure the Regional District’s line of credit.

- 10-10-18** M/S Directors O’Neill/Lande that Central Coast Regional District Bylaw No. 401 – a bylaw to provide for the borrowing of such sums of money as may be requisite to meet the 2011 current lawful expenditures of the Regional District be introduced and read a first, second and third time.

**CARRIED**

- (b) Policy A-22 – Safety Management Policy – Bella Coola Airport**

Directors considered proposed Policy A-22, a safety management policy for the Bella Coola Airport. The policy is required pursuant to the Bella Coola Airport Safety Management Plan.

- 10-10-19** M/S Directors Lande/McCullagh that Policy A-22 – Safety Management Policy – Bella Coola Airport be adopted as presented.

**CARRIED**



**(I) BUSINESS BY ELECTORAL AREA DIRECTOR**

**Area A**

**(a) Denny Island - MoFR – Wildlife Habitat Areas**

Directors considered information received from a resident of Denny Island, alleging a conflict of interest on the part of Electoral Area A Director, Steve Emery.

Staff was requested to advise Director Emery in writing of the alleged conflict of interest. A response will be requested from Director Emery at the November 2010 board meeting.

**Area C**

Director Lande provided copies of a proposed vision statement for the North Pacific Fisheries to all directors.

**Area E**

Chair Hyde expressed concern regarding flooding of critical infrastructure, such as the hospital, by Tatsquan Creek and the Bella Coola River. Staff advised that Tatsquan Creek and the Lower Bella Coola River were under consideration by the inter-agency working group.

**(C) ADOPTION OF MINUTES - continued**

**(a) September 2, 2010 - Regular Meeting**

10-10-20 M/S Directors McCullagh/O'Neill that the minutes of the September 2, 2010 board meeting be amended by removing the following words from **Item B(e)**: "...and has taken on oversight of the maintenance and operations of..." and replacing them with the following: "...some of which were held at..."

**CARRIED**

**(J) MATTERS BROUGHT OUT OF CAMERA**

No matters were released from the in camera session.

**(K) ADJOURNMENT**

There being no further business the meeting was adjourned at 1:15 pm.

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**Chair**

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**Administrator**