

CENTRAL COAST REGIONAL DISTRICT

“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”

REGULAR BOARD MEETING MINUTES – July 8, 2010

In Attendance:	Electoral Area A	Alternate Director Cathi McCullagh
	Electoral Area C	Director Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Chair Christine Hyde
Staff:	Chief Administrative Officer	Joy MacKay
	Chief Financial Officer	Donna Mikkelson

PART I - INTRODUCTION

1. Call to Order

Chair Hyde called the meeting to order at 8:45 am.

Chair Hyde spoke to issues relating to board meeting procedure and practice. She would like to adhere to a more formal process whereby a speakers’ list is established and speakers are recognized by the chair. Chair Hyde also raised the question of whether the regional district meeting minutes include more commentary than is necessary. The Administrator updated directors as to the history of current minute-taking practice. No specific changes were requested at this time.

2. Adoption of Agenda

10-07-01 M/S Directors O’Neill/Lande that the Agenda be adopted as amended. **CARRIED**

3. Board Meeting Calendar – September/November 2010

The Administrator inquired whether directors wished to reschedule the September and November board meetings in light of the Administrator’s planned attendance at a Capilano University course during the weeks of September 6th and November 4th.

10-07-02 M/S Directors O’Neill/Lande that the 2010 Board Meeting Calendar be revised to reflect the rescheduling of the September board meeting to Thursday, September 2, 2010 (Denny Island), and the November board meeting to Tuesday, November 2, 2010. **CARRIED**

4. Strategic Plan

Directors reviewed the final version of the 2010-2014 Strategic Plan. The final version of the document reflects changes in the formatting as well as changes to the Action and Work Plans. Directors asked questions regarding the timing of strategies and tactics associated with solid waste management.

Directors expressed their appreciation to staff for their commitment to completing the Regional District's first Strategic Plan.

10-07-03 M/S Directors O'Neill/Lande that the Central Coast Regional District Strategic Plan for the years 2010-2014 be adopted as presented. **CARRIED**

(IC) IN CAMERA MATTERS

10-07-04 M/S Directors O'Neill/Lande that the meeting move in camera for consideration of labour, land and/or legal matters. **CARRIED**

RECONVENE

The meeting reconvened at 9:25 am.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

No monthly economic report was available due to the absence of the Economic Development Officer.

Directors inquired whether BC Ferries Route 40 passenger statistics could be made available. The Administrator will inquire of Bella Coola Valley Tourism and BC Ferry Corp. as to whether the information is available at this time.

(a) Bella Coola Valley Sustainable Agricultural Society – Foodshed Development Project

The Administrator advised directors that verbal confirmation has been received from the Investment Agriculture Foundation (IAF) that the application for funding to that organization from the Bella Coola Valley Sustainable Agricultural Society has been approved. Funding in the amount of \$9,700 will support the Bella Coola Valley Foodshed Development Project.

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(b) Sustainable Marine Fisheries and Communities Alliance – Request for Letter of Support

Director Lande spoke to a request from the Sustainable Marine Fisheries and Communities Alliance (SMFCA) for a letter of support in relation to the SMFCA Regional Salmon Development Program proposal.

The matter was tabled until later in the meeting in order for further background information to be distributed.

10-07-05 M/S Directors O’Neill/Lande that the economic update be received.

CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) Centennial Pool

The Administrator updated directors as to progress on repairs and retrofitting of the Centennial Pool in Hagensborg. The contractor is working to repair one leak at the deep end of the pool but has been hampered by the ground water pressure which has made it difficult to get the sealant to adhere to the pool shell. The contractor will continue to work on rectifying the problem. Once the final leak has been repaired, the new concrete deck will be poured. It is still hoped the pool will be operational within approximately one week’s time.

(b) Emergency Planning – EPC Monthly Report

Directors reviewed the Emergency Program Coordinator’s monthly report which detailed potential emergency events in the Bella Coola Valley and Oweekeno, fire protection activities, ongoing flood protection activities and attendance by the EPC at a communications symposium in June which focused on Tsunami communications and warning systems in remote coastal communities.

(c) Parks & Recreation – Bella Coola Recreation Facility Feasibility Study - Final Report

Directors reviewed the final version of the Bella Coola Valley Recreation Facility Feasibility Study Report from David Nairnes and Associates. While improvements had been made to the draft version of the Report, directors expressed concern that the location matrix included in the Report did not go far enough to address advantages and limitations of particular proposed sites. In addition, the Report does not address the question of the financial feasibility of a facility in the Bella Coola Valley.

10-07-06 M/S Directors O’Neill/Lande that consultants David Nairne and Associates be advised that Bella Coola Valley Recreation Facility Feasibility Study Report provides insufficient information as to the feasibility of a recreation facility for the Bella Coola Valley.

CARRIED

(d) Organizational Development – PWGSC Former RCMP Detachment Property

The Administrator updated directors on progress in relation to the assessment of the former RCMP detachment building as a potential new office location for the regional district. Staff is assessing projected operating costs, as well as potential purchase and renovation costs, and will be providing the board of directors with a report and recommendations in the near future.

(e) Board Governance Education

Directors discussed potential opportunities to hold a governance education session in conjunction with a regular board meeting. A board education session on board/staff roles and responsibilities will be held in conjunction with the October 14th board meeting and is anticipated to be facilitated by consultant Gary Runka.

10-07-07 M/S Directors Lande/O’Neill that Local Governance items **B(a)-(b) and (d)–(e)** be received.

CARRIED

RECESS

A brief recess was called at 10:10 am.

RECONVENE

The meeting reconvened at 10:17 am.

PART III– PUBLIC CONSULTATION

There were no delegations.

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) June 10, 2010 - Regular Meeting

10-07-08 M/S Directors O’Neill/Lande that the minutes of the regular meeting held June 10, 2010 be adopted as presented.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) PHLAG – Request for Support for Funding Application

Directors perused a draft proposal from Bella Coola’s Promoting Healthy Lifestyles Action Group (PHLAG). The proposal is to the Public Health Agency of Canada and requests funding for the *Bella Coola Youth: Moving to Health* Project. PHLAG is requesting support from the regional district in the form of participation on the steering/advisory committee.

10-07-09 M/S Directors O’Neill/Lande that a letter be sent in support of the application by Bella Coola’s Promoting Healthy Lifestyles Action Group (PHLAG) for funding for the *Bella Coola Youth: Moving to Health* Project.

CARRIED

The following manner was brought forward:

(A) ECONOMIC MATTERS

(b) Sustainable Marine Fisheries and Communities Alliance – Request for Letter of Support

10-07-10 M/S Directors O’Neill/Lande that a letter be sent in support of the Sustainable Marine Fisheries and Communities Alliance (SMFCA) in relation to the SMFCA Regional Salmon Development Program proposal.

CARRIED

(E) GENERAL REPORTS

(a) Chair’s Report

Chair Hyde’s report informed directors of activities and workshops undertaken at the recent UBCM-sponsored Electoral Area Directors Forum and Local Government Leadership Academy.

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Workshops attended by Chair Hyde at the Electoral Area Forum included sessions on rural resource roads, ATV/off road vehicle management as well as an update from the Regional District Task Force.

The focus of the Local Government Leadership Academy included improving meeting procedure, leadership styles, public consultation, and economic development.

Chair Hyde expressed her appreciation to the other directors for their support of her efforts to pursue governance education.

(b) VIRL Report

No Vancouver Island Regional Library report was available due to the absence of Director Emery.

(c) Administration Report

The monthly Administration Report updates on the month's activities, administrative in nature. This month's report included updates on matters relating to the expansion of the Walker Island ball field, progress on the repair and retrofitting of the Centennial Pool, the establishment of designated protected areas under the Forest and Range Protection Act, progress toward the acquisition of a new office building for regional district offices, plans for a volunteer appreciation event and progress on metal removal activities at the Thorsen Creek Waste and Recycling Centre.

10-07-11 M/S Directors O'Neill/McCullagh that the Chair's and Administration Reports be received.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – June 2010

10-07-12 M/S Directors O'Neill/McCullagh that the payments of expenditures and commitments in the amount of NINETY THOUSAND, FOUR HUNDRED FORTY-NINE DOLLARS AND EIGHT CENTS (\$90,449.08) as represented by cheques #14282 to #14350 for the month of JUNE and issued pursuant to the Central Coast Regional District policies and budgets for the year 2010, be approved and ratified.

(b) 2010 Financial Plan – Proposed Amendment

Chief Financial Officer Donna Mikkelson presented a proposed amendment to the 2010 budget. The proposed changes are reflective of updated information relative to the Strategic Plan.

10-07-13 M/S Directors O’Neill/Lande that the 2010 budget be adopted as amended.
CARRIED

(c) 2010 Financial Plan Update

CFO Mikkelson presented an update of the 2010 Financial Plan. For the most part, all schedules are on track with no significant variances at this time.

10-07-14 M/S Directors Lande/O’Neill that the financial update be received.
CARRIED

(d) 2009 Statement of Financial Information

10-07-15 M/S Directors O’Neill/Lande that the Statement of Financial Information prepared by the Chief Financial Officer pursuant to the *Financial Information Act* for the Year ending December 31, 2009 be approved and submitted to the Ministry of Community and Rural Development.
CARRIED

(G) REFERRALS FROM OTHER AGENCIES

(a) Life Holdings Ltd. – Application for Lease – Darby Channel

Directors considered an application from Life Holdings Ltd. for an Interim Licence to Lease a portion of unsurveyed Crown foreshore or land covered by water being a part of the bed of Darby Channel, Range 2, Coast District, for purposes of a commercial fishing camp.

10-07-16 M/S Directors Lande/O’Neill the Integrated Land Management Bureau be advised that the Central Coast Regional District supports the application (Project File No. 40003) from Life Holdings Ltd. for an Interim Licence to Lease a portion of unsurveyed Crown foreshore or land covered by water being a part of the bed of Darby Channel, Range 2, Coast District, for purposes of a commercial fishing camp.
CARRIED

(b) Western Forest Products Ltd. – Application for Temporary Permit – Spiller Inlet

Directors considered an application from Western Forest Products Ltd. for a temporary permit for a portion of unsurveyed Crown foreshore or land covered by water being part of the beds of Spiller Inlet, Regional 3, Coast Land District, for purposes of heli-drop zones.

10-07-17 M/S Directors Lande/O’Neill that the Central Coast Regional District supports the application of Western Forest Products Ltd. for a temporary permit for a portion of unsurveyed Crown foreshore or land covered by water being part of the beds of Spiller Inlet, Regional 3, Coast Lands District, for purposes of heli-drop zones subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

CARRIED

(H) BYLAWS AND POLICIES

(a) Bylaw 399 – CCRD Remuneration and Expenses Bylaw – for Review

Directors perused Bylaw 399 – CCRD Remuneration and Expenses Bylaw. The Administrator advised that the Remuneration and Expenses Bylaw was updated in 2009 and that a change to remuneration rates was not contemplated in the 2010 budget. Directors agreed that Bylaw 399 could be examined in the course of the policy review process identified in the Strategic Plan.

(b) Policy F-1 – Payment Distribution Schedule – for Review

Directors agreed that Policy F-1 (CCRD Payment Distribution Schedule) should also be reviewed in conjunction with the strategic policy review.

(c) Bylaw 71 (Bella Coola Valley Zoning) – 836 MacKay Street

Directors were updated by the Administrator regarding communication with the owner of the property at 836 MacKay Street. The owner of the property has been advised that the keeping of a number of chickens and pheasants on his property does not conform to the use provisions of Bylaw 71. The property owner has verbally indicated that he does not intend to comply with the bylaw.

10-07-18 M/S Directors O’Neill/McCullagh that the Administrator be directed to explore and report on available options in relation to enforcement of Bylaw 71.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area C

1. Letter of Support for Strathcona Regional District re: PNCIMA

Director Lande advised that Director Jim Abram of Strathcona Regional District (SRD) has requested the CCRD write a letter of support for the efforts of the SRD to secure a full seat at the Pacific North Coast Integrated Management Area (PNCIMA) marine use planning table.

10-07-19 M/S Directors Lande/O'Neill that a letter of support be sent to Strathcona Regional District (SRD) in relation to the efforts of SRD to secure a full seat at the Pacific North Coast Integrated Management Area (PNCIMA) marine use planning table.

CARRIED

Area D

1. Bella Coola Harbour Authority re: Sewage Treatment

Director O'Neill updated directors as to the position of the Bella Coola Harbour authority regarding a proposed plan by the Nuxalk Nation to outflow treated sewage from the Bella Coola town site reserve to the Harbour. Director O'Neill advised that the Harbour Authority is opposed to such a proposal and that a letter has been written by the Harbour Authority to the Nuxalk Nation Administration so advising.

Directors considered two letters received from residents of the Bella Coola Valley in response to a recent article in the Coast Mountain Newspaper that details the Nuxalk Nation's sewage treatment plans. Both letters expressed strong objection and requested that the CCRD communicate with the Nuxalk Nation in an effort to identify alternative solutions to the town site sewage problem.

10-07-20 M/S Directors O'Neill/Lande that a letter be sent to the Nuxalk Nation and Indian and Northern Affairs Canada, expressing opposition to any proposal to deposit treated sewage in the Bella Coola Harbour and that the Nuxalk Nation be invited to work with the Regional District to identify a solution to the problem of failing septic systems on the town site.

CARRIED

(J) MATTERS BROUGHT OUT OF CAMERA

No matters were released from the in camera session.

(K) ADJOURNMENT

There being no further business the meeting was adjourned at 11:28 am.

Chair

Administrator