

CENTRAL COAST REGIONAL DISTRICT

“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”

REGULAR BOARD MEETING MINUTES – March 11, 2010

In Attendance:	Electoral Area C	Director Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Chair Christine Hyde
Via Telephone:	Electoral Area B	Director Rhoda Bolton (Portion)
Staff:	Joy MacKay	Chief Administrative Officer
	Donna Mikkelson	Chief Financial Officer

PART I - INTRODUCTION

1. Call to Order

Chair Hyde called the meeting to order at 9:04 am.

2. Strategic Planning: 2010 Work Plan

Chief Administrative Officer Joy MacKay updated directors on progress relative to the 2010-2014 Strategic Plan. The 2010 Work Plan has been refined to reflect the deferment of strategies relating to the Bella Coola Town site Waterworks to 2011; a reduction of .5 FTE in Economic Development; and the addition of 1.5 FTE (including a .5 reallocation from Economic Development) to Administration. The Strategy relating to Solid Waste Management will also see some tactics deferred to later in 2010, as well as the addition of an update to the Solid Waste Management Plan to the 2010 Work Plan.

The CAO also updated directors as to progress on strategies related to the Centennial Pool, Bella Coola Valley Parks and Recreation and Enhancing Organizational Governance Capacity.

3. Adoption of Agenda

10-03-01 M/S Directors Lande/O’Neill that the Agenda be adopted as presented. **CARRIED**

4. 2010 Board Meeting Schedule – March 30, 2010

10-03-02 M/S Directors O’Neill/Lande that a Special Meeting be scheduled for March 30, 2010 at 9:00 am. **CARRIED**

(IC) IN CAMERA MATTERS

10-03-03 M/S Directors Lande/O’Neill that the meeting move in camera for consideration of labour, land and/or legal matters.

CARRIED

RECONVENE/RECESS

The meeting reconvened at 10:20 am and a recess was called.

RECONVENE

The meeting reconvened at 10:30 am.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

No Economic Report was available as the Economic Development Officer was away on leave.

(a) Economic Development – Coast Sustainability Trust II – 2009 Annual Report

10-03-04 M/S Directors O’Neill/Lande that the Coast Sustainability Trust II 2009 Annual Report be received.

CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) Emergency Planning – EPC Monthly Report

The Emergency Program Coordinator was unavailable due to attendance out of the Valley however directors considered the monthly Emergency Management Report. Highlights of this month’s report included an Emergency Event on February 27, 2010 wherein a Tsunami Advisory was issued following a large earthquake in Chile. The Event was cancelled at 1820 hours that same day, with no notable effects reported.

Other activities reported on included progress by the inter-agency Bella Coola Valley Bedload Working Group and the Thorsen Creek Flood Protection Project.

Director O’Neill inquired as to the ownership status of various Thorsen Creek flood protection works. The CAO will consult with the EPC on this matter.

(b) Emergency Planning – Letter from the Minister of Public Safety/Solicitor General re: Flood Hazard Mitigation

Directors perused a letter from the Minister of Public Safety/Solicitor General Kash Heed regarding flood mitigation efforts within the Regional District. The letter advised that at this time no funding is available from the Province to assist with flood mitigation efforts.

(c) Pool Commission

Correspondence was received from the Centennial Pool Commission regarding the direction of Commission activities, dependant on the assessment of damage to the pool and the availability of funding to repair or replace the facility.

The CAO updated directors that a decision was expected forthwith from the insurance company as to whether the damage to the pool constitutes an insurable claim. Until that decision has been made, no work or detailed assessment of the damage can be undertaken.

(d) Recreation – Bella Coola Valley Recreation Feasibility Study

Directors discussed recent attendance by Valley directors at a meeting of the Nuxalk Nation Council. On the advice of the consultant undertaking the Recreation Facility Feasibility Study it was agreed that a joint committee of the CCRD and Nuxalk Nation Administration would be appointed to follow up on the Study's findings/recommendations. Directors requested that the CAO identify staff and commissioners to sit on the committee.

(e) Solid Waste Management

The CAO and Director O'Neill updated directors on Solid Waste Management activities. Directors expressed that a general clean-up of the Thorsen Creek Landfill site is a current priority, as is the simplification of the Landfill maintenance/operations contract. Directors confirmed their desire that a maintenance contract be tendered forthwith and prior to any amendment of the Refuse Bylaw. Directors agreed that the tender of the Landfill contract should invite options with respect to the number of days the site will be open.

10-03-05 M/S Directors O'Neill/Lande that Local Governance items **B(a)-(e)** be received.

CARRIED

The following items were moved forward:

PART IV – GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) February 11, 2010 Regular Meeting

10-03-06 M/S Directors O’Neill/Lande that the minutes of the regular meeting held February 11, 2010 be adopted as amended.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) BC Government and Service Employees’ Union et al – Request for Proclamation

A request was received from the BC Government and Service Employees’ Union for a Proclamation of Community Social Services Week. In keeping with recent practice, directors wished to receive the correspondence for information.

(b) PMT Accountants – Correspondence re: 2009 Audit

Correspondence was received from PMT Accountants, auditors for the Regional District, regarding their role as auditors for the organization.

10-03-07 M/S Directors O’Neill/Lande that General Correspondence items **D(a)-(b)** be received for information.

CARRIED

(E) GENERAL REPORTS

(a) Chair’s Report

A written report was received from the Chair, updating directors on activities of the past month and requesting input from directors on matters of communication between meetings and the development of a performance review process for the CAO.

Upcoming activities to which Chair Hyde is looking forward include attendance later in March at the Municipal Finance Authority Annual Convention, Regional District CEO/CAO Forum and attendance at the Local Government Leadership Academy program in June.

(b) VIRL Report

Director Emery was unable to attend the meeting and no report was available from Vancouver Island Regional Library. Directors discussed recent communication regarding the proposed sale of the current library building in Bella Coola and the CAO was requested to inquire of VIRL staff as to the organization's intentions for future location of the Bella Coola VIRL branch.

(c) Administration Report

The monthly Administration Report updates directors on a variety of activities, administrative in nature. This month's Report included updates on upcoming activities of the Agricultural Advisory Committee, progress on the Bella Coola Valley Recreation Facility Feasibility Study, Centennial Pool and refuse disposal.

10-03-08 M/S Directors O'Neill/Lande that the General Reports for the month of March be received.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – February 2010

10-03-09 M/S Directors O'Neill/Lande that the payments of expenditures and commitments in the amount of FIFTY-TWO THOUSAND, SEVEN HUNDRED FIVE DOLLARS AND FIFTY-NINE CENTS (\$52,705.59) as represented by cheques #14041 to #14102 for the month of FEBRUARY and issued pursuant to the Central Coast Regional District policies and budgets for the year 2010, be approved and ratified.

CARRIED

(b) 2010 Parcel Tax Requisition

Directors reviewed the annual parcel tax requisition for the Bella Coola Waterworks Local Service Area for the 2010 taxation year. The parcel taxes are levied pursuant to the Regional District's Bylaw No. 276.

10-03-10 M/S Directors O'Neill/Lande that the annual parcel tax requisition for the year 2010 be ratified as presented.

CARRIED

(c) Preliminary Financial Plan – 2010 – 2014

Chief Financial Officer Donna Mikkelson presented the draft Financial Plan for the years 2010-2014. The CFO explained how the 2010 Strategic Work Plan has been

accommodated in the various schedules as well as how future annual work plans could be accommodated. Directors suggested that attendance at conventions (UBCM and AVICC) could be reduced this year in an effort to reduce costs. The board of directors will consider the final budget on March 30, 2010.

RECESS

A recess was called for lunch at 12:20 pm.

RECONVENE

The meeting reconvened at 1:05 pm.

PART III– PUBLIC CONSULTATION

1. Mike & Priscilla Ericksteen – Re: Complaint regarding 836 MacKay St.

Mike and Priscilla Ericksteen attended the meeting to present a complaint regarding the condition of a Bella Coola town site property neighbouring their own. The Ericksteen's concerns relates to the general condition of the property and specifically to the nuisance caused by the keeping of chickens and pheasants on the property. Directors requested that staff prepare a report on relevant bylaws and possible action that could be taken to address the problem.

(F) FINANCIAL REPORTS Cont.

(a) Preliminary Financial Plan – 2010 – 2014 Cont.

Discussion resumed on the 2010-2014 Preliminary Financial Plan with a discussion of the potential implications of this year's increase in assessments. The CFO explained how the tax requisition affects each electoral area.

10-03-11 M/S Directors O'Neill/Lande that the Financial Reports be received.

CARRIED

Director Bolton joined the meeting by telephone.

RECESS

A recess was called at 1:50 pm to convene a Regional Hospital District meeting.

RECONVENE

The meeting reconvened at 2:00 pm.

(G) REFERRALS FROM OTHER AGENCIES

(a) Proposed Subdivision – Hayes Appraisal Associates Inc. – Staff Report

A Staff Report was presented, relative to a referral received from the Ministry of Transportation wherein an application for subdivision was under consideration. The proponent, Hayes Appraisal Associates Inc. is proposing a subdivision of one new parcel for purposes of residential use. The Staff Report addressed proposed compliance with and impact on various regional district bylaws.

10-03-12 M/S Directors O’Neill/Lande that the Staff Report on the proposed subdivision by Hayes Appraisal Associates Inc. be received for information.
CARRIED

(H) BYLAWS AND POLICIES

None

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area C

- **CRD- 20/20 Vision**

Director Lande raised the issue of a possible meeting with the Cariboo Regional District to further discuss the concept of the CRD’s 20-year vision for Highway 20. Directors suggested that a small amount of funding could be provided for in the budget to allow for travel to a meeting with the CRD on this topic.

Directors requested that the CAO seek an update from Ministry of Transportation and Infrastructure staff as to whether proposed improvements to “the Hill” on Highway 20 have now been incorporated into MoTI planning.

Area D

- **Bear Aware Program/Funding**

The CAO updated directors on a teleconference with representatives of the Ministry of Environment to discuss the possible delivery of a Bear Aware/Bear Smart program in the Bella Coola Valley. Directors then considered an application to the BC Conservation Foundation for funding to support the development of such a program.

10-03-13 M/S Directors O'Neill/Lande that the Central Coast Regional District send a letter in support of the application prepared by BC Parks Steven Hodgson for funding to implement a Bear Aware/Bear Smart program in the Bella Coola Valley.

CARRIED

Area A

Director Bolton enquired as to the ownership of the former Central Coast Power Corporation property in Ocean Falls. A recent accident has caused concern about the relationship between employees and the contractor and/or owner of the company.

(J) MATTERS BROUGHT OUT OF CAMERA

There were no matters brought out from the in camera session.

(K) ADJOURNMENT

There being no further business the meeting was adjourned at 2:20 pm.

Chair

Administrator