

CENTRAL COAST REGIONAL DISTRICT

“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”

REGULAR BOARD MEETING MINUTES – September 2, 2010

Held on Denny Island

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area C	Alternate Director Martin Antoniuk
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Chair Christine Hyde
Staff:	Chief Administrative Officer	Joy MacKay
	Chief Financial Officer	Donna Mikkelson

PART I - INTRODUCTION

1. Call to Order

Chair Hyde called the meeting to order at 9:40 am.

2. Adoption of Agenda

10-09-01 M/S Directors O’Neill/Antoniuk that the Agenda be adopted as amended. **CARRIED**

(IC) IN CAMERA MATTERS

10-09-02 M/S Directors O’Neill/Emery that the meeting move in camera for consideration of labour, land and/or legal matters. **CARRIED**

RECONVENE

The regular meeting reconvened at 10:00 am.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

(a) Coast Sustainability Trust II – 2010 Second Quarter Report

Directors reviewed the 2010 Second Quarter Report from the Coast Sustainability Trust II and discussed the implications of the Ecosystem Based Management Adaptive

Management Sub-Trust. CST II Central Coast Steering Committee member, Director O'Neill will contact CST II Trustee Eric van Soeren for further information regarding this Sub-Trust.

10-09-03 M/S Directors O'Neill/Antoniuk that the Economic Reports and information be received.

CARRIED

(B) LOCAL GOVERNANCE MATTERS

Leisure Services

(a) Centennial Pool Commission – July 15, 2010 Meeting Minutes

Directors reviewed the minutes of the July 15, 2010 Centennial Pool Commission meeting. The meeting had taken place prior to the decision being made to close the Pool for the season.

(b) Centennial Pool – 2010 Season Closure

Information was received from the Centennial Pool Commission regarding the decision to close the Pool for the 2010 Season. The Administrator updated directors with regard to repairs as well as further discussions with the regional district's insurance provider. The Pool Commission has requested to meet with the CAO and CFO to discuss budgeting matters and the further repairs that may be required to ensure the Pool is operational for the 2011 season.

(c) Denny Island Recreation – February 8, 2010 Meeting Minutes

(d) Denny Island Recreation – March 9, 2010 Meeting Minutes

(e) Denny Island Recreation – May 11, 2010 Meeting Minutes

Minutes were received from the February, March and May meetings of the Denny Island Recreation Commission. The Commission has undertaken a number of activities over the past several months some of which were held at Central Coast Enterprise and Tourism Centre.

10-09-04 M/S Directors O'Neill/Emery that the Leisure Services Reports and information be received.

CARRIED

Protective Services

(f) Emergency Planning – EPC Monthly Report

Directors reviewed the Emergency Program Coordinator’s Report for the months of July and August. EPC Waugh’s report highlighted the recent wildfire events. Evacuation Orders and Alerts were issued in relation to the Dean River and Heckman Pass fires, necessitating the Declaration of a Local State of Emergency. The regional district activated an Emergency Operations Centre August 15th which will continue to operate until such time as all Evacuation Alerts have been rescinded.

EPC Waugh also updated that the Ministry of Transportation and Infrastructure has commissioned a stream survey for Thorsen Creek. The Thorsen Creek Bedload Working Group continues to meet and is looking forward to receiving details of the survey project.

(g) Emergency Planning – Letter to Provincial Emergency Program re: Flood Emergency Response for Private Lands

Directors reviewed a letter sent by Chair Hyde to the Northeast Regional Manager of the Provincial Emergency Program (PEP) regarding flood emergency response for private lands in the Bella Coola Valley. The letter requests a clear message from the provincial government regarding the CCRD’s role in the inevitable emergency flood response related to the condition of Thorsen Creek and other local creeks and rivers. No response has been received from PEP.

10-09-05 M/S Directors O’Neill/Antoniuk that the Protective Services reports and information be received.

CARRIED

PART III– PUBLIC CONSULTATION

There were no delegations.

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) July 8, 2010 - Regular Meeting

Directors reviewed the minutes of the July 8, 2010 regular meeting and inquired regarding progress on the review of enforcement opportunities in relation to Bylaw 71, Bella Coola Valley Zoning.

10-09-06 M/S Directors O’Neill/Emery that the minutes of the regular board meeting held July 8, 2010 be adopted as presented.

CARRIED

(b) July 29, 2010 – Special Meeting

10-09-07 M/S Directors O’Neill/Emery that the minutes of the special board meeting held July 29, 2010 be adopted as presented.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) BC Community Forest Association – Request for Support of Resolution

Directors considered a request for support of a proposed UBCM resolution for expansion of the Community Forest Program. Bella Coola Community Forest fully supports the proposed resolution and encouraged the regional district to vote in favour at the upcoming Convention. Directors agreed the resolution would be supported by the CCRD.

(b) Bella Coola Harbour Authority – Letter to Nuxalk Band Council

Directors reviewed a copy of a letter to the Nuxalk Band Council from the Bella Coola Harbour Authority, expressing concern and opposition regarding the installation of a sewage treatment facility at the Bella Coola Harbour.

(c) Coast Forest Conservation Initiative – Forest Stewardship Council Certification

Information was received regarding the Forest Stewardship Council certification program.

(d) Office of the Information & Privacy Commissioner – Right to Know Week Proclamation

A request was reviewed for proclamation of *Right to Know Week*.

(e) Union of BC Municipalities – Invitations for Nominations to UBCM Small Water Systems Working Group

Information was received from the Union of BC Municipalities regarding the UBCM Small Water Systems Working Group. Chair Hyde inquired whether directors wished to nominate an individual to the Working Group. No volunteers stepped forward.

- (f) **Union of BC Municipalities** – Member Release re: Community to Community Forums

Information was received regarding funding for the UBCM 2010/11 Community to Community Forum program.

- 10-09-08 M/S Directors O’Neill/Antoniuk that General Correspondence items **D(a)-(f)** be received.

CARRIED

(E) GENERAL REPORTS

(a) Chair’s Report

Chair Hyde reported verbally as to activities she participated in over the past month, including the emergency and volunteer appreciation events.

(b) VIRL Report

Director Emery reported verbally on activities of the Vancouver Island Regional Library board of directors and directors reviewed correspondence to and from VIRL CEO Rosemary Bonanno. Director O’Neill and Chair Hyde have received inquiries from a number of Bella Coola Valley residents, expressing concern that library services may be reduced when VIRL is required to move from its existing location on Cliff Street.

The process outlined by VIRL to identify a new building to house the Bella Coola branch is to invite proposals for provision of a suitable building. If proposals are received they will be considered by the VIRL board of directors, who will then decide if a proposed location is suitable and if any of the current VIRL standards for a suitable building may be waived, in light of the extremely limited availability of commercial space on the Bella Coola town site.

Director Hyde inquired whether it would be appropriate for the regional district to send a letter to the VIRL board of directors, affirming the CCRD support for a library building in Bella Coola. Alternate Director Antoniuk suggested that a show of community support is needed, including support from the Nuxalk Nation and School District No. 49 (Central Coast). Directors agreed that, as the regional district’s representative to the VIRL board, Director Emery would convey the regional district’s strong support for the continuation of a library in Bella Coola to the VIRL board of directors.

(c) Administration Report

The Administration report updated on a number of activities undertaken and correspondence received during the months of July and August. Progress on activities

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well being of the Central Coast through the professional and efficient delivery of mandated regional and community services

identified in the Strategic Plan was provided, including matters relating to organizational governance and the pursuit of the former RCMP building from Public Works and Government Services Canada. Activities of the various regional district services were outlined for directors' information.

Directors and staff discussed whether the Chief Administrative Officer would attend this year's Union of BC Municipalities Convention in late September. While a week away from the office may present challenges in completing the large number of tactics and strategies targeted in the 2010 Strategic Work Plan, the opportunity to meet with provincial staff in relation to regional district challenges and initiatives is a rare and valuable opportunity. Directors and staff will continue to weigh the advantages and disadvantages of staff's attendance this year.

Directors inquired as to progress on site planning for the Thorsen Creek Waste & Recycling Centre. The Administrator will confirm whether the Towns for Tomorrow funding may be extended beyond March 31, 2011.

Alternate Director Antoniuk thanked the board of directors, on behalf of the Bella Coola Museum Society and the Central Coast Archives, for the 2010 Grant-in-Aid funds that were approved for those organizations.

10-09-09 M/S Directors O'Neill that the Chairs, VIRL and Administration Reports be received.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – July 2010

10-09-10 M/S Directors O'Neill/Emery that the payments of expenditures and commitments in the amount of SEVENTY-EIGHT THOUSAND, ONE HUNDRED SEVENTY-THREE DOLLARS AND SIXTY-FIVE CENTS (\$78,173.65) as represented by cheques #14351 to #14421 for the month of JULY and issued pursuant to the Central Coast Regional District policies and budgets for the year 2010, be approved and ratified.

CARRIED

(b) Accounts Payable Report – August 2010

10-09-11 M/S Directors O'Neill/Emery that the payments of expenditures and commitments in the amount of SEVENTY-THREE THOUSAND, FIVE HUNDRED SEVENTY-SEVEN DOLLARS AND FORTY-SIX CENTS (\$73,577.46) as represented by cheques #14424 to #14477 for the month of

AUGUST and issued pursuant to the Central Coast Regional District policies and budgets for the year 2010, be approved and ratified.

CARRIED

(c) Financial Update – August 27, 2010

Chief Financial Officer Donna Mikkelson updated directors as to financial matters. Of note were the difficulties encountered in repairing the damage to the Centennial Pool. The project has exceeded budget projections with more work required. The CFO and CAO will be meeting with the Pool Commission to discuss future direction and funding for the pool in the near future.

10-09-12 M/S Directors O’Neill/Emery that the Financial Update dated August 27, 2010 be received.

CARRIED

RECESS

A recess was called for lunch at 11:45 am.

RECONVENE

The meeting reconvened at 12:25 pm.

(G) REFERRALS FROM OTHER AGENCIES

(a) Integrated Land Management Bureau – File No. 1413427 – Application by Nuxalk Forestry Limited Partnership for a Licence of Occupation for an area of South Bentinck Arm

Directors reviewed an application by Nuxalk Forestry Limited Partnership for a licence of occupation in South Bentinck. Directors noted a potential error in the legal description of the property and requested staff confirm the legal description.

10-09-13 M/S Directors Emery/O’Neill that the application by Nuxalk Forestry Limited Partnership for a licence of occupation for an area of South Bentinck Arm (ILMB File No. 1413427) be approved, subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

CARRIED

Directors requested that Administration inquire as to whether a representative from the Integrated Land Management Bureau would attend a regional district board meeting to discuss with directors their role in the referral process.

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well being of the Central Coast through the professional and efficient delivery of mandated regional and community services

(H) BYLAWS AND POLICIES

(a) Draft Policy A-22 – Safety Management Policy – Bella Coola Airport

Directors considered Draft Policy A-22 – Safety Management Policy – Bella Coola Airport. Chair Hyde inquired whether the draft policy had been considered by the Bella Coola Airport Commission and was advised that it had not but that the draft policy was presented to the board for information at this time and would be referred to the Commission for their consideration.

(b) Land Use Planning – Summary Report re: Inquiry from Trudy Turner

Directors reviewed a letter received from Trudy Turner, a resident of Saloompt, and accompanying Staff Report. Mrs. Turner's letter inquired as to the availability of a Development Variance Permit in relation to her property. The Staff Report advised that the board does not have the authority to grant a Development Variance Permit in relation to density.

10-09-14 M/S Directors O'Neill/Antoniuk that item **H(b)** be tabled until the October board meeting.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area A

(a) MoFR – Wildlife Habitat Areas – Denny Island

Directors reviewed a Staff Report relative to the establishment under the Forest and Range Act, of a Wildlife Habitat Area (WHA) on Denny Island. Director Emery had previously inquired how a WHA could be established in the absence of consultation with local government. The Report advised that WHA applies only to Crown Land therefore consultation normally only includes forest tenure holders and not local government. Directors expressed concern about this process as the designation of a WHA may potentially impact development and land use other than for forestry.

10-09-15 M/S Directors O'Neill/Emery that a letter be sent to the Ministry of Environment, requesting that a process of referral to local government be implemented prior to designation of Wildlife Habitat Areas.

CARRIED

Directors further requested Staff to inquire as to whether there is a process for reversing a WHA designation and to further explore whether the designation of the WHA on Denny Island has implications for Denny Island Airport Operations.

Area C

Alternate Director Antoniuk advised of an untidy/unsightly premises in Smith Subdivision and inquired as to the process to addressing this matter. Staff advised that Central Coast Regional District Policy A-5(a) sets out the process for public complaints to the board of directors.

Area D

- (a) **Village of Queen Charlotte** – Resolution re: Bulk Crude Oil Tanker Traffic in Northern Coastal Waters.

Directors considered two resolutions prepared by Village of Queen Charlotte that addresses the prospect of increased oil tanker traffic in northern coastal waters.

10-09-16 M/S Directors O’Neill/Antoniuk:

WHEREAS the proposed Enbridge Gateway Project will result in increased oil tanker traffic on British Columbia’s Central Coast; and

WHEREAS such traffic will inevitably lead to oil spills that will severely impact our valued marine resources, their habitat and the coastal communities that depend upon their abundance;

THEREFORE BE IT RESOLVED that the Central Coast Regional District is opposed to the Enbridge Gateway Project.

CARRIED

Area E

Chair Hyde commented on the standard of brush removal in the Bella Coola Valley this year, noting that considerable waste had been left on the roadside.

Chair Hyde also inquired whether a “No Through Road” sign could be erected on Clayton Street in Bella Coola.

10-09-17 M/S Directors O’Neill/Emery that the Ministry of Transportation and Infrastructure be requested to erect a “No Through Road” sign on Clayton Street in Bella Coola.

CARRIED

(J) MATTERS BROUGHT OUT OF CAMERA

No matters were released from the in camera session.

(K) ADJOURNMENT

There being no further business the meeting was adjourned at 1:12 pm.

Chair

Administrator