



**CENTRAL COAST REGIONAL DISTRICT**

**TO:** Chair Reg Moody and Board of Directors  
**FROM:** Darla Blake, CAO  
**SUBJECT:** ADMINISTRATION REPORT – 3 April 2014

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**RECOMMENDATION:** That the Administration Report dated 3 April 2014 be received.

**ADMINISTRATION SERVICES**

**2014 Strategic Priorities – Update**

At its 12 December 2013, the Board of Directors approved four strategic priorities for 2014 from the Strategic Plan 2010 - 2014.

1. Strategic Plan 2015 – 2019
2. Communications & Engagement Plan
3. Solid Waste Management Plan
4. Denny Island Water (to design and local service area to referendum stage)

**Strategic Plan 2015 – 2019** - preliminary research into informing documents to assist in the renewal of the Strategic Plan has begun.

Administration will be holding a planning workshop in April to discuss the Strategic Planning process and how this will be managed. Discussion will include the development of timelines between now and November, and discussion on issues as we know them, to date, for inclusion into the Strategic Planning process.

**Communications & Engagement Plan – Completed**

**Solid Waste Management Plan (SWMP)** – The Public Works Manager is currently working on various aspect of solid waste management as a lead up to reviewing the SWMP.

Thorsen Creek Waste and Recycling Centre (TCWRC) activities are reported in a separate agenda item under Public Works.

**Board Meeting**  
 APR 10 2014  
 CCRD ITEM C(a)

**Denny Island Water (to design and local service area to referendum stage) – Nothing to report.**

## **FINANCE SERVICES**

### **Financial Report**

The Board will receive a presentation from Jay Cheek, of PMT Chartered Accountants, on the Audited Financial Statements for 2013, at the beginning of the Financial Services item on the agenda.

For the information of the Board, Administration will be developing an Annual Report, as discussed during the meeting with Communications Director Joel McKay from Northern Development Initiative Trust late last year.

## **GOVERNANCE MATTERS**

### **2014 Local Government and School District Elections**

To advise the Board, the Chief Election Officer and Deputy Chief Election Officer attended elections training in Prince George. The Board may recall, there have been a number of changes to legislation and the training ensures both officers are familiar with election requirements.

## **PROTECTIVE SERVICES**

### **Hagensborg Dike Repair Design Project:**

#### **ACTION ITEM: Hagensborg Internal Drainage Project**

**Background:** At its 13th February 2014 meeting, the Board considered the update on from the Hagensborg Dike Repair Design Project.

An action item was the suggestion to undertake a Hagensborg Internal Drainage Project in partnership with the Ministry of Transportation and Infrastructure. Before we were able to make any approach to the Ministry, Administration sought approval for an extension to the FPP, allowing us to use the remaining \$27,800 towards implementing NHC recommendations and in partnership with the Ministry.

The Board may recall in the February 2014 report to the Board the internal drainage within Hagensborg was identified as a major issue by both Hagensborg residents and NHC at the public meeting held Mid-January 2014.

While the proposed upgrades and repairs to the Hagensborg Dike will help solve ingress of water from the Bella Coola River, much of the previous flooding in Hagensborg has been a result of flow originating on the south side of the Valley.

Drainage structures within Hagensborg are inadequate to handle this flow during high water events and the presence of flooding in Hagensborg has the potential to be a major impediment to undertaking emergency response activities that may be needed to address failure of existing dike structures. Some potential solutions to the internal drainage issues are being identified as part of the Hagensborg Dike Upgrade and Repair Design process, but much of it falls outside the scope of the NHC project. In order to achieve a comprehensive flood protection plan for the Hagensborg area this issue should be addressed in conjunction with the Hagensborg Dike Repair Design. A project of this nature is complex and requires cooperation between local government, Ministry of Transportation and Infrastructure and private land owners.

CCRD Administration recommended the Board allocate the remaining amount (less than \$30,000.00) in the Bella Coola Flood Emergency Flood Response Work Account towards undertaking a multi-agency project focused on resolving internal drainage issues in the Hagensborg area as an extension to the ongoing dike design work.

Accordingly the Board approved:

**14-02-06** *That the CCRD Board of Directors approves allocating the remaining funding under the Flood Protection Program – Bella Coola Emergency Flood Response Work towards extending the scope of the Hagensborg Dike Upgrade and Design Project to encompass undertaking a multi-agency project focused on resolving internal drainage issues in the Hagensborg area.*

**CARRIED**

### **Flood Protection Program (FPP)**

Administration made a formal request to Emergency Management BC, and they have subsequently approved an extension date to 30 June 2015 for the completion of our arrangement with the Flood Protection Program (FPP). This will allow us to use the \$27,800 remaining funds to implement the recommendations of NHC in partnership with the Ministry of Transportation and Infrastructure in the Hagensborg area.

## **GENERAL**

### **REGIONAL DISTRICT CEO/CAO FORUM AND MFA AGM (Victoria, BC)**

Chair Reg Moody and CAO Darla Blake attended the Regional District CEO/CAO Forum and MFA AGM in Victoria, BC during the week of 24 – 27 March, 2014.

The Regional District CEO/CAO forum was very interesting and great to connect with CEOs and CAOs from other Regional Districts. Speakers updated the delegates on a number of significant new legislation before the legislature. Some of these included Bill 17 and its impacts on the Local Government Act and Community Charter; the changes to the new Elections Act and local government

elections reform. Topics included enhancing local government collaboration and an update on the MMBC program as they count down to the 19 May 2014 start date. Other items of interest included 911 services (although CCRD region does not have that service), the Water Sustainability Act, and updates from the Auditor General for Local Government and UBCM on the Gas Tax/Canada Building Fund.

Following the forum was full day hosted by the Municipal Finance Authority of BC (MFABC). The morning sessions cover the role and services offered my MFABC, an update by Deputy Minister Becky Denlinger of the Ministry Community, Sport and Cultural Development, followed by Cheryl Stafford (Executive Coach & HR Consultant) facilitated an audience interactive workshop on Emotional Intelligence in Leadership.

The Chair Frank Leonard of MFABC shared pride in MFA continuing to achieve lower interest rates when compared to all other municipal participants in the bond market across Canada. He said this was reflective of MFA's triple A credit ratings and the strong local governments throughout BC.

The afternoon session, was the MFABC AGM.

CCRD have since received a memo to MFABC members advising that MFA successfully issued the Spring debenture that raised \$213million at an exceptional interest rate of 3.28% for 10years. This will meet the requests for financing that were approved at the AGM.

**MUNICIPAL INSURANCE ASSOCIATION**

Administration has received a notice from the Municipal Insurance Association advising they are moving towards launching a Property Insurance Program. As more details come to light, Administration will keep the Board informed.

**BC FERRIES**

Given the BC Ferries issues seems to be a daily affair, Administration have been forwarding media releases and other information on the BC Ferries issue and drive to retain Route 40 directly to the Board of Directors as they come in.

Efforts to have Route 40 reinstated, by the CCRD Chair Moody and CAO Blake, in addition to Bella Coola Valley Tourism continue. We will keep the Board up to date as more information is available.

Administration wish to advise an email response was received on 17 March 2014 from Minister Todd Stone, in response to to the Board's Issues, Options and Recommendations Paper sent at the end of December 2013 (attached for your information).

Unfortunately the Minister did not take the opportunity to address any of the questions raised in the paper or the cover letter sent to him. The response is one that has been scripted similar to those received by others.

Director Brian Lande and CAO Darla Blake attended the Bella Coola Valley BC Ferries Rally along with approximately 100 people in the cold wet weather to speak on behalf of the CCRD, on the 15 March 2014. Thanks must go to Director Lande for speaking to the rally on behalf of the CCRD. The rally attendees appreciated CCRD's involvement and ongoing support on the BC Ferries, Route 40 issue.

### **BELLA COOLA VALLEY TOURISM**

CAO Darla Blake, was invited to attend the 2 April 2014 Directors meeting of the Bella Coola Valley Tourism Association. This was the first meeting following their AGM. At this meeting a new Executive was elected from the Directors:

Doug Baker – President  
Garrett Newkirk – Vice President  
Ernest Hall – Secretary Treasurer

A couple of director positions remain vacant, and BCVT will be addressing this with their membership.

### **MARINE PLANNING PARTNERSHIP ADVISORY - UPDATE**

Alison Sayers (consultant on the MAPP project) send a brief update for the Board's information, as follows:

The Marine Planning Partnership (MaPP) will be holding **two public meetings** in the Central Coast to obtain feedback from the public on the Central Coast Draft Marine Plan. The first meeting will be held on the evening of **May 5th at the Legion in Hagensborg** (time TBA). The second will be on the evening of **May 7th in Shearwater** (place and time TBA).

In a conference call in early March with the Central Coast Marine Planning Advisory Committee (MPAC) co-leads, it was decided that it would be redundant and even confusing for the CCRD to also hold a public meeting as originally planned. It was determined that a much better strategy would be for Brian Lande (CCRD Member, MPAC) and Alison Sayers (CCRD Alternate, MPAC) to approach individuals directly, and to attend meetings of other organizations, rather than hoping that constituents will attend a separate public meeting.

Brian's and Alison's primary objective will be to gain buy-in from constituents regarding the importance of public feedback for the plan, and secure (as much as possible) their attendance at one of the public meetings in May. If specific individuals or organization representatives are unable to attend one of these public meetings, Brian and Alison will offer to meet with them individually and obtain their feedback, which would then be passed to the Directors and MaPP.

Constituents can provide this feedback anonymously or not. Alternatively, individuals will be made aware that they can provide feedback via the MaPP website: [www.mappocean.org](http://www.mappocean.org).

Alison will also be writing an article for the Coast Mountain News, to be published in the late April issue, to raise awareness about MaPP and to publicize the MaPP public meetings.

It is Brian's and Alison's hope that the CCRD will provide formal feedback to MaPP based on this information, before the close of the public review period which is anticipated to be in mid to late May.

Alison Sayers will be responsible, under the terms of her contract with MaPP, to solicit and compile the public's feedback and present it to the directors at the May CCRD board meeting for review and discussion. She will then write up the CCRD's feedback and submit it to MaPP. She is also responsible for writing final reports for her contract and the CCRD's contract with MaPP. All written documents mentioned in this update will be submitted to Brian Lande for final approval prior to submission to MaPP.

Respectfully Submitted

Darla Blake  
Chief Administrative Officer