



CENTRAL COAST REGIONAL DISTRICT

TO: Chair Reg Moody and Board of Directors

FROM: Darla Blake, CAO

DATE: 5 June 2014

SUBJECT: ADMINISTRATION REPORT for 12th June 2014 Board Meeting

RECOMMENDATION:

That the Administration Report prepared for the 12th June 2014 Board meeting, be received.

ADMINISTRATION SERVICES

2014 Strategic Priorities – Update

At its 12 December 2013, the Board of Directors approved four strategic priorities for 2014 from the Strategic Plan 2010 - 2014.

1. Strategic Plan 2015 – 2019
2. Communications & Engagement Plan
3. Solid Waste Management Plan
4. Denny Island Water (to design and local service area to referendum stage)

Strategic Plan 2015 – 2019 - preliminary research continues in preparation for the development or review of various informing documents to assist in the renewal of the Strategic Plan.

Administration held another Administration planning workshop 3 June to discuss the Strategic Planning process, in preparation for the Board's workshop on 11th June and the Community Conversations for 10th July and 14th August 2014.

The 'open house' public meetings to discuss Solid Waste Management, Shearwater Water systems, Bella Coola Townsite Waste Water dates have not been set, as yet.



We are mindful these issues will be mentioned during Strategic Planning meetings; however the issues will not be discussed in much detail, as they are too complex and deserve the opportunity for focused in-depth discussion in separate meeting to avoid potentially limited discussion during the Strategic Planning community meetings.

Communications & Engagement Plan – Completed

Solid Waste Management Plan – Reported in a separate agenda item under Public Works.

Shearwater Water (cited as Denny Island Water in the Strategic Plan) – Reported in a separate agenda item under Public Works.

GOVERNANCE MATTERS

Appointment of Alternate Director

Pursuant to Section 787(1) of the *Local Government Act*, Brian Lande, Director for Electoral Area C of the Central Coast Regional District, has appointed Jan Prins as Alternate Director of Electoral Area C, who has the qualifications necessary to be a Director of the Central Coast Regional District.

The appointment is deemed to be in effect in accordance with Section 787 (3), which states the appointment will be in effect when the appointment has been approved in writing by 2 electors who reside in the electoral areas that the director represents, and the director notifies, in writing to the regional district corporate officer of the appointment of the alternate.

In accordance with Section 210 (1) (e) of the *Local Government Act* a person appointed as alternate director, must make a prescribed oath of office, by oath or solemn affirmation, within 45 days after the effective date of the appointment or the first board meeting at which the person acts in that capacity, whichever is latest.

Passing of Mayor Bev Parnham

It was with great sadness we received the news of the passing on 21 May 2014 of Mayor Bev Parnham, District of Port Hardy.

Mayor Parnham made a significant contribution to local government since being first elected in 1989. More recently, Mayor Parnham made a significant contribution in lobbying the provincial government on the loss of the direct sailing of the Queen Chilliwack from Port Hardy to Bella Coola.

Mayor Parnham's family asked that in lieu of flowers a contribution be made at the District of Port Hardy towards a leadership scholarship to be awarded to a female

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Port Hardy Secondary student in June 2015. On instruction from Chair Moody, administration sent a condolence card and donation of \$50 toward the scholarship.

GENERAL

MaPP

CCRD have been advised Marine Planning Partnership (MAPP) Open House meetings for the review of the Central Coast Draft Marine Plan are still on hold pending confirmation of a few logistics.

Given the significance of the MAPP planning and the potential impacts to the communities of the Central Coast, we would recommend that Board members encourage the public to attend their respective meetings to have a say and level of influence on this process, once that information comes to hand.

Cellular Connectivity in Shearwater and Denny Island

An update on the cellular connectivity in Shearwater and Denny Island issue - CCRD has received a thank you from Craig Widsten of Shearwater Marina for CCRD's support to ensure cellular connectivity is maintained at Shearwater and Denny Island. We are advised service is now available at Shearwater and throughout the Denny Island community.

Respectfully Submitted



Darla Blake
Chief Administrative Officer