



CENTRAL COAST REGIONAL DISTRICT

TO: Board of Directors 11 July 2013

FROM: Darla Blake, CAO

SUBJECT: ADMINISTRATION REPORT – 11 July 2013

RECOMMENDATION:

That the Administration Report dated 11 July 2013 be received.

ADMINISTRATION AND FINANCE:

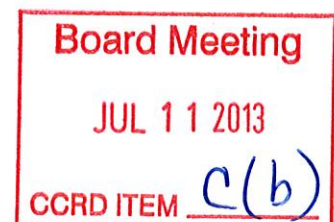
Community to Community Forum

On 25 June 2013, Administration received a letter from UBCM approved our application for funding a Community to Community Forum, "in principle", upon receiving written confirmation of intent to participate from all parties. The "in-principle" grant is to a maximum of \$5000.

CCRD have yet to receive a reply to our invitation letter sent 17 May 2013 to the Nuxalk Nation, Heiltsuk Tribal Council or Oweekeno – Kitasoo -Nuxalk Tribal Council and Wuikinuk Nation, with respect to their attendance and involvement in the Community 2 Community (C2C) Forum.

Until we receive the acceptance letters, it is difficult to progress the C2C forum. The longer the confirmation on whether the Forum goes ahead, the more difficult it will be for Administration to organise within the remaining timeframe. As I understand it, the logistics of organising such a forum takes a significant amount of time and personnel resources.

Administration is seeking guidance of the Board on how they wish to progress this matter, or not.



ENVIRONMENTAL SERVICES:**Thorsen Creek Landfill**

Following the decision of the Board at its June 2013 meeting (resolutions 13-06-11 and 13-06-12, all the service agreements for work to be undertaken at the landfill have all been signed. Unsuccessful proponents have been notified.

Freon removal is now completed.

Surveying of the landfill is now completed.

Tire removal is now being undertaken and will be completed by the end of the week (12 July 2013).

It is anticipated, drilling for the well will be started either late in the week of 1-5 July 2013 or early the following week.

The installation of the well pump and electrical components will follow on from the well drilling.

The removal of the metals and cars to the maximum dollar value approved, is scheduled to be completed no later than 30 September 2013.

LEISURE SERVICES:**Swimming Pool**

See Minutes, in agenda, of the 25 June 2013 Centennial Pool Commission meeting.

PROTECTIVE SERVICES:**Bella Coola Airport Dike Upgrade Project**

Resolution 13-06-07 has been completed.



CENTRAL COAST REGIONAL DISTRICT



DATE: 4 July 2013

TO: Board Chair Reginald Moody and Board Members

FROM: Darla Blake, Chief Administrative Officer

SUBJECT: **UBCM Conference to be held in Vancouver, BC - 16-20 September 2013**

RECOMMENDATION

That the Board of Directors approves the attendance and travel expenditure to the UBCM Conference to be held at the Vancouver Convention Centre 16 – 20 September 2013, for the Chief Executive Officer and Chief Administrative Officer.

That the Board of Directors provide Administration with policy topics for discussion and best practice ideas, for inclusion in the UBCM discussions during the Electoral Area Directors' Forum.

BACKGROUND

Most years CCRD sends a Board member, usually the Chair/CEO, and Chief Administrative Officer to the UBCM conference. The Board is being asked to approve attendance and travel expenditure to the UBCM Conference to be held at the Vancouver Convention Centre 16 – 20 September 2013, for the Chief Executive Officer and Chief Administrative Officer.

Early Bird registrations close 2 August 2013 and it is hoped CCRD can take advantage of discounts offered.

DISCUSSION

Promotional information leading up to the conference indicate this year will offer opportunities to establish policies that provide clear direction for all BC local governments and opportunities to discuss uncertainties that may stand in the way of progress. Questions being considered include: *"how do we provide tomorrow's infrastructure using yesterday funding structure? Where is the balance between local government latitude and strong intergovernmental cooperation?"* UBCM 2013 hopes to provide some of the tools, resources and inspiration to navigate such complex local government issues.

Attendance at the UBCM is an opportunity to discuss and listen to issues and initiatives that affect our and other regional areas. UBCM have requested policy topics for discussion and best practice ideas, for inclusion in the Electoral Area Directors Forum. The deadline for this information is 31 July 2013.

Respectfully submitted

A handwritten signature in blue ink that reads "DBlake". The signature is written in a cursive style with a large, stylized initial "D".

Darla Blake

Chief Administrative Officer



MEMBER RELEASE

July 2, 2013

TO: Regional District Chairs & Electoral Area Directors

FROM: Chair Art Kaehn, UBCM Electoral Area Representative
Fraser Fort George Regional District

RE: Electoral Area Directors' Forum 2013

With the 2013 UBCM Convention quickly approaching, we would like to get your input on discussion topics for the Electoral Area Directors' Forum. This forum will be held on Tuesday, September 17 from 9am to 12noon at the Vancouver Convention Center in Vancouver, BC.

This year, we will address policy topics in the first half of the session, and best practices in the second half of the session. Therefore, we are seeking:

- 1) Your ideas for policy topics for discussion; and
- 2) Examples of best practices

Your direct involvement makes the Forum an annual success. We encourage you to complete and return the attached Electoral Area Directors' Forum response form, sharing any issues facing your community as well as best practices from your areas.

You can fill in the attached form and fax it back to the UBCM office at (604) 270-9116, or email your ideas to Marylyn Chiang, at mchiang@ubcm.ca by **July 31, 2013**.

Thank you!

2013 UBCM Convention

Electoral Area Directors' Forum

Tuesday, September 17, 2013 9am -12 noon

We would like to talk about:

Policy Topics:

Best Practice Examples:

Name:

Position:

Local Government:

Tel:

Email:

Please complete and return this form by fax to (604) 270-9116 or email to mchiang@ubcm.ca by Wednesday, July 31, 2013.