



CENTRAL COAST REGIONAL DISTRICT

Official Community Plan Advisory Committee (OCPAC)

Regular Meeting Minutes

March 18, 2015

ATTENTION

Board Meeting
APR 09 2015
CCRD ITEM C(d)(ii)

The OCPAC minutes are draft and subject to amendment. Final approval and adoption by the OCPAC will follow a resolution to receive the minutes by the CCRD Board of Directors, at their next scheduled meeting.

Official Community Plan Advisory Committee (OCPAC) Regular Meeting Minutes – March 18, 2015

In Attendance: John Morton
Alison Sayers
Joan Sawicki
Caitlin Thompson
Cheryl Waugh, Transportation and Land Use Coordinator
Darla Blake, Chief Administrative Officer

No members of the public

1. Call to order

Transportation and Land Use Coordinator, Cheryl Waugh called the meeting to order at 4:33 p.m. welcoming everyone to the inaugural meeting of the new Official Community Plan Advisory Committee (OCPAC)

a) Introductions

Short introductions were made by all, including background information and reasons for wanting to be on the OCPAC

2. Nominations and Appointment of Chair

The Transportation and Land Use Coordinator called for nominations for the position of Chair.

Alison Sayers was the only nomination received for Chair.

OCPAC 15-03-01 M/S Morton/Thompson that Alison Sayers be appointed as Chairperson of the 2015 Official Community Plan Advisory Committee

CARRIED

Alison Sayers assumed the Chair

3. Adoption of Agenda

OCPAC 15-03-02 M/S Morton/Thompson that the agenda be adopted

CARRIED

4. OCPAC Terms of Reference

The Committee discussed the OCPAC Terms of Reference and made amendments to the Draft Terms of Reference presented on the agenda.

It was agreed Administration would make the changes prior to sending to the CCRD Board of Directors for final approval.

OCPAC 15-03-03 M/S Morton/Thompson that the Official Community Plan Advisory Committee recommend the Terms of Reference for the OCPAC be adopted as amended, for final approval by the CCRD Board of Directors.

CARRIED

- a) Set meeting schedule

The Chair requested the Committee make their recommendation on a schedule of meeting dates and times for 2015.

Two dates were chosen with future discussion to confirm subsequent dates. The next two meeting dates will be: Tuesday, April 14, 2015 at 1 p.m. and Tuesday, May 12, 2015 at 1 p.m.

5. Introduction

- a) Background – Official Community Plan for the Bella Coola Valley

A general overview was provided by the Transportation and Land Use Coordinator

- b) Bylaw No. 302, 1998

Copies of the Official Community Plan for the Bella Coola Valley, Bylaw No. 302, 1998 were provided for the reference of all members

- c) Desired Outcomes 2015 – (OCPAC Work Plan)

The work plan and timelines were reviewed. The challenge of completing all phases in 2015 was acknowledged, however, all agreed to get started with the OCP review process.

6. Next Steps

The OCPAC requested that large scale maps associated with Bylaw No. 302 be brought to the next meeting along with summary information produced in the aftermath of the 2010/2011 floods and any CCRD-related SWOT analyses .

In the meantime, other documents requested to be sent electronically include the following: CCRD Communications & Engagement Plan, CCRD Integrated Strategic Plan 2015-2019, Situational Analysis Draft Outline/Community Profile as compiled by NDIT Interns, Public Participation Techniques Toolbox

7. Adjournment

There being no further business, the meeting was adjourned at 5:46 p.m.

Chair

CCRD Officer