



CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, CAO

October 03, 2013

FROM: Donna Mikkelson, CFO

SUBJECT: Additional Directors Remuneration – Director Lande

RECOMMENDATION:

THAT the board of directors, having approved the participation of Director Lande in the Marine Planning process for the North Pacific Coast (MAPP) (R#13-05-06), also approve appropriate remuneration for time and attendance at associated meetings, provided the remuneration is eligible for reimbursement pursuant to the regional district's agreement with Tides Canada.

BACKGROUND:

At the May 9, 2013 meeting of the board, directors appointed Director Lande as the Board's representative on the Marine Planning process for the North Pacific Coast. Subsequently, the regional district entered into an agreement for reimbursement of fees and charges with Tides Canada for CCRD representation in the amount of \$15,000. Director Lande has submitted an invoice for remuneration for meeting attendance for the period May to September, 2013 which now requires authorization which must be recorded in the meeting minutes pursuant to Policy F-4 Additional Directors Remuneration, a copy of which is attached.

Respectfully Submitted,

Donna Mikkelson, CFO



CENTRAL COAST REGIONAL DISTRICT
POLICIES

F-4 - Additional Directors Remuneration

Preamble: On occasion a director is required to undertake a task over and above the regular duties of a director, such task often requiring time away from the area or away from the directors work. Some remuneration is appropriate.

Policy: That when the Board or the Board Chairperson designates a specific task to a Director requiring travel beyond the Director's area, the Board shall authorize the payment of remuneration as provided for in the payment schedule of the remuneration bylaw, at the same time as it authorizes the specific task. The Board minutes shall record the authorization.

Date: November 12, 1997
Reviewed: March 3, 2004

**Central Coast Regional District
Marine Planning Partnership
INVOICE
(Bill to: Tides Canada, Contract #S131-03070)**

May-September 2013

5/14	Open House Planning Meeting: 2hrs	\$ 50
5/15	Open House Planning Meeting: 2hrs	\$ 50
5/21	Open House (Bella Coola): 5hrs	\$125
6/14	Initial Meeting with Alison Sayers (CCRD Alternate): 2 hrs	\$ 50
7/10	Meeting with Alison Sayers and Darla Blake: 1.5 hrs	\$ 38
8/20	Planning (Shearwater Public Meeting): 2 hrs	\$ 50
9/20	Meeting w/ Janice Kyle and Alison Sayers (Sea Sketch, MPAC documents review): 2 hrs	\$ 50
9/23-26	MPAC Meeting (Hakai)	\$800
9/30	Meeting with Alison Sayers and Janice Kyle (Sea Sketch, MPAC documents review): 2 hrs	<u>\$ 50</u>
TOTAL DUE:		\$1263

Please make cheque payable to:

Brian Lande

Thank You!