

CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, Chief Administrative Officer  
FROM: Cheryl Waugh, Transportation Services Coordinator  
SUBJECT: Transportation Services Report – October 31, 2013

**Recommendations:**

1. **That the offer from Bella Coola Heli-Sports for donated renovation to the Bella Coola Airport meeting room be accepted.**
2. **That the Transportation Services Report dated October 31, 2013 be received.**

**Bella Coola Airport**

**Transport Canada Inspection**

The Program Validation Inspection (PVI) was conducted by two inspectors from Transport Canada on October 21/22, 2013. The purpose of the PVI was to verify that the Bella Coola Airport is in compliance and has the systems in place to ensure on-going compliance with regulatory requirements. Any findings or recommendations will be received in a report from Transport Canada by November 22<sup>nd</sup>.

**West End Trees**

There has been renewed concern that the trees at the west end of the airport have grown to a height which may impede certain flight parameters. An Obstacle Limitation Survey (OLS) has been conducted and the results will determine whether the trees are obstructing the declared clearway west of Runway 05. An appropriate action plan will be put into place once these results are received.

**Pacific Coastal Airlines**

Per a resolution made at the October 10, 2013 regular meeting of the board of directors, senior representatives from Pacific Coastal airlines have been invited to attend the November 14<sup>th</sup> meeting to begin dialogue surrounding local air travel concerns.

**GPS Receiver**

A representative from Natural Resources Canada/Geological Survey of Canada planned to visit the airport mid-October to investigate installation of a GPS receiver for the benchmark pillar located airside. Their team has since rescheduled this for some time in 2014.

**Welcome Sign**

The Welcome Sign airside at the terminal building has reached the end of its useful life. Refurbishment is not a viable option and consideration will be given to replacement. Many thanks to Brian Bonn and others who have tended to the sign restoration over the years.

**Budget 2014**

Budget planning is underway for 2014 and forward. At an airport stakeholder’s meeting held earlier this year line painting was identified as the priority project for 2014 and a lease increase was encouraged. Other items being discussed, in no particular order, are regular airfield mowing, maintenance brushing, potential west end tree removal/topping, new welcome sign. Another stakeholder meeting is scheduled for early November.

**Board Meeting**  
 NOV 14 2013  
 CCRD ITEM C(1)

**Airport Meeting Room – Recommendation 1.**

Bella Coola Heli-Sports (BCHS) has made a generous offer to donate materials and labour to renovate the second level meeting room in the airport terminal building. This room is used by community groups, the CCRD and once a week by Bella Coola Heli-Sports during their ski season. Like the rest of the building, the room is showing its age and was slated by volunteers for updates several years ago but no action was ever taken. BCHS has offered to paint the walls and install new carpeting and furnishings.

Current CCRD Policy A-17, Donations and Bequests, allows for monetary donations only and does not allow for donations in-kind. However, unsolicited donations and bequests that fall outside of the policy parameters may only be accepted if authorized by separate board resolution. It is recommended that the offer from Bella Coola Heli-Sports for donated renovation to the Bella Coola Airport meeting room be accepted.

**Denny Island Airport**

The Denny Island Airport Commission did not meet in October due to the lack of a quorum.

*Cheryl Waugh*

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Transportation Services Coordinator