

TO: Isabell Hadford, Interim Chief Administrative Officer  
 FROM: Cheryl Waugh, Transportation Services Coordinator  
 SUBJECT: Transportation Services Report – May 3, 2013

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**Recommendations: That the Transportation Services Report dated May 3, 2013 be received.**

**That staff be preauthorized to award a contract for janitorial services at the Bella Coola Airport terminal building after a call for tenders.**

**Bella Coola Airport**

New signage arrived and is ready to be posted at different points on the airport perimeter. The signage consists of three “*Danger-Active Airport-No Trespassing-No Unauthorized Vehicles-No Animals Allowed*” and one “*Danger-No Dogs or Persons Permitted on Fields of Runway*”. These signs will either complement or replace current signage on the fence and dike gate.

**Safety Management System**

This has been temporarily set aside as immediate attention has been required to prepare for the upcoming airport dike referendum.

**Grounds Maintenance**

On April 26<sup>th</sup> it was reported that the lawn has not been mowed this season. The contractor was contacted and reminded that the grounds maintenance service has been authorized since April 1<sup>st</sup>. They explained that their equipment had failed and they were waiting for repair parts. It has since been reported that mowing was done within two days of our communication. Performance will be monitored for this three-year contract.

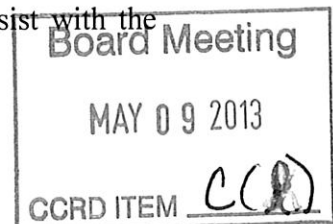
**Janitorial Services**

Notice has been received from McKenzie Cleaning Services that they wish to terminate janitorial services at the airport terminal building effective May 31<sup>st</sup>, however, contractual obligations provide for continued services through the end of June. The CCRD will call for tenders as soon as possible to avoid service interruptions and will construct a new contract to end December 31<sup>st</sup>, 2013 with an option to renew for one year. *A recommendation is requested of the Board of Directors to preauthorize staff to award the contract.*

**Nav Canada Human Weather Observation System Construction (HWOS)**

Nav Canada contractors will be installing a HWOS, which provides quick, accurate and reliable weather reporting where manned weather observations are an integral part of aviation operations.

Initially the weather tower upgrade did not significantly impact airport operations but subsequent power source issues have determined that the asphalt of Taxiway A will have to be cut across its width to access/install a pvc conduit. Local workers will be subcontracted to assist with the



project and interruptions to airport operations should be minimal as aircraft will be able to use Taxiway B as an alternate.

I will be participating in a Nav Canada safety/risk management phone conference on May 8<sup>th</sup> and the project is expected to commence the week of May 14<sup>th</sup> and be completed inside of four days.

### **Airport Dike Upgrade Referendum**

A substantial amount of my time in April was put towards preparation for the upcoming referendum in my capacity as Chief Election Officer. This included preparing for the public information meeting held on April 30<sup>th</sup>.

Prior to the public meeting I had an opportunity to meet with the hydrotechnical engineer from Kerr Wood Leidal (KWL). I shared concerns expressed by some airport stakeholders that the increased height of the proposed dike works will impact the glide slope on the approach to runway 23. It is my understanding that a percentage increase could cause another threshold displacement. This would have serious implications for the airport, both financial and operational.

Further concern was conveyed to the engineer that Transport Canada, the regulatory body overseeing the Bella Coola Airport, to date has not been contacted about this project. A Land Use Proposal submission has been made to Nav Canada by KWL. Nav Canada's mandate is to ensure the safe and efficient movement of aircraft flying within Canadian airspace and the Land Use Program's assessment process applies to Nav Canada's interests only. Nav Canada's evaluation neither constitutes nor replaces any approvals or permits required by Transport Canada.

The figures used by the engineer for the airport's geometric parameters have been questioned and a previous survey of the approach to runway 23 undertaken by the CCRD has been copied to KWL. The engineer will be referred to the Transport Canada Inspector for our area in an effort to seek clarification for the proposed upgrade.

### **Denny Island Airport**

The Denny Island Airport Commission met on April 16th. They have determined they will not be planning any large projects at the airport for 2013 and may or may not do some light brushing. They report the airport is looking very good.

The contractor who provided crack-sealing services has some extra product left over and plans to, at no charge, fill in some cracks that have opened up.

The commission requested assistance with ordering a new windsock and this has been done.



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Transportation Services Coordinator