

CENTRAL COAST REGIONAL DISTRICT

Board Meeting
JUN 13 2013
CCRD ITEM C(12)

TO: Darla Blake, Chief Administrative Officer
FROM: Cheryl Waugh, Transportation Services Coordinator
SUBJECT: Transportation Services Report – May 31, 2013

Recommendation: That the Transportation Services Report dated May 31, 2013 be received.

Bella Coola Airport

Referendum Public Information Meeting

After the public information meeting about the proposed airport dike upgrade, some airport stakeholders expressed concern with the engineering firm’s findings regarding the impact of the glide slope and approach to Runway 23. There was also concern that the engineer had not dealt with the appropriate aviation authority. The engineer and Transport Canada have since corresponded and shared detailed information. The approach will not be compromised and the threshold will not need to be further displaced if one mitigation option is employed. This would involve limiting access to the top of the dike in the aircraft approach area. There will be an amendment to the final plan incorporating this option should the project move forward in the future.

NAV Canada HWOS Installation

Contractors for NAV Canada arrived May 14th to begin installation of a new Human Weather Observation System, which necessitated temporary closure of one taxiway. I held a brief safety and orientation meeting with the principal contractors and local subcontractors and my understanding is that the installation went well and quicker than anticipated. There is indication of a follow-up to this project with more work to take place but details have not been provided.

On a related matter, NAV Canada Ottawa questioned the description of Taxiway A on the issued NOTAM (Notice to Airmen) for the temporary closure. For whatever reason, NAV Canada does not have a record of our Taxiway designations A & B. This has been rectified and will be updated in the next issue of the Canada Flight Supplement.

Janitorial Contract

Tenders were called for janitorial services at the airport after notice was received that the current contractor would be terminating their agreement for services as of May 31, 2013. Two bids were received and the contract has been awarded to Danica Casperson-Roe. Danica has several years’ experience working for the past contractor and is very familiar with the tasks involved with servicing the terminal building. This contract will end December 31, 2013 with an option to renew for one year.

Lease Lot 12

It is anticipated a lease agreement for Lot 12 will be entered into by early June when a prefabricated hangar will be erected on the site. This lot is the last one to the west on CCRD airport property. There is currently an encroachment on the western boundary as a result of a posted fence line from the neighbouring property. This issue has been addressed with the owners and the fence is expected to be moved back to the proper boundary.

Safety Management System

Transport Canada is asking for Phase 3 of our SMS. The final draft will be submitted in early June and we will then be assessed for Phase 4.

Canadian Transportation Agency

Correspondence was received from the CTA addressed to the Bella Bella Airport. It contained a package of information regarding the 2013 new code of practice, *Accessibility of Non-National Airports System Air Terminals*. This applies to all non-NAS air terminals with a minimum of 10,000 enplaned and deplaned passengers annually and focuses on facility accessibility, disability-related services and related personnel training and communication. We are awaiting confirmation if this is meant to be addressed to the Bella Bella or Bella Coola Airport.

Denny Island Airport

The Denny Island Airport Commission did not meet in May.



Transportation Services Coordinator