

CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, Chief Administrative Officer
 FROM: Cheryl Waugh, Transportation Services Coordinator
 DATE: 4 September 2014
 SUBJECT: Transportation Services Report-Bella Coola & Denny Island Airports

1. **Recommendation: That the Transportation Services Report dated 4th September 2014 be received.**
2. **Recommendation: That the tender(s) for snow removal/winter maintenance for the Bella Coola Airport, 2014-2015 be received and the contract be awarded to Matthews Contracting.**
3. **Recommendation: That leases for lot numbers 3, 4, and 8 at the Bella Coola Airport be renewed before the current expiry of December 31, 2017**
OR
That the leasees for lot numbers 3, 4, and 8 at the Bella Coola Airport be provided a promissory note that a twenty year renewal will be available after the leases expire December 31, 2017.

Bella Coola Airport

Snow Removal/Winter Maintenance – Recommendation 2.

An invitation to tender was issued for snow removal for winter maintenance 2014-2015 with a closing date of 29th August 2014. After reviewing the received tender(s) for snow removal/winter maintenance for the Bella Coola Airport, 2014-2015, Administration is recommending Matthews Contracting be awarded the contract.

Lots 3, 4 and 8 Lease Extension – Recommendation 3.

A written request has been received from Wayne and Laurie Sissons, who currently have two leases with the CCRD. They have advertised their company, Bella Coola Air, for sale. Prospective purchasers are raising concerns about making a long term investment in a company which has leases expiring in 2017. In order to assist the Sissons moving forward with the possible sale of their company they are requesting the regional district consider renewing the current leases at this time for a further minimum twenty year period.

West End Clearing Cleanup/Field Renovation

An invitation to tender will be issued on August 28th for cleaning up the tree debris felled earlier this year at the west end of the airport. A separate invitation to tender will be for renovation of the field area in the same vicinity with the goal to have it leveled and graded to a state where it can be planted and maintained



by mowing. The first project will take priority and if sufficient grant monies remain the field renovation will proceed.

Field Maintenance

A driving tour of the airfield and perimeters was provided by Matthews Contracting in mid-July to observe the status of vegetation growth along the dikes, berms and fence lines. Uneven terrain and holes in the field were also noted. This site visit was very enlightening and will greatly assist with future planning for vegetation management.

Brushing

A close inspection of the east end dike area revealed that vegetation cleared in early 2013 has grown back on the creek-side bank of the dike. Trees and brush on the far bank are substantial and both areas will be targeted for clearing in the 2015 budget. A limited amount of brushing was required on the dike top and airside bank but thanks to the skills and time provided by the wildfire Initial Attack Crew the small trees and brush have been taken down. More brushing was provided near the north gravel berm and brushing of a different kind saw a worn taxiway marker rebuilt and repainted.

Aircraft East Parking/Tie-Down Closed

A portion of the asphalt in the parking and tie-down area east of the terminal building has severely degraded making it a hazardous zone for aircraft. The area has been closed indefinitely to aircraft parking until further notice by the posting of signage and safety cones. Traffic is redirected by the sign to use the north or west parking areas. A permanent solution to the asphalt degradation is under consideration.

Lease Lot 12

An agreement has been executed for the lease of Lot 12, however, payment and insurance documents have not been forthcoming to date and authorization for use of the lot will not be granted until these have been received.

Transport Canada

Work continues to conclude the Corrective Action Plans to remedy items cited during the Transport Canada Program Validation Inspection of October 2013.

I will be traveling to Fort Nelson September 2-4 to participate in an airport wildlife control seminar as required by Transport Canada.

Miscellaneous

- garbage bin service discontinued and a replacement provider/options are being sought
- pilot contacted the office asking what the weather would be six hours hence, if there were any NOTAMs out and where they could rent a vehicle.
- 3 calls about airport fuel service
- discussions are underway to display some local art pieces in the terminal building thanks to a generous offer from the Bella Coola Arts Council and the Valley Gallery
- Fraser Valley Regional District enquired about airport land leases and rates
- enquiry from local equestrian club about accessing airport property with horses was met with a reiteration that the dike and airport property are a no trespass zone

-a few trees have been removed from the airport side of the dike access road by an individual who is unaware that the Ministry of Transportation and Infrastructure have a right of way on the road and therefore a permit is required for any tree removal

-airline checking on charter arrival after hours and asking about airport facilities and services

-small plane parked on grass and the pilot camped alongside in a tent

Denny Island Airport

The Denny Island Airport Commission did not meet in August, however, it was reported that the outhouse has been installed at the airport with a local 'unveiling'.

The next meeting will be in September at which time the commission will review their rates and charges bylaw.



Transportation Services Coordinator