

CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, Chief Administrative Officer
 FROM: Cheryl Waugh, Transportation & Land Use Coordinator
 DATE: March 5, 2015
 SUBJECT: Transportation Services Report-Bella Coola & Denny Island Airports

Recommendations:

1. That the Transportation Services Report dated March 5, 2015 be received
2. That the CCRD enter into a lease agreement with Gwyneth Anderson for use of the northeast office in the terminal building of the Bella Coola Airport, effective April 1, 2015

Bella Coola Airport

Northeast Office – (Recommendation 2)

The tenant in the northeast office of the terminal building has given notice of termination, effective March 31st, 2015. Another party has come forward and would like to enter into a lease agreement to carry on a similar business of coffee and gift shop. A resolution by the board of directors is required in order to enter into this new agreement. *See Recommendation 2.*

Natural Resources Canada

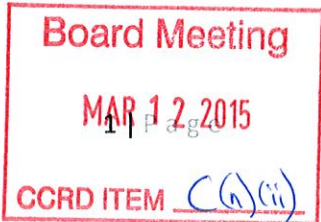
The CCRD has signed a Memorandum of Understanding with Natural Resources Canada for the installation of a Global Navigation System Station at the airport. The purpose of the station is to observe crustal deformation for evaluation of natural hazards as relates to earthquake processes and global change. The area used will equate to 5 square meters and will include installation of an antenna on the existing concrete CBN pier. Installation should be mid-March, weather pending and the agreement is in place for a term of five years in order to measure long-term tectonic plate motion. A splitter will be installed so others can continue to use their receivers for surveying needs.

Airport Development Plan

The CCRD is actively seeking the means to fund an Airport Development Plan to guide future operations and growth. This will include a situational analysis and needs assessment. Term of reference will be drafted and consultants invited to bid on the project, which can proceed once funding is secured. The latest revision of the current development plan is dated 2000 and contains historical and factual information about the airport at that time. As the Bella Coola Airport is currently experiencing financial challenges, it is hoped a new or revised plan will set a course for successful growth at this invaluable facility.

Transport Canada

Work continues to conclude the Corrective Action Plans to remedy items cited during the Transport Canada Program Validation Inspection of October 2013.



Miscellaneous

- NOTAM cancelled for Taxiway B. Snow has melted enough to become usable again.
- Ministry of Forests, Lands and Natural Resource Operations requested 2015 landing fees
- Leaseholder query about insurance clause in current agreement. We are seeking advice from both our insurance provider and solicitor.
- I plan to attend the British Columbia Aviation Council workshop in Kelowna in April

Denny Island Airport

The Denny Island Airport Commission met in February to finalize selection of 2015 projects.
See separate item - Meeting Minutes of February 27, 2015



Transportation & Land Use Coordinator