

Centennial Pool Commission

Minutes

7 November 2013

Present: Christina Fraser, Nicola Koroluk, Janice Kyle, Joan Cole

Guest: Ken McIlwain

Meeting commenced at 11:45 at the CCRD Office

1. Input from Public Works Manager - Nicola had previously reviewed the To Do List with Ken McIlwain. Now he wanted the Board to prioritize, keeping in mind funding available (see below). Other items discussed included:

- *Fuel Tank - Keep painted to prevent rust
- *Procedure Manuals - He is working on these with Chris who will take photographs showing the proper shut-down procedures. Ken would like to see Scott's operating manual.
- *Septic Tank Flushing - Ken will inquire as to its location and proceed with the flushing.
- *Pump House - It would be good if work on cleaning and renovating the pump house were to commence soon.

The Commission would like some clarification from the CCRD as to what Ken's relationship is with the Commission and how much time he has available to work with us.

2. Budget Priorities - There was a lengthy discussion, based on the To Do List, of projects to be undertaken as soon as possible:

- *Repair deck by viewing area
- *Repair deck in front of girls' change room
- *Bring electrical wiring of pump house up to date
- *Plumb in old pump parallel to the new one

Other discussion concerned projects prior to pool opening in the spring (have products needed on hand early, have a Commissioners Painting Day); viewing area - need more ropes (educate viewers as to pool rules and get staff to enforce them) and possibly a direct-access door to south; repair the old entry area on the east side.

Ken will go through the budget to determine which items Community Works funding can be used for.

Board Meeting
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CCRD ITEM <u> (6) </u>