

CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, Chief Administrative Officer  
FROM: Cheryl Waugh, Transportation Services Coordinator  
SUBJECT: Transportation Services Report – November 30, 2013

**Recommendation:**

- 1. That the Transportation Services Report dated November 30, 2013 be received.

**Bella Coola Airport**

**Transport Canada**

Corrective action plans resulting from the October airport inspection have been submitted to Transport Canada. Items identified will be scheduled for completion and compliance between now and the end of February, 2014 with ongoing updates to the Airport Operations Manual and Safety Management System Plan. Some items to be addressed include eliminating objects that are within the obstacle limitation surfaces (west end trees), conducting a full-scale emergency exercise and implementing/maintaining the Wildlife Management Plan.

**Stakeholder Meeting**

On November 6<sup>th</sup> the Chief Financial Officer and I met with a cross-section of airport stakeholders for a discussion on current and future operations, maintenance and safety issues. This assisted in providing input for budget items, rates and charges and prioritizing projects for 2014. Line painting is still identified as a main project for next year. Runway incursions by people and domestic animals are still of considerable concern. The feedback and discussions were valuable and the time and interest taken by all attendees is appreciated.

**Rates & Charges Bylaw**

A review of the Bella Coola Airport Rates & Charges bylaw has uncovered several anomalies in the rate structure and a new bylaw will be put forward for consideration at the December board meeting. The review was overdue and contemplates anticipated future revenues. Several changes are being proposed to bring the rates and charges into line. This affects the departure head tax, landing fees, the fuel surcharge advertising rates, aircraft parking fees and leases.

**Pacific Coastal Airlines**

Quentin Smith, president of Pacific Coastal Airlines and Stuart Harrison, Bella Coola base manager for the airline attended the November meeting of the board of directors at their invitation. After the board meeting there was opportunity to speak with both individuals about shared interests, concerns and future considerations at the airport. Due to inclement weather conditions the following day, Mr. Smith's departure began by bus to Anahim Lake. The journey proved a positive one as he was able to fully appreciate the experience of what many Pacific Coastal passengers routinely undergo.

**Janitorial Services**

The current janitorial contractor will be given the opportunity to renew the airport contract for one full year, effective January 1, 2014. The service provider changed this past spring and the current contract allows for the one-time renewal.

Board Meeting  
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**Miscellaneous**

-The C130 Hercules from RCAF 426 Squadron out of Trenton, Ontario requested pavement load restrictions in contemplation of a landing here in late November during transport training exercises. There is no confirmation they followed through with their training here.

-It was discovered the payphone is again not working. A repair request has been made with Telus.

**Denny Island Airport**

The Denny Island Airport Commission met in November and has put forward some new names for commission members in the coming year. Budgeted projects for 2014 will include east side brushing and cleanup of the apron area.



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Transportation Services Coordinator