

## CENTRAL COAST REGIONAL DISTRICT

*“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”*

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### **REGULAR BOARD MEETING MINUTES – 12 December 2013**

In Attendance:	Electoral Area A	Director Cathi McCullagh
	Electoral Area B	Chair Reg Moody-Humchitt
	Electoral Area C	Director Brian Lande
	Electoral Area D	Director Ivan Tallio
	Electoral Area E	Director David Anderson
	CAO	Darla Blake
	CFO	Donna Mikkelson (portion)
	Public Works Mgr	Ken McIlwain (portion)
	Recording Secretary	Cheryl Waugh

#### **PART I - INTRODUCTION**

**1. Call to Order by CAO (Sec 4.2 Procedures Bylaw #412)**

The CAO called the meeting to order at 8:12am

- (a) (Opening Reflection/Prayer) Reg Moody-Humchitt offered the opening prayer
- (b) Election of Chair/Vice-Chair pursuant to c792 of the *Local Government Act*

CAO Darla Blake conducted the elections for the positions of Chair and Vice Chair.

The CAO declared Reg Moody-Humchitt to the position of Chair and Ivan Tallio to the position of Vice Chair.

- (c) Statement of Disclosure Distribution – Directors & Officers to file between January 1 and 15<sup>th</sup> January pursuant to the *Financial Disclosure Act*

Disclosure Statements were distributed for completion and filing for each of the Board Members.

**2. Adoption of Agenda**

- (a) (Introduction of late items)

Application to Northern Development Initiative Trust introduced as late agenda item (C) (h) i)

**13-12-01** M/S Directors Tallio/Lande that the agenda be adopted as amended

**CARRIED**

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

**4. Disclosures of Interests Affecting Impartiality**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made.

**(A) IN CAMERA MATTERS**

(a) Matters Brought out of In Camera - None

**(B) ADOPTION OF MINUTES**

(a) November 14, 2013

**13-12-02** M/S Directors Tallio/McCullagh that the minutes of November 14, 2013 board meeting be adopted as presented.

**CARRIED**

The order of presenting items was amended as follows:

- Part II Public Consultation (B)1.(a) was moved to follow item (C)(f)
- Item (C)(g) was moved to follow Recess

**PART II- PUBLIC CONSULTATION**

**1. Delegations 9:00am**

(a) Leonard Ellis, BC Ferries Route 40 cancellation

Leonard Ellis and a delegation of four other local business owners (Beat Steiner, Terry Dong, Fraser Koroluk, Swede Mattsson) joined the meeting and expressed their concerns about the recent announcement by the provincial government to cancel BC Ferries Route 40. Letters have been written by Mr. Ellis and others but to date no response has been received directly or through other organizations.

Chair Moody-Humchitt explained that he and the CAO attended the UBCM Convention and a resolution was put forward there regarding ferry service. At that meeting, coastal regional district chairs and CAOs met with the Premier and Minister of Transportation to discuss the BC Ferries issues and concern regarding fares and possible service cuts – four regional districts chairs spoke to the matter. The Premier and Minister of Transportation stated they understood the concerns about high fare and service cuts. The Premier made an assurance that while a solution would not happen overnight it would be a collaborative effort. Premier Clark requested a meeting be set up with the Minister for late November with coastal regional district chairs, which it was. However, the Minister's office later contacted the coastal regional district chairs, advising the meeting with the Minister was cancelled. A few days later by the Minister's announced service cuts to BC Ferries – in particular to Route 40 Port Hardy to Bella Coola,

the loss of service. Since then coastal regional district chairs have agreed that regardless of what happens with the future of the ferries they will all stand together on this issue. The Chair provided the delegation with a handout of notes the board had discussed about BC Ferries and the government decision. The Chair noted the CAO has been working tirelessly as well on the matter.

The delegation hadn't heard anything from the CCRD and asked how they stand on the issue. Although this was the first Board meeting since the announcement about the ferry cancellation the Chair reiterated the November 22 meeting with the minister was cancelled but his full intention was to take the CCRD's concerns to that meeting. He said there is a need to coordinate efforts and feels we have a huge potential to lobby and wants to hear the community voices.

Director McCullagh asked what the delegation thought the community could do. The response is that the tourism sector now needs to gather together regionally as the spinoff effect will have an impact right through the Chilcotin. Mr. Steiner has written two letters but as individual business owners he felt the government would not listen so is encouraging the tourism organisations to speak to the matter. It was expressed that BC Ferries needs to rationalize the cuts.

The Chair appreciated their efforts but encouraged that Jennifer Rice, MLA for the North Coast, be brought in for a collaborative meeting. Mr. Steiner's first letter did go to Ms. Rice and they are also engaging the Liberal MLA, Donna Barnett. Mr. Dong, a business owner been in the Bella Coola Valley for eight years, stated the news about the ferry will affect not only the valley but the whole Chilcotin and he expressed concerns about loss of business. Mr. Mattsson felt the government announced the cancellation to the world before consulting with tourism operators and now there is much uncertainty.

The Chair reiterated that we are all in this together and the actions by the government totally contradicted what they first said they would do. Mr. Ellis noted that only one year ago there was talk about a new ferry to service the Central Coast. He noted that tourism is very important along the Highway 20 corridor now that logging and fishing industries are waning.

Resolution #13-12-04 from this meeting was read back to the delegation regarding the briefing paper that is to be prepared for the Ministry of Transportation and Infrastructure.

The delegation expressed appreciation for what the board of directors have done so far. The Chair thanked the delegation on behalf of the board for taking the time to bring the concerns directly to the meeting. He expressed that face-to-face communication means more. The delegation left the meeting at 9:25am.

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**Administrative Services**

(a) 2013 Strategic Priorities/Update

**13-12-03** M/S Directors McCullagh/Lande that the 2014 Strategic Priorities be amended as discussed at the workshop held December 11, 2013 and that the top priorities in order be; Thorsen Creek Waste & Recycling Centre, Communications and Engagement Plan, Denny Island Water System, Strategic Plan for 2015.

**CARRIED**

(b) Administration Report

The CAO touched on the key points of the report including attendance at a public meeting in Bella Coola at the end of November regarding the discontinuation of ferry service to the Central Coast. The CAO spent considerable time and energy throughout the past month discussing the recent announcement. She collaborated with other local governments, the province, the board chair, local tourism groups and others in an effort to turn the decision around in favour of retaining ferry service. She is prepared to lobby the appropriate decision makers on behalf of the regional district.

The CAO attended a meeting with the administrator and trustees of the Hagensborg Waterworks District regarding their efforts to secure grant funding for necessary upgrades to their infrastructure. This will likely be brought to the February 2014 board meeting.

The CAO has also been in contact with the Nusatsum Property Owners Association (NPOA). They wish to pursue funding for their flood protection projects in relation to the Nusatsum Groyne. This will also be subject to a report in early 2014.

It was also reported that the regional district has received an information package which describes proposed restructuring options for the CCRD's Electoral Areas. The CAO will keep the board informed and this will likely be brought forward to the February 2014 meeting.

**13-12-04** M/S Directors Anderson/Tallio that the CAO prepare and submit a briefing paper directly to the Minister of Transportation and Infrastructure to support the continuation of BC Ferries service on Route 40.

**CARRIED**

**13-12-05** M/S Directors McCullagh/Anderson that the Administration Report be received

**CARRIED**

(c) Adoption of the 2014 Board Calendar

**13-12-06** M/S Directors Tallio/Anderson that the 2014 Board Calendar be adopted as presented  
**CARRIED**

(d) 2014 Office Janitorial Contract

**13-12-07** M/S Directors Anderson/Lande that the contract for the Janitorial Services for the CCRD Office, 626 Cliff St., as advertised, be awarded to Gladi Hammer in the amount of \$400.00 per month for the period January 1 to December 31, 2014  
**CARRIED**

(e) Nuxalk Hall Rehabilitation Report, request for extension

The Nuxalk Nation submitted a request for an extension for completion of the Nuxalk Hall rehabilitation project, to March 31, 2014.

**13-12-08** M/S Directors Anderson/Tallio that the contract for Nuxalk Hall rehabilitation is extended to March 31, 2014  
**CARRIED**

(f) Appointment of Committees and Commissions and Board Appointments

**13-12-09** M/S Directors Anderson/Tallio that the following appointments be made to the **Centennial Pool Commission** for 2014; Joan Cole, Christina Fraser, Nicola Koroluk, Janice Kyle, Karen Lansdowne, Connie Nygaard  
**CARRIED**

The Bella Coola Airport Commission has not had any members since 2011

**13-12-10** M/S Directors Anderson/Tallio that the CAO report on and establish a new organization model for the **Bella Coola Airport Commission** pursuant to Bylaw No. 205 and No. 300 with analysis, options and solutions.  
**CARRIED**

**13-12-11** M/S Directors McCullagh/Anderson that the following appointments to the **Denny Island Airport Commission** be made per Bylaw No.298; Ingmar Lee, Arlene Dornen, John Gerry, Mark Schlichting, Doug Sharkey, Danny Oliver  
**CARRIED**

**13-12-12** M/S Directors Anderson/Tallio that recommendations be made by Director McCullagh for appointments to the **Denny Island Recreation Commission** per Bylaw No.320  
**CARRIED**

**13-12-13** M/S Directors Anderson/Lande that the CAO determine individuals for the **Bella Coola Parks and Recreation Commission** per Bylaw No.210 and No.347 and report back to the Board with the particulars of the requirements.

**CARRIED**

There was discussion about the Economic Development Commission and it was noted that economic development is part of the strategic plan the CAO will be working on and information would be brought back to the board. It was suggested that a stakeholder model may be more functional and will be investigated.

**13-12-14** M/S Directors Anderson/Tallio that the **Economic Development Commission** be declared dormant

**CARRIED**

**13-12-15** M/S Directors Anderson/Tallio that the **Agricultural Advisory Committee** be declared dormant

**CARRIED**

**13-12-16** M/S Directors Anderson/Tallio that the following appointments be made to the **Emergency Executive Committee** per Bylaw No.325; Roger Harris, Ingmar Lee and that Brian Lande be the board representative, Darla Blake, CAO as Emergency Coordinator and Wendy Kingsley as Secretary.

**CARRIED**

**13-12-17** M/S Directors Anderson/McCullagh that the following appointments be made to the (Bella Coola) **Fire Department Executive Committee** per Bylaw No.217; Fred Sorensen, Gilles Dionne, Janice Kyle and that David Anderson be the board representative

**CARRIED**

## **RECESS**

## **RECONVENE**

The meeting reconvened at 9:35am and moved forward to Item (C)(g)

(g) MaPP Advisory Committee

Alison Sayers joined the meeting and presented a power point display and overview of the Marine Planning Partnership Committee (MaPP) website program currently under development. *SeaSketch* puts powerful tools into the hands of stakeholders that were once limited to GIS professionals. Zoning, regulatory or management plans can now incorporate the diverse ideas of stakeholders most affected by those decisions. *SeaSketch* provides analytical feedback within seconds and can be used to engage stakeholders face-to-face and online. Users can share their sketches, discuss their ideas, share views of

maps, and post sketches to larger discussion forums. Ms. Sayers will be developing a briefing paper and noted the public review process is still to take place and it is anticipated the public will have access to the website sometime in 2014. MaPP is a co-led initiative between 18 coastal First Nations and the Province of BC to develop marine plans for the north Pacific coast of BC. Ms Sayers explained this is an attempt to make it a more integrated process. [www.seasketch.org](http://www.seasketch.org)

- 13-12-18** M/S Directors Anderson/McCullagh that Ms. Sayers submit her briefing paper at the February 2014 meeting to provide further information on the public process of the MaPP
- CARRIED**

Meeting moved back to Item (C)(f) Board Appointments

- 13-12-19** M/S Directors Anderson/McCullagh that the following be appointed to attend the **Association of Vancouver Island and Coastal Communities** 2014 AGM and Convention; the Chair or Vice Chair and the CAO
- CARRIED**

- 13-12-20** M/S Directors Lande/Tallio that the following board appointments for 2014 be made to the **Coast Sustainability Trust Regional Steering Committee**; Appointee Cathi McCullagh, Alternate David Anderson
- CARRIED**

- 13-12-21** M/S Directors Anderson/Tallio that the following board appointment for 2014 be made to the **Bella Coola Harbour Authority**; Brian Lande
- CARRIED**

**Bella Coola Watershed Conversation Society** – as there has been limited to no involvement with the BCWCS for a significant amount of time, no appointment was made

- 13-12-22** M/S Directors Lande/Anderson that the following board appointments for 2014 be made to the **Municipal Finance Authority**; Appointee Chair Reg Moody-Humchitt, Alternate Darla Blake, CAO.
- CARRIED**

- 13-12-23** M/S Directors McCullagh/Anderson that the following board appointments for 2014 be made to the **Municipal Insurance Association**; Appointee Chair Reg Moody-Humchitt, Alternate Darla Blake, CAO.
- CARRIED**

- 13-12-24** M/S Directors Anderson/Tallio that the following appointments for 2014 be made to the Vancouver Island Regional Library; Appointee Cathi McCullagh, Alternate Brian Lande.
- CARRIED**

**Bella Coola Resource Society** – It was explained that the society is a private society which owns an interest in a corporation. Bella Coola Community Forest Limited holds the licence and although the regional district helped to launch the society it has no direct interest and it is not a function of the regional district. No appointments were made.

**13-12-25** M/S Directors McCullagh/Tallio that the following appointment for 2014 be made to the **Northern Development Initiative Trust** as the CCRD representative; Appointee David Anderson, Alternate Brian Lande.

**CARRIED**

**Bella Coola Valley Tourism** - as there has been limited to no involvement with BCVT for a significant amount of time no appointment was made and it should be removed from the regional district's appointment agenda.

**13-12-26** M/S Directors Anderson/Lande that the Central Coast Regional District have no further involvement with the **Coastal Community Network** at this time.

**CARRIED**

The Public Works Manager and the Chief Financial Officer joined the meeting.

(h) Landfill Contribution Agreement

The Chief Financial Officer brought the Landfill Contribution Agreement to the board's attention and explained it is between the CCRD and the Nuxalk Nation, has been negotiated and carries on from year to year. The existing agreement is outdated (2007) and must be modified to meet budget projections for 2014.

**13-12-27** M/S Directors Anderson/Tallio that the Chief Administrative Officer be authorised to enter into discussions with the Nuxalk Nation, and further negotiate terms and conditions of the Landfill Contribution Agreement.

**CARRIED**

i) Northern Development Initiative Trust – Local Government Management Intern - late item

The regional district has the opportunity to apply for the services of an intern through the Northern Development Initiative Trust. The internship program provides funding for central and northern local governments to host and mentor an intern for a 12 month period. One of the goals of the internship program is to provide insight into the wide range of rewarding careers available within local government.

**13-12-28** M/S Directors Anderson/McCullagh That the Central Coast Regional District make an application to Northern Development Initiative Trust to receive a \$35,000 grant from the Northwest Regional Account to host an intern under the Local Government Management Internship Program;



AND THAT the Central Coast Regional District approves an application to the Coast Sustainability Trust for matching funding;

AND THAT the application be contingent on 2014 budget approval.

**CARRIED**

### **Financial Services**

#### (i) 2013 Financial Update (Jan-Nov) Actual vs Budget

This report from the Chief Financial Officer provided financial information for services and functions with corresponding budget line items for the year to date actual revenues and expenditures.

It was noted that the Community Works Fund under the Gas Tax Agreement is underspent in 2013 due to the delays associated with the Nuxalk Hall Rehabilitation Project. Further, the Program Manager for the Gas Tax Agreement has been reviewing the purchase of the administration building in 2011 and has advised that the ineligible expenditures claimed in that year will be deducted from the regional district's allocation of funding for 2013, thereby reducing revenues in that schedule as well.

Other functions and services are either on track or below budget projections. As is usual, the Thorsen Creek Waste and Recycling Centre continues to be challenged in the funds available to meet regulatory requirements.

**13-12-29** M/S Directors Anderson/McCullagh that the 2013 Financial Report and the Statement of Revenues and Expenditures for the period January to November (Actual vs. Budget) be received.

**CARRIED**

#### (j) Financial Report – Financial Plan – Introduction of Budget 2014

The current legislation mandates that a five year financial plan be adopted on or before March 31<sup>st</sup>. A second draft will be presented at the February board meeting. The preliminary presentation reflects a tax requisition increase of 8.1% and is noted particularly in three areas:

##### i) Feasibility Fund (new)

Bylaw 181, although adopted in 1992, has not been in use until now. It provides for the levying of taxes to accommodate proposed new services and the maximum that may be requisitioned in one year is \$0.10 per \$1,000 of assessed value, or approximately \$15,000 in 2013 based on current values. However, the bylaw also states that the fund may only accumulate to a maximum of \$10,000. In 2014, it is proposed that this fund be used to allow contributions from all electoral areas for the Denny Island Water Service Area. It is anticipated that the levy of \$10,000 will not meet the requirements for expenditures, and therefore matching funding is being sought from other sources. The Denny Island Water

Service Area initiative has been deemed 3<sup>rd</sup> in the top 4 priorities as established by the board of directors for 2014.

ii) Swimming Pool

The Pool Commission has proposed several projects that will increase the tax levy for the aging facility including, prevention of water damage, washroom renovation, sand filter unit replacement, improving accessibility and repurposing portions of the existing building to create efficiencies. It is anticipated that the tax increase can be reduced by determining initiatives that meet the eligibility requirements of the Community Works Fund.

iii) Thorsen Creek Waste & Recycling Centre (TCWRC)

At this preliminary stage, it is anticipated that the TCWRC will attract the largest increase in tax levy for ratepayers in electoral areas C, D & E. Further, since the tax requisition is meant to be matched by the landfill contribution from the Nuxalk Nation, an amendment to the existing agreement between the regional district and the Nuxalk Nation is required and must be pursued.

New payroll expenses are associated with a .6FTE to operate the MMBC depot as well as \$25,000 to remove Freon and for shipping metals out of the valley. \$6,000 is allocated for machine maintenance and an \$8,000 reserve fund for landfill closure and post closure has been established to meet the requirements of legislation. Costs associated with an update to the Solid Waste Management Plan are anticipated in 2014 with the benefit of revenue from the Community Works Fund.

The final highlight of the 2014 budget presentation was the CAO's introduction of a new Asset Replacement Fund as part of ensuring integration of proposed asset management and strategic planning processes. Each function or service will have a line item to provide for future asset replacement.

The initial presentation of the 2014 budget is in line with the four strategic priorities identified by the board of directors: Thorsen Creek Waste & Recycling Centre, Community and Engagement Plan, Denny Island Water, and Strategic Planning (beyond 2014).

Directors discussed tax levy targets in the order of 6%, which includes the asset replacement fund (1%), inflation (allow 2% CPI) and to meet regulatory requirements (3%).

**13-12-30** M/S Directors Anderson/McCullagh that the Draft 2014 budget report dated December 4, 2013 be received and that staff be authorized to include a line item for each applicable function to provide for future asset replacement

**CARRIED**

(k) Borrowing Resolution for Credit Card

- 13-12-31** M/S Directors Lande/McCullagh that the Central Coast Regional District be authorized to enter into a borrowing relationship with The Toronto Dominion Bank operating a credit card division pursuant to the Borrowing Resolution as provided on 12 December 2013, as part of the agenda.

**CARRIED**

- 13-12-32** M/S Directors Anderson/McCullagh that Brian Lande continue as the board representative to the Central Coast Marine Plan Advisory Committee and the Regional Marine Advisory Committee

**CARRIED**

(l) Authorization, payment exceeding \$10,000

- 13-12-33** M/S Directors Anderson/Lande that pursuant to Policy F-12 Purchase Authorization Policy, the following payments exceeding \$10,000 for the year 2014, be authorized for payment; Hub Insurance, PMT Chartered Accountants, Vancouver Island Regional Library, Nuxalk Nation Water Agreement

**CARRIED**

(m) Director Remuneration – December 11<sup>th</sup> Sessions

- 13-12-34** M/S Directors Anderson/Lande that all Directors be remunerated for a full day for December 11, 2013 Strategic Planning/Communications workshops and CAO evaluation process pursuant to current bylaws and policies.

**CARRIED**

**Development Services**

(n) Land Use Planning – November, 2013 report

The Land Use Planning Report provides a record of activities for the previous month surrounding applications or enquiries related to zoning, subdivision, maps, plans and referrals.

- 13-12-35** M/S Directors Anderson/Tallio that the Land Use Planning Report dated November 30, 2013 be received

**CARRIED**

### **Public Works**

(o) Report dated December 5, 2013

The Public Works Manager spoke to his report outlining activities related to the Thorsen Creek Waste and Recycling Centre, recreation facilities, Bella Coola Town site water system, Shearwater water system and the Bella Coola Airport.

The contract extension agreement with the existing landfill contractor expires on December 31, 2013 and it was recommended that the existing contract be extended on a month by month basis to allow time for integration of a short term operational plan into the new contract document. A new contract is being developed and it was recommended that tendering and award of the new contract will take place prior to May 31, 2014.

**13-12-36** M/S Directors Lande/Tallio that the current landfill operating agreement be extended on a month by month basis until May 31, 2014

**CARRIED**

**13-12-37** M/S Directors McCullagh/Tallio that a new landfill operation contract be developed, tendered and awarded before May 31, 2014

**CARRIED**

The contract for maintenance of the Bella Coola Water System in 2014 was tendered with one bid received.

**13-12-38** M/S Directors Anderson/Lande that approval be given to enter into a general services contract with Bradley King for provision of maintenance and emergency response services for the Bella Coola Townsite Water System during the period January 1, 2014 until December 31, 2014 in the amount of \$450.00 per month

**CARRIED**

Discussions were undertaken with the Infrastructure Branch of the Ministry of Community, Sport and Cultural Development in order to identify the process required to initiate a feasibility study on the construction and operation of a potable water system for the community of Shearwater. The CCRD was advised to retain the services of a qualified engineering firm to complete a feasibility study/conceptual design and costing in sufficient detail to allow accurate financial analysis of tax rate implications for rate payers in the proposed service area. Partial funding may be available under the Infrastructure Planning Grant and the proposed 2014 budget contains an allowance to provide required matching funds.

**13-12-39** M/S Directors McCullagh/Lande that the Central Coast Regional District support proceeding with a feasibility study for the purposes of establishing a potable water system for the community of Shearwater

**CARRIED**

**Leisure Services**

(p) Centennial Pool Commission – November 07, 2013 Minutes

**13-12-40** M/S Directors Anderson/Tallio that the minutes of the Centennial Pool Commission dated November 7, 2013 be received

**CARRIED**

(q) Centennial Pool Commission – December 2, 2013 Minutes

**13-12-41** M/S Directors Anderson/Lande that the minutes of the Centennial Pool Commission dated December 2, 2013 be received

**CARRIED**

(r) Denny Island Recreation Commission – October 29, 2013 Minutes

**13-12-42** M/S Directors Anderson/Tallio that the minutes of the Denny Island Recreation Commission dated October 29, 2013 be received

**CARRIED**

**Protective Services**

(s) Northwest Hydraulic Consultants – Progress Report

Northwest Hydraulic Consultants (NHC) has completed the hydrologic investigations for the Hagensborg dike repair project and is currently in the process of refining the hydraulic model of the river. A soils report is also in progress. It is anticipated the hydraulic modelling and a range of feasible strategy options will be presented later this month. NHC also expect to provide a conceptual design drawing and anticipate formalizing the design strategy and presenting it later in the year to the board and then to the residents of Hagensborg.

**13-12-43** M/S Directors Anderson/Tallio that the Protective Services Report dated December 6, 2013 be received

**CARRIED**

**Transportation Services**

(t) Bella Coola and Denny Island Airports – November 30, 2013 report

The Transportation Services Report outlines activities related to the Bella Coola and Denny Island Airports. The report included updates with regards to Bella Coola Airport and Transport Canada regulatory matters, the review of the Rates and Charges Bylaw and the extension of the current janitorial services contract.

**13-12-44** M/S Directors Anderson/Tallio that the Transportation Services Report dated November 30, 2013 be received.

**CARRIED**

**(D) EXECUTIVE REPORTS**

(a) Chair's Report

Chair Moody-Humchitt provided a verbal report – Bella Bella has been engaged with BC Ferries and there are many similar concerns about the announced changes to ferry service, which brings the recognition of the need to work together. The Chair also participated in a phone conference with the Nuxalk Nation and Leonard Ellis, president of Bella Coola Valley Tourism. The matter of the announced cuts by BC Ferries has also been taken to the Union of BC Indian Chiefs and at the AGM a resolution passed unanimously at that level and was brought before the First Nations Summit. There are many concerns about this matter with other First Nations and they are bringing them to higher level politicians. This proactive approach is what the Chair has concentrated on recently.

**13-12-45** M/S Directors Anderson/McCullagh that the Chair's Report of December 12, 2013 be received

**CARRIED**

(b) Electoral Area Reports

i) Area A

Director McCullagh verbally reported that road crews attempted ditching and brushing services on Denny Island and that an identified danger spot has not been dealt with properly. She would like to see the Ministry of Transportation and Infrastructure look again at the problem areas. There had been a promise by them to bring sand for a dangerous turn which recently iced up. No sand has yet been delivered yet. Director McCullagh will communicate through the CAO to follow up on these matters.

There is still interest in obtaining a siren warning system for emergencies. The Director was informed that staff had researched this prospect and new systems are approximately \$40,000.

Director McCullagh stated that the recently announced changes to the ferries will have huge economic impacts not to mention practical matters, such as getting off the island with a car. There is a petition being circulated and this is a big topic of discussion on Denny Island.

ii) Area B - see Chair's report

iii) Area C

Director Lande also provided a short verbal report and cited continuing activities of the Nusatsum Property Owner's Association.

iv) Area D

Director Tallio updated the Board on the status of the Sewage Treatment Plant development. The Nuxalk Nation Capital Works Manager reported to Director Tallio on 10 December that the Draft Treasury Board Submission, for the project was completed and the preliminary estimates in the feasibility studies for the plant have been provided. Though the estimate is preliminary the project is estimated at approximately 10 million dollars. The earliest the project could be approved is not until 2015,

The Director noted that riverbank protection is a priority for all residents.

v) Area E

Director Anderson reported that in Area E all is well and there is nothing to formally report.

**(E) BYLAWS AND POLICIES**

(a) Policy A-4 Planning & Design Process for Major Capital Projects

**13-12-46** M/S Directors Anderson/McCullagh that Policy A-4 Planning & Design Process for Major Capital Projects be repealed

**CARRIED**

(b) Policy E-7 Ethical Standards of Conduct for Elected Officials

**13-12-47** M/S Directors Lande/Anderson that Policy E-7 Ethical Standards of Conduct for Elected Officials be amended to correctly reflect that Item 8. Cite 'Part 4'

**CARRIED**

(c) Bylaw 422 Airport Rates and Charges

**13-12-48** M/S Directors Anderson/Tallio that Bylaw No.422, cited as 'Bella Coola Airport Rates and Charges Bylaw No. 422, 2014' now introduced and read a first time.

**CARRIED**

**13-12-49** M/S Directors Anderson/Tallio that Bylaw No.422, cited as 'Bella Coola Airport Rates and Charges Bylaw No. 422, 2014' having been given due and detailed consideration by the Board be now read a second and third time.

**CARRIED**

**PART IV- GENERAL BUSINESS**

**(F) GENERAL CORRESPONDENCE**

(a) AVICC – 2014 Notice of Resolutions

A resolution regarding BC Ferries services will be drafted and forwarded to the CAO and brought to the February 2014 Board meeting in preparation for submission to the Association of Vancouver Island and Coastal Communities. The deadline to submit is February 24, 2014.

(b) The United Church Health Services Society, letter dated November 29, 2013

A copy of a letter was received from the United Church Health Services Society addressed to the Minister of Health. The contents outlined the impact and consequences to the community as relates to health services should the ferry service be cancelled between Port Hardy and Bella Coola.

**13-12-50** M/S Directors McCullagh/Anderson that correspondence items (F)(a) and(b) be received  
**CARRIED**

**(G) ADJOURNMENT**

**13-12-51** M/S Directors Tallio/Anderson that the meeting be adjourned at 11:55am  
**CARRIED**

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Chair

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Corporate Officer