

CENTRAL COAST REGIONAL DISTRICT
POLICIES

F-9 - Staff Travel Costs Reimbursement

Preamble: To ensure that all travel cost reimbursement is appropriately documented and recorded.

Policy: Staff members requesting reimbursement of travel costs are required to do so through the use of the Travel / Expense Reimbursement Claims Form. All such requests are to be approved by the Treasurer, consistent with prevailing Board policy.

Date: September 14, 1993

Reviewed: March 3, 2004

Proposed Repeal: November 14, 2013

RATIONALE:

This policy is being put forward to the board of directors with a request to repeal. Staff travel cost reimbursement has now been included in Section 7.06 Policy A-29 Personnel Policy and is no longer required to be addressed by separate policy.

Board Meeting
NOV 14 2013
CCRD ITEM E(h)