

Board, CAO and Corporate Officer.

## MEMORANDUM

Please note that the deadline for this year's AVICC resolutions and nomination is **Monday, February 24, 2014**. Please click on the links below to download the notices and submission forms:

1. [2014 AVICC Resolutions Notice/Request for Submissions](#)
2. [2014 Call for Nominations for the AVICC Executive](#)

Both AVICC and UBCM members strongly believe in the value of resolutions debate. Both organizations continually seek ways to improve the process. AVICC strives to mirror and complement UBCM's processes in order to develop efficiency and ease of understanding for delegates. Twice each year, following both the AVICC AGM & Convention and the UBCM Convention, AVICC Executive reviews the resolutions process to see if there are any opportunities for improvement.

### *Review of the 2013 Resolutions Process*

#### Debating of Resolutions by the Area Association in Advance of Submission to UBCM

Last year, we asked for members' assistance in bringing forward resolutions for consideration at the Area Association rather than submitting them directly to UBCM. We appreciated that you responded and that we improved by having 78% of resolutions considered by the Area Association in advance (as compared to last year with only 39%). Thank you—let's continue to strive to improve that statistic.

#### Number of Resolutions

Fewer resolutions overall were received by UBCM this past year (156 in comparison to 203 in 2012). AVICC submitted the highest number of the 5 area associations (45). Last year, we heard from delegates during the AVICC Resolutions Sessions that some of the resolutions being

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considered were too general. Other delegates noted that bringing forward too many resolutions detracted from debate on the most important issues and might not be to the benefit of local government because other levels of government could get side tracked on issues that are of lesser importance. Executive encourages members to focus the resolutions submissions on important new issues or on topics that the policy direction needs changing.

#### Late Resolutions

Last year, AVICC received four resolutions after the regular resolutions deadline of February 25. Only two were admitted for debate as a result of meeting the late resolutions criteria. At the recent UBCM Convention, AVICC members submitted five resolutions after UBCM's June 30th deadline. Only two were admitted for debate as a result of meeting the late resolutions criteria.

#### **Request of Our Members:**

All three issues noted above will continue to be improved by implementing the following two recommendations:

- ✓ Forward your resolutions for debate first to our AVICC AGM & Convention by the regular resolutions deadline of **Monday, February 24, 2014**.
- ✓ Focus resolutions on new issues of provincial or AVICC-wide interest avoiding repeat resolutions by checking the UBCM Resolutions database available through the website at [www.ubcm.ca](http://www.ubcm.ca). Click on the Resolutions and Policy tab at the top of the page. It will be possible to locate any Resolutions on the same topic that have been considered in the past and what the response has been.

Included with the Resolutions Notice are guidelines for preparing and submitting resolutions. We appreciate all efforts to expedite and facilitate the debate among members.

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## Donna Mikkelson

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**From:** Darla Blake <cao@ccrd-bc.ca>  
**Sent:** November-01-13 3:34 PM  
**To:** 'Brian Lande'; 'Cathi McCullagh'; 'David Anderson'; 'Ivan Tallio'; 'Reg Moody'  
**Cc:** 'Donna Mikkelson'  
**Subject:** FW: 2014 AVICC Resolutions Notice/Call for Nominations

Good Afternoon All

This message has come in from AVICC requesting any resolutions and nominations to the AVICC Executive. We have until 24 February 2014 to put something forward.

I won't be putting onto the November 2013 Board agenda, but I would appreciate you thinking about things and it will possibly be on the December agenda.

Yours sincerely

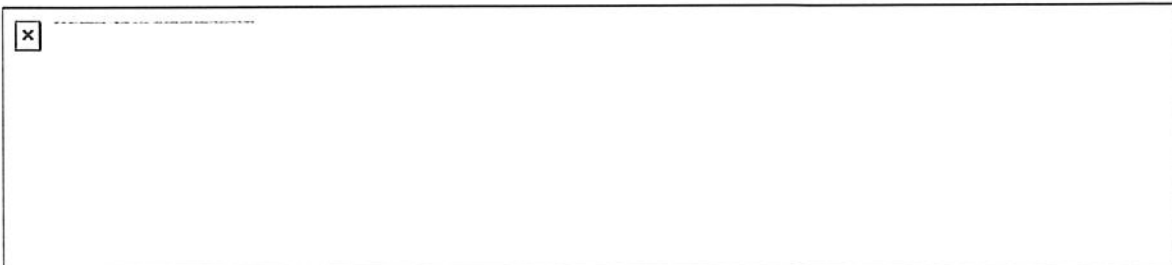
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**From:** AVICC [mailto:avicc=ubcm.ca@mail120.us2.mcsv.net] **On Behalf Of** AVICC  
**Sent:** Friday, November 01, 2013 1:56 PM  
**To:** cao@ccrd-bc.ca  
**Subject:** 2014 AVICC Resolutions Notice/Call for Nominations

2014 AVICC Resolutions and Call for Nominations Notice

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