

CENTRAL COAST REGIONAL DISTRICT

“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”

REGULAR BOARD MEETING MINUTES – June 14, 2012

In Attendance:	Electoral Area A	Director Cathi McCullagh*
	Electoral Area B	Alternate Director Maria Martin
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Alternate Director Archie Pootlass
	Electoral Area E	Alternate Director Sam Schooner
Staff/Associates:	Chief Administrative Officer	Joy MacKay
	Chief Financial Officer	Donna Mikkelson
	Emergency Coordinator	Stephen Waugh
	Recording Secretary	Cheryl Waugh

* denotes attendance by phone

PART I - INTRODUCTION

1. Call to Order

Chair Lande called the meeting to order at 9:59 a.m.

2. Opening Reflection/Prayer

No opening reflection or prayer was offered.

3. Oaths of Office

The CAO administered the Oaths of Office for Alternate Directors Maria Martin & Archie Pootlass.

4. Adoption of Agenda

12-06-01 M/S Director McCullagh/Alternate Director Pootlass that the agenda be adopted as amended.

CARRIED

12-06-02 M/S Alternate Directors Pootlass/Martin that the meeting move in-camera for consideration of labour, land and/or legal matters, pursuant to section 793(7) of the *Local Government Act*.

CARRIED

Donna Mikkelson, Stephen Waugh and Cheryl Waugh left the meeting.

(IC) IN CAMERA MATTERS

RECONVENE

The regular meeting reconvened at 11:46 a.m.

Director McCullagh left the meeting.

(J) MATTERS BROUGHT OUT OF CAMERA

No matters were released from the in camera meeting.

The following items were moved forward:

(F) FINANCIAL REPORTS

(a) Audited Financial Statements– 2011

12-06-03 M/S Alternate Directors Schooner/Martin that the Audited Financial Statements for the year ending December 31, 2011 be approved.

CARRIED

(b) SOFI– 2011 – Statement of Financial Information

12-06-04 M/S Director Lande/Alternate Director Schooner that the Statement of Financial Information prepared by the CFO pursuant to the Financial Information Act for the year ended December 31, 2011 be approved and submitted to the Ministry of Community, Sport and Cultural Development.

CARRIED

CFO Donna Mikkelson left the meeting 11:55 a.m. and returned at 11:58 am.

PART II – POLICY MATTERS

(B) LOCAL GOVERNANCE MATTERS

Administrative Services

(a) Letter dated June 3, 2012 from Kevin O’Neill re Disqualification from office

Chair Lande read a letter submitted by Kevin O’Neill regarding the Area E directorship. Director Schooner noted the letter was without a signature and felt the letter should not be received as a result.

12-06-05 M/S Alternate Directors Schooner/Pootlass that the letter from Kevin O’Neill not be received due to the lack of signature.

CARRIED
Chair Lande OPPOSED

(b) 2012 Strategic Priorities – Update

12-06-06 M/S Alternate Directors Pootlass/Martin that the 2012 Strategic Priorities update be received.

CARRIED

(c) Governance Education – Roles & Responsibilities; Regional District Representation (Habkirk & Berry)-Confirmation of date required from Board of Directors

The CAO inquired of directors as to possible dates to hold the governance session. Directors indicated that September would likely be the earliest they could confirm availability. September dates will be identified by the CAO and distributed for further discussion.

(d) Treaty Advisory Committee – Update re: Wuikinuxv First Nation

12-06-07 M/S Alternate Directors Schooner/Pootlass that the update regarding progress of the Wuikinuxv Treaty be received. .

CARRIED

(e) Resignation Area B Director

Director Rhoda Bolton submitted her resignation as the Electoral Area B representative. The CAO advised that once received by the person

responsible for corporate administration, the resignation of an Electoral Area Director was immediately effective.

- 12-06-08** M/S Alternate Directors Schooner/Martin that the Letter of Resignation from Electoral Area B Director, Rhoda Bolton be received. **CARRIED**

- 12-06-09** M/S Alternate Directors Pootlass/Martin that Chief Administrative Officer Joy MacKay be appointed Chief Election Officer to oversee the by-election for Electoral Area B, due to the resignation of the director for Electoral Area B. **CARRIED**

Development Services

Alternate Director Martin left the meeting at 12:14 p.m. and returned at 12:16 p.m.

- (e) **Land Use Planning** – April 2012 – Report
- (f) **Land Use Planning** – May 2012 – Report

- 12-06-10** M/S Alternate Directors Pootlass/Martin that the Land Use Planning Report for the months of April and May 2012 be received. **CARRIED**

- (g) **Land Use Planning** – Skating Arena Lease

- 12-06-11** M/S Director Lande/Alternate Director Pootlass that the Lease Agreement No. 0215355 dated July 18, 2011 between Her Majesty the Queen in Right of the Province of British Columbia and the Central Coast Regional District, for a lease for skating arena purposes, be approved. **CARRIED**
Director Schooner OPPOSED

RECESS

A recess was called for lunch at 12:28 p.m.

RECONVENE

The regular meeting reconvened at 1:08 p.m.

The following item was moved forward:

PART III– PUBLIC CONSULTATION

Several guests joined the gallery.

CAO Joy MacKay re-joined the meeting at 1:12 p.m.

1. Cariboo Chilcotin Coast Tourism Association (CCCTA)

Amy Thacker, CEO of the Cariboo Chilcotin Coast Tourism Association (CCCTA) gave a verbal presentation describing the framework of the CCTA. Ms. Thacker noted that the CCCTA is celebrating 50 years in 2012.

Chair Lande thanked Ms. Thacker for her presentation.

2. Patrick and Fawn Gunderson – Proposed Logging in Labouchere Channel

Patrick and Fawn introduced themselves as co-owners with Mr. David Robson, of property in the area of Bryndelson Bay in Labouchere Channel. They have been developing the property since 2006 as a tourism operation. They are concerned about proposed logging activity planned by International Forest Products in the precise area and the impact this may have on their business and investment. They feel they were not given the opportunity to comment on the proposed logging and heli-drop operations. They asked for a letter of support from the Regional District to keep the area pristine not only for their sake but for benefit of all who enjoy this part of Labouchere Channel. Alternate Director Schooner spoke to the herring fry in the area and suggested they contact the DFO. Chair Lande shared some information/history of the area that it has always been a 'no touch zone', in terms of logging or other industry. Alternate Director Pootlass advised the subject area is a culturally sensitive area to the Nuxalk Nation. Mr. Leonard Ellis, President of Bella Coola Valley Tourism Association spoke to the Association's concerns that the planned logging activities would negatively impact tourism.

Chair Lande thanked Mr. and Mrs. Gunderson for their presentation.

12-06-12 M/S Alternate Directors Schooner/Pootlass that the Central Coast Regional District send a letter stating opposition to the proposed logging of the foreshore areas in and around the area of Bryndelson Bay, Labouchere Channel, in response to concerns received from constituents.

CARRIED

The Chair confirmed that Director McCullagh had advised she would be unable to rejoin the meeting due to communications issues.

(B) LOCAL GOVERNANCE MATTERS Cont.

Leisure Services

- (h) Denny Island Recreation Commission** – March 6, 2012 Meeting Minutes
- (i) Denny Island Recreation Commission** – April 10, 2012 Meeting Minutes
- (j) Denny Island Recreation Commission** – May 8, 2012 Meeting Minutes
- (k) Centennial Pool Commission** – April 16, 2012 Meeting Minutes
- (l) Centennial Pool Commission** – May 7, 2012 Meeting Minutes
- (m) Centennial Pool Commission** – May 25, 2012 Meeting Minutes
- (n) Centennial Pool Commission** – June 4, 2012 Meeting Minutes
- (o) Vancouver Island Regional Library** – From the Board Table

Minutes from several meetings of the Denny Island Recreation Commission and Centennial Pool Commission, as well as correspondence from Vancouver Island Regional Library were perused by directors.

- 12-06-13** M/S Alternate Directors Martin/Schooner that items **B (h) to (o)** be received.
CARRIED

Local Service Area

- (p) Bella Coola Waterworks** – Authorization for Water Shut Off

- 12-06-14** M/S Alternate Director Pootlass/Director Lande that the board of directors authorize that water services be disconnected to those premises that have 2012 water toll charges outstanding, pursuant to Section 5 of Bylaw 282.
CARRIED

Protective Services

- (q) Emergency Management** – April 2012 Monthly Report
- (r) Emergency Management** – May 2012 Monthly Report

- 12-06-15** M/S Alternate Directors Pootlass/Martin that the April and May 2012 Emergency Management Reports be received.
CARRIED

- (s) Emergency Management** – Airport Dike Engineering Services

EPC Waugh provided a verbal update on the engineering services required in order for the electorate information for the referendum. The decision was not able to be made at the previously scheduled board meeting and the province has expressed disappointment that a decision and forward movement has not

yet been made. Three proposals have been received and one was disqualified due to being received after the deadline.

- 12-06-16** M/S Alternate Directors Pootlass/Schooner that the Board of Directors authorize Administration to engage the firm of Kerr Wood Leidal (KWL) as lead engineering consultant for the proposed Bella Coola Airport Dike Upgrade project, subject to the confirmation of financial provision from senior governments, including the local government's share of the cost being secured from the Tier 3 FPP Agreement funding or another guaranteed source of funding; and furthermore,

that Administration be authorized to negotiate terms of engagement and performance criteria with KWL for the purposes of securing a reasonable working agreement in light of the complexities involved with the diking authority approval process as relates to the CCRD's abilities to secure the resources required to undertake the Airport dike design initiative.

CARRIED

Transportation Services

- (t) **Transportation Services** – April 2012 Report
- (u) **Transportation Services** – May 2012 Report
- (v) **Denny Island Airport Commission** – April 25, 2012 Meeting

- 12-06-17** M/S Alternate Director Martin/Director Lande that items **B (t) to (v)** be received.

CARRIED

- (w) **Denny Island Airport Commission** – Crack Sealing Tender

- 12-06-18** M/S Director Lande/Alternate Director Martin that the Tender received from Steve Emery Contracting for crack sealing at the Denny Island Airport be approved in the amount of \$12,500.00 plus HST, pursuant to the recommendation of the Denny Island Airport Commission Chair.

CARRIED

PART IV – GENERAL BUSINESS

EPC Stephen Waugh left the meeting at 2:22 p.m. and returned at 2:25 p.m.

(C) ADOPTION OF MINUTES

(a) April 12, 2012 - Regular Meeting

12-06-19 M/S Alternate Directors Schooner/Martin that the minutes of the regular meeting held April 12, 2012 be adopted as presented. **CARRIED**

(b) May 10, 2012–Scheduled Regular Meeting – Notes

12-06-20 M/S Alternate Director Pootlass/Director Lande that the notes in relation to the scheduled regular meeting of May 10, 2012 be received. **CARRIED**

(D) GENERAL CORRESPONDENCE

(a) Coastal Community Network – Request for Decision, April 2, 2012 - Participation as a Sustaining Member of the Board of Directors for the Coastal Community Network.

Moved Director Lande:

that the Request for Decision, April 2, 2012, for Participation from the Central Coast Regional District as a sustaining Member of the Board of Directors for the Coastal Community Network be received and that the purchase of an Associate Membership in the Coast Community Network for 2012 be approved.

The motion was not seconded.

12-06-21 M/S Alternate Directors Schooner/Pootlass that item **(D) (a)** be received. **CARRIED**

(b) Regional District of North Okanagan – Annexation Impact Study – Funding Request to contribute to the cost of Phases II and III of the Study.

12-06-22 M/S Alternate Directors Pootlass/Schooner that the Annexation Impact Study Funding Request to contribute to the cost of Phases II and III of the Study be received and that the Regional District of North Okanagan be advised that the Central Coast Regional District is unable to make a financial contribution to Phases II and III of the Study at this time. **CARRIED**

(c) Ministry of Environment, Tsunami Debris Coordinating Committee Update

12-06-23 M/S Alternate Director Pootlass/Schooner that the Tsunami Debris Coordinating Committee Update be received.

CARRIED

Alternate Director Martin left the meeting at 2:41 p.m. and returned at 2:42 p.m.

(E) GENERAL REPORTS

(a) Chair's Report – April/May 2012

Chair Lande gave a very brief verbal report for the months of April and May 2012.

(b) Administration Report –April, 2012

(c) Administration Report –May, 2012

12-06-24 M/S Alternate Directors Schooner/Martin that the Administration Reports for the months of April and May, 2012 be received.

CARRIED

(d) Property Management Report –April 2012

(e) Property Management Report –May 2012

12-06-25 M/S Alternate Directors Pootlass/Martin that the Property Management Reports for the months of April and May 2012 be received.

CARRIED

RECESS

A short recess was called at 2:54 p.m.

RECONVENE

The regular meeting reconvened at 3:01 p.m.

EPC Waugh left the meeting at 3:02 p.m. and returned at 3:07 p.m.

(G) REFERRALS FROM OTHER AGENCIES

No referrals were considered by the Board of Directors.

(H) BYLAWS AND POLICIES

- (a) Proposed Central Coast Regional District Bylaw No. 413** – A proposed Bylaw to Amend the Zoning Bylaw – Lisa Buchanan/Cole – Vito Mobile Home Parks

Directors reviewed a Staff Report relative to the application of Lisa Buchanan/Cole – Vito Mobile Home Parks to rezone a portion of the property located at 1511 Sawmill Road for use as a post office. Directors were advised that a land use planning consultant would be required to review the application recommendations prior to presentation of a bylaw for the Board's consideration.

- 12-06-26** M/S Alternate Directors Pootlass/Schooner that the Report prepared by Staff, dated June 6, 2012 be received; and further that, subject to review by a land use planning consultant, the Board of Directors directs staff to prepare for the Board's consideration of First Reading, a bylaw that would amend the Zoning Bylaw to accommodate post office services as a permitted use within the I-2 (Light Industrial) zone for the 1511 Sawmill Road property only.

CARRIED

- (b) Central Coast Regional District Bylaw No.412** – Board Meeting Procedures Bylaw

- 12-06-27** M/S Alternate Directors Pootlass/Martin that Central Coast Regional District Bylaw No. 412, being a bylaw to regulate the procedures of Central Coast Regional District Board Meetings, be introduced and read a first and second time.

CARRIED

- (c) Central Coast Regional District Bylaw No. 411** – Economic Development Conversion and Service Establishment Bylaw No. 411, 2011

- 12-06-28** M/S Director Lande/Alternate Director Martin that Central Coast Regional District Bylaw No.411, being a bylaw to convert the function of Economic Development Commission to an Economic Development service area in Electoral Areas A, B, C, D & E as participants, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Administrator.

CARRIED

- (d) Central Coast Regional District Bylaw No. 400** – Bella Coola Valley Zoning Amendment Bylaw No. 400, 2012 – Public Hearing Minutes.

12-06-29 M/S Alternate Directors Schooner/Pootlass that the minutes of the Public Hearing held May 29, 2012 be approved as presented.

CARRIED

(e) **Central Coast Regional District Bylaw No. 400** – Bella Coola Valley Zoning Amendment Bylaw No. 400, 2012 –Third Reading

12-06-30 M/S Alternate Director Pootlass/Director Lande that Bylaw No. 400, cited as the Central Coast Regional District Bella Coola Valley Zoning Amendment Bylaw No. 400, 2012, be now read a third time.

CARRIED

Alternate Director Schooner OPPOSED

(f) **(Deleted)**

(g) **Policy A-11** – Distribution of Board Meeting Draft Minutes

12-06-31 M/S Director Lande/Alternate Director Martin that Central Coast Regional District Policy A-11 – Distribution of Board Meeting Draft Minutes be reviewed and amended as presented.

CARRIED

(h) **Policy A-12(b)** – Centennial Pool Pay Scale

12-06-32 M/S Alternate Directors Pootlass/Schooner that Central Coast Regional District Policy A-12(b) – Centennial Pool Pay Scale, be reviewed and amended as presented.

CARRIED

(i) **Policy A-12(c)** – Wage Payment During Training

12-06-33 M/S Alternate Directors Schooner/Pootlass that Central Coast Regional District Policy A-12(c) – Wage Payment During Training, be reviewed and amended as presented.

CARRIED

Roger Bigras joined the meeting at 3:34 p.m. He was informed the item of his interest had already been dealt with and he left the meeting.

(j) **Policy E-7** – Ethical Standards of Conduct for Elected Officials

12-06-34 M/S Alternate Directors Pootlass/Martin that the Central Coast Regional District Policy E-7, Ethical Standards of Conduct for Elected Officials, be amended as presented.

CARRIED

(k) Policy P-1 – Delegation of Public Hearing

12-06-35 M/S Director Lande/Alternate Director Pootlass that Central Coast Regional District Policy P-1, Delegation of Public Hearing, be reviewed as presented.

CARRIED

(l) Policy P-2 – Application/Approval Process for Land Use Bylaws

12-06-36 M/S Director Lande/Alternate Director Schooner that Central Coast Regional District Policy P-2, Application/Approval Process for Land Use Bylaws, be amended as presented.

CARRIED

(m) Policy P-3 – Administration of Agricultural Land Commission and Soil Conservation Act Application Fees

12-06-37 M/S Alternate Director Pootlass/Director Lande that Central Coast Regional District Policy P-3, Administration of Agricultural Land Commission and Soil Conservation Act Application Fees, be reviewed as presented.

CARRIED

Alternate Director Martin left the meeting at 3:42 p.m.

(n) Policy P-4 – Overnight Camping in Regional Parks

12-06-38 M/S Director Lande/Alternate Director Pootlass that Central Coast Regional District Policy P-4, Overnight Camping in Regional Parks, be amended as presented.

CARRIED

(o) Policy P-7 – Notice to Applicant's and General Public Attendance at Board Meetings

12-06-39 M/S Alternate Directors Pootlass/Schooner that Central Coast Regional District Policy P-7, Notice to Applicant's and General Public Attendance at Board Meetings, be rescinded.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area "D"

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well being of the Central Coast through the professional and efficient delivery of mandated regional and community services

(a) Correspondence from Urban Systems – P-3 Workshop

Alternate Director Pootlass spoke to funds potentially being available for infrastructure development, project construction as well as with operations assistance, possibly on a 20 year timeline through the P3 Canada Program. He described similar projects with joint efforts by First Nations and local governments. Urban Systems is willing to make a presentation to Regional District staff and Directors in Bella Coola.

CFO Donna Mikkelson left the meeting at 3:50 p.m. and returned to the meeting at 4:00 p.m.

(b) Invasive Plants

Alternate Director Pootlass expressed concerns about the planned control measures for invasive plants. The CAO pointed out that the Board of Directors is on record opposing chemical control of Japanese knotweed. The Cariboo Chilcotin Coast Invasive Plant Committee (CCCIPC) presented to CCRD staff in May as the board meeting did not proceed. At that time the CCCIPC advised that it wished to proceed with chemical treatment of Japanese knotweed on Ministry of Transportation and Infrastructure right-of-way in the Bella Coola Valley. Alternate Director Pootlass advised that the Nuxalk Nation supports the chemical treatment of knotweed by MoTI and the CCCIPC.

12-06-40 M/S Alternate Directors Pootlass/Schooner that:

Whereas the Central Coast Regional District does not have a current herbicide Policy and;

Whereas agriculture, infrastructure, plants, animals, fish and their habitats are at risk from invasive plants and;

Whereas the Nuxalk Nation passed a motion in 2011 to support the use of herbicides as a last resort control option for invasive plants and to be a leader on invasive plant control within Nuxalk Traditional Territory,

Therefore be it Resolved that the Central Coast Regional District supports the use of herbicides for the control of invasive plants on a species-by-species basis as a last resort treatment option, effective immediately.

CARRIED
Director Lande OPPOSED

Area “E”

(a) Anahim Lake Airport

Alternate Director Schooner asked about the expansion at the Anahim Lake Airport and if similar improvements could be seen at the Bella Coola Airport. Background information was provided regarding the Cariboo Regional District funding for airport expansion in 2011/2012. Staff was requested to follow up as to how services might be improved to allow for more frequent landings during inclement weather at the Bella Coola Airport and what options might be available.

(b) Letter of Support

Alternate Director Schooner requested that a letter of support be provided by the Regional District for the Nuxalk Nation, who wishes to purchase the former RCMP building in Bella Coola.

12-06-41 M/S Director Lande/Alternate Director Pootlass that a letter be written in support of the Nuxalk Nation in its effort to purchase the former RCMP detachment building on the Bella Coola town site from Public Works and Government Services Canada.

CARRIED

(K) ADJOURNMENT

There being no further business the meeting was adjourned at 4:18 p.m.

Chair

Administrator