



CENTRAL COAST REGIONAL DISTRICT
DRAFT SPECIAL BOARD MEETING MINUTES
DATE: June 29, 2018

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next regular scheduled meeting.

Board Meeting
JUL 19 2018
CCRD ITEM B (b)

SPECIAL BOARD MEETING MINUTES – June 29, 2018

In Attendance:	Electoral Area B Electoral Area C Electoral Area E Electoral Area D	Director Travis Hall *by phone (portion) Chair Alison Sayers Director Samuel Schooner Alternate Director Gary Brown
Excused:	Electoral Area A Electoral Area D	Director Frank Johnson Director Richard Hall
Staff:	Chief Administrative Officer Recording Secretary	Courtney Kirk *by phone Destiny Mack

PART I - INTRODUCTION

1. Call to Order

The Chair called the meeting to order at 10:03 am and acknowledged the meeting was taking place in the unceded territory of the Nuxalk Nation.

Chair Sayers began the meeting by thanking retired CFO Donna Mikkelson for all her years of service with the CCRD as the assistance she has provided the regional district during the financial management transition was coming to a close that day.

2. Adoption of Agenda

18-06-01S M/S Brown/Schooner Directors that the agenda be adopted. **CARRIED**

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the subject matter which is being discussed.

Directors did not disclose any financial interests in agenda items.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

PART II – LOCAL GOVERNANCE

(A) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) Equalization Strategy Resolution with suggested edits incorporated

Chair Sayers referenced the most recent draft revisions to the equalization strategy resolution (18-02-10) out of the workshop the Board had by teleconference on June 19, 2018 to work on developing new wording for the resolution. Chair Sayers emphasised that any formal changes to the original resolution would have to be voted on during the day's meeting as the deadline for UBCM 2018 resolution submission deadline would be the next day (June 30, 2018).

A brief discussion was had of the resolution title and whether it should be revised. CAO Kirk recommended changing the title to "Financing Reconciliation: Solutions for Local Communities in order to reflect the Regional District's workshop/panel submission for the 2018 Convention recently made to UBCM.

Chair Sayers emphasised the importance of Director Hall's feedback as he had planned to take the draft revisions back to Heiltsuk Tribal Council to see whether the most recent proposed revisions to the resolution addressed the concerns the Heiltsuk Tribal Council members had with the draft revision offered by external agencies. Chair Sayers proposed moving to the next agenda item to give more time to Director Hall to join in on the meeting.

The Board of Directors moved to the Bylaws and Policies Section at 10:13 am until Director Hall was be able to call into the meeting.

18-06-02S M/S Director Brown/Schooner Bylaw 481, Bella Coola Valley Parks & Recreation Rates & Charges Bylaw be received. **CARRIED**

Director Hall joined the meeting by telephone at 10:15 am and the Board returned back to Agenda item a) Equalization Strategy Resolution.

Chair Sayers mentioned that there are three different versions of the resolution in front of the Board, the original version (adopted through resolution no. 18-02-10), the updated version (unadopted, draft), and the most recent version (unadopted, draft) from the Board's June 19, 2018 teleconference workshop.

18-06-03S M/S Director Brown/Hall that all three versions of the resolution be received.

Chair Sayers revisited CAO Kirk's recommended title change. Chair Sayers reminded the Board of the original title: "Solving a Federal Revenue Gap in On-And-Off Reserve Service Delivery" and explained CAO Kirk is suggesting changing it to our workshop title

submitted to UBCM which is "Financing Reconciliation: Solutions for Local Government" or "Solutions for Local Communities".

Chair Sayers asked Director Hall if there was any further feedback from the Heiltsuk Tribal Council on the new draft revisions to the resolution. Director Hall indicated that there was no feedback from HTC and explained that everyone has been quite busy and travelling quite a bit. Travis Hall emphasised that in the big picture of the content of the resolution, the Heiltsuk Tribal Council had already given their suggestions. Chair Sayers asked Director Hall to confirm if the new draft edits have addressed Heiltsuk Tribal Council's concerns and feedback. Director Hall confirmed that he believed so.

There were no comments from Director Schooner or Alternate Director Brown on the draft edits to the original resolution.

Director Schooner expressed his agreement about changing the title and further discussion ensued about a potential title change. Chair Sayers asked if Director Hall had any last suggestions and/or comments before he had to leave the meeting to board his flight. Director Hall mentioned including 'Bridge in the Gap' in the title. CAO Kirk offered "Financing Reconciliation: Solutions to Bridge the Gap in Local Communities" as an alternate recommendation for a new title.

Director Hall mentioned he had to leave to board his flight and wished the rest of the Board good luck and told them it was coming along. Chair Sayers mentioned to Director Hall that a decision would have to be made on adopting a revised resolution during the meeting as the UBCM resolution submission deadline was the next day. Chair Sayers thanked Director Hall for calling into the meeting.

Director Hall left the meeting 10:19 am

Chair Sayers asked what the rest of the Boards' thoughts were on the title and expressed concern that it's starting to get a little long. Director Schooner asked Chair Sayers to read it "Financing Reconciliation: Solutions to Bridge the Gap in Local Communities." CAO Kirk mentioned that a simple catchy title might help people to read the three WHEREAS's clauses and an out of ordinary resolution. It was discussed that more information could be available in the convention resolutions book. Chair Sayers mentioned that more information could be put into the sponsorship speech as well.

Chair Sayers asked Alternate Director Brown what his thoughts were on the title. Alt. Director Brown said the shorter it is and more to the point the better. Alt. Director Brown expressed his view that the "on-and-off reserve" aspect of the original title is covered sufficiently in the text of the resolution.

Chair Sayers sought consensus from the Board on whether the title "Financing Reconciliation: Solutions for Local Communities" was the preferred title and concluded that title should be incorporated into the draft revisions to the resolution under consideration. No further edits were made by the Board.

[The draft resolution with edits developed since the February 2018 Board meeting particularly during the June 19, 2018 workshop and further title amendments made during the June 29, 2018 Special Meeting of the Board now reads:

Financing Reconciliation: Solutions for Local Communities

WHEREAS local governments and First Nations have inherited a problematic public service delivery regime that poorly finances on and off reserve local government service delivery;

AND WHEREAS local governments experience revenue deficits that impact shared and overlapping public service delivery to the entire local population, including First Nation populations, that are not fairly addressed through property tax requisition;

AND WHEREAS the federal government is constitutionally committed to providing "essential public services of reasonable quality to all Canadians" (Constitution Act, 1982 s.36), implemented in part through federal transfer payments;

THEREFORE BE IT RESOLVED that UBCM request the Province of BC and the Government of Canada work with First Nations and local governments to explore and implement revenue solutions such as federal transfer payments, thereby supporting implementation of the Truth and Reconciliation Calls to Action and the commitments in UNDRIP;

AND BE IT FURTHER RESOLVED that to ensure First Nation participation in the management of said payments, UBCM request British Columbia, in consultation with First Nations, amend the Local Government Act accordingly.]

- 18-06-04S** M/S Directors Schooner/Brown that the Board adopt the edited resolution [detailed above] as the resolution to be put forward to UBCM for the September 2018 convention. **CARRIED**

Director Schooner left the meeting at 10:24 am and a recess was called.

The meeting resumed at 10:28 am.

PART III – LOCAL GOVERNANCE

(B) BYLAWS AND POLICIES

(a) Bylaw 481, Bella Coola Valley Parks & Recreation Rates & Charges Bylaw – Adoption

- 18-06-05S** M/S Directors Brown/Schooner that Bylaw No. 481, cited as the Bella Coola Valley Parks and Recreation Rates & Charges Bylaw, having been reconsidered and having met all prerequisites for final adoption, be now

finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

CARRIED

The Board resumed their discussion of Bylaw No. 481. Director Schooner sought further clarification on the recommendation for bylaw revisions. CAO Kirk explained that the intent of the rate revisions was to reflect the nature of requests being made to use the concession building at Walker Island and thereby encourage and facilitate public use of the facility.

(b) Bylaw 482, Election and Assent Voting Bylaw – Adoption

18-06-06S M/S Director Brown/Schooner that Bylaw 482, Election and Assent Voting Bylaw be received.

CARRIED

18-06-07S M/S Directors Schooner/Brown "that Bylaw No. 482, cited as the Election and Assent Voting Bylaw No. 482, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration."

CARRIED

There were no questions, comments or discussion.

(C) DIRECTORS' REMUNERATION

18-06-08S M/S Directors Brown/Schooner that the Directors' Remuneration Form be received.

CARRIED

Chair Sayers clarified that a decision was not required with respect to the form but that it was apparent that the form had been brought forward as an information item to the Board. Chair Sayers summarised the importance of Board members completing their remuneration forms regularly so that administration is better able to process and issue their remuneration smoothly. CAO Kirk thanked Chair Sayers and emphasised the intent of the new form is to clarify process for the governance and administrative body and thereby reduce confusion and mistakes with issuing director remuneration.

18-06-09S M/S Directors Schooner/Brown that directors will be remunerated in the amount of \$125.00 for attendance at the June 29, 2018 Special Meeting of the Board.

CARRIED

A discussion ensued as to whether special meetings of the board are covered as a stand-alone provision under the bylaw. CAO Kirk clarified that special meetings of the board are not specifically addressed under the bylaw and that a bylaw revision would be required. CAO Kirk recommended that until/unless a bylaw revision is done covering special meetings of the board that the Board consider assigning an hourly work assignment for special meetings of the board on a case-by-case basis. In this way the Board is free to call special meetings as needed and can keep costs down by not

assigning the remuneration paid under the bylaw for a regular Board meeting, unless the time commitment for a particular special meeting of the Board warrants it. Alt Director Brown asked for clarification on the bylaw provisions for board meeting remuneration specifically. Chair Sayers went over the detail and expressed her view that she is not comfortable collecting the Chair's meeting stipend twice in a single month for this particular special meeting of the board and would prefer an hourly remuneration as a work assignment in this circumstance. CAO Kirk advised the Board that the bylaw spoke of hourly, half day, and full day increments for conventions and work assignments and recommended the Board consider a half day work assignment for the special meeting of the Board that would then capture the preparation time for the meeting in addition to attending the meeting itself. The board members discussed having to take a half day off work to commit to the special meeting concluding that the half-day work assignment remuneration in that light is reasonable also.

(D) ADJOURNMENT

18-06-08S M/S Directors Schooner/Brown that the meeting be adjourned.

CARRIED

There being no further business the meeting was adjourned at 10:34 am.

Chair



Chief Administrative Officer