

## CENTRAL COAST REGIONAL DISTRICT

*“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”*

### **REGULAR BOARD MEETING MINUTES – July 7, 2011, 9:00 am**

#### **In Ocean Falls**

|                |                              |                        |
|----------------|------------------------------|------------------------|
| In Attendance: | Electoral Area C             | Director Brian Lande   |
|                | Electoral Area D             | Director Kevin O’Neill |
|                | Electoral Area E             | Chair Christine Hyde   |
| Staff:         | Chief Administrative Officer | Joy MacKay             |
|                | Chief Financial Officer      | Donna Mikkelson        |

#### **PART I - INTRODUCTION**

##### **1. Call to Order**

Chair Hyde called the meeting to order at 9:10 a.m.

##### **2. Adoption of Agenda**

**11-07-01** M/S Directors Lande/O’Neill that the agenda be adopted as presented.

**CARRIED**

#### **(IC) IN CAMERA MATTERS**

**11-07-02** M/S Directors O’Neill/Lande that the meeting move in camera for consideration of labour, land and legal matters, pursuant to section 793(7) of the *Local Government Act*.

**CARRIED**

#### **RECONVENE**

The Regular Meeting Reconvened at 10:11 a.m.

#### **PART II – POLICY MATTERS**

#### **(B) LOCAL GOVERNANCE MATTERS**

##### **Administrative Services**

##### **(a) 2011 Strategic Priorities – Update**

**11-07-03** M/S Directors O’Neill/Lande that the Strategic Priorities Update for the month of June 2011 be approved as presented.

**CARRIED**

**Development Services**

**(b) Land Use Planning – June 2011 – Report**

Directors reviewed the Land Use Planning Report for the month of June. The Report details assistance provided with respect to land use planning inquiries. In noting that engineering consultants, Urban Systems, had communicated with the regional district, requesting maps of the town site, directors reiterated the desire of the board to work collaboratively with the Nuxalk Nation, in an effort to address the challenges associated with septic systems on the town site.

**11-07-04** M/S Directors Lande/O’Neill that the Land Use Planning Report for the month of June 2011 be received.

**CARRIED**

**Leisure Services**

**(c) Centennial Pool Commission – June 25, 2011 Meeting Minutes**

**11-07-05** M/S Directors Lande/O’Neill that the minutes of the June 25, 2011 meeting of the Centennial Pool Commission be received.

**CARRIED**

**(d) Centennial Pool Commission – June 27, 2011 Update**

Directors reviewed a brief update on Centennial Pool operations. The board and staff are extremely hopeful that repairs to the pool will be complete before July 15, and that the pool will be ready to open shortly thereafter.

Director O’Neill raised the question of the possibility of accessing funding for a replacement pool. This will be considered for further discussion and strategic planning this fall.

**11-07-06** M/S Directors Lande/O’Neill that the June 27, 2011 update of the Centennial Pool operations be received.

**CARRIED**

**(e) Centennial Pool Commission – Community Works Fund Application**

- 11-07-07** M/S Directors Lande/O’Neill that the application to the Community Works Fund in the amount of \$7,000, for plumbing repairs to the Centennial Pool be approved.

**CARRIED**

**Protective Services**

**(f) Emergency Planning – EPC Report – June 2011**

- 11-07-08** M/S Directors Lande/O’Neill that the Emergency Planning Report for the month of June 2011 be received.

**CARRIED**

**(g) Emergency Planning – Emergency Executive Committee**

- 11-07-09** M/S Directors O’Neill/Lande that the Chief Administrative Officer be appointed as Secretary to Emergency Executive Committee, pursuant to Bylaw 325, Central Coast Regional District Emergency Measures Regulatory Bylaw.

**(h) Emergency Planning – Bella Coola Valley Flood Response Advisory Committee**

- 11-07-10** M/S Directors O’Neill/Lande that the Terms of Reference for the Bella Coola Valley Flood Response Advisory Committee be approved as presented.

**CARRIED**

**(i) Emergency Planning – Bella Coola Valley Flood Response Advisory Committee – Terms of Reference and Appointments**

- 11-07-11** M/S Directors O’Neill/Lande that an ad hoc committee be established, pursuant to the Terms of Reference approved July 7, 2011, and that, Director Brian Lande, EPC Stephen Waugh, Gordon Gibbs, Carl Harestad, Neil Osborne and John Willis be appointed to the committee, hereafter to be referred to as the Bella Coola Valley Flood Response Advisory Committee.

**CARRIED**

**(j) Emergency Planning –Flood Hazard Assessment**

- 11-07-12** M/S Directors O’Neill/Lande that the board of directors approve the expenditure of funds pursuant to Flood Protection Program Contribution Agreement SGEMBCTUA111569809, as required to a maximum of \$5,000.00 for air travel and photo-documentation to complete an updated Flood Hazard Assessment of the Bella Coola Valley and Dean River Valley by September 1, 2011.

**CARRIED**

**Environmental Services**

**(k) Thorsen Creek Waste & Recycling Centre – Interim Operational & Site Plan**

- 11-07-13** M/S Directors O’Neill/Lande that the Consulting Services Proposal, received from Joan Sawicki, for completion of an Interim Operational and Site Plan for the Thorsen Creek Waste & Recycling Centre be approved.

**CARRIED**

**(l) Thorsen Creek Waste & Recycling Centre – CCRD Policy No. A-7**

- 11-07-14** M/S Directors O’Neill/Lande that CCRD Policy A-7 be waived with respect to approval of a Consulting Services Proposal from Joan Sawicki, for completion of an Interim Operational and Site Plan for the Thorsen Creek Waste & Recycling Centre on the basis the existing supplier has satisfactorily provided goods and services and no apparent change has occurred either in the nature of the need or in the market for such goods and services and/or it is known that only one supplier of the goods or service(s) is available within the area of the regional district.

**CARRIED**

**Transportation Services**

**(m) Transportation Services – June 2011 Report**

- 11-07-15** M/S Directors Lande/O’Neill that the Transportation Services Report for the month of June 2011 be received.

**CARRIED**

**(n) Bella Coola Airport Commission – June 7, 2011 Meeting Minutes**

- 11-07-16** M/S Directors O’Neill/Lande that the minutes of the June 7, 2011 Bella Coola Airport Commission meeting be received.

**CARRIED**

**PART III– PUBLIC CONSULTATION**

**None**

**PART IV– GENERAL BUSINESS**

**(C) ADOPTION OF MINUTES**

**(a) June 9, 2011 - Regular Meeting**

**11-07-17** M/S Directors Lande/O’Neill that the minutes of the regular meeting held June 9, 2011 be adopted as presented.

**CARRIED**

**(D) GENERAL CORRESPONDENCE**

**(a) Mid-Coast Coalition – Letter to Provincial Cabinet Ministers re: Mid-Coast TSA Fee in Lieu (Hans Granander)**

Hans Granander addressed the meeting by telephone providing background on the issue and stating that a reduction in the fee rate would allow logging to commence this year. At the current rate it is not economically viable. Hans anticipates a review in the next two years but the Mid-Coast Coalition is looking for a short-term solution.

**11-07-18** M/S Directors O’Neill/Lande that the board of directors send a letter in support of the efforts of the Mid-Coast Coalition to reduce the rate per cubic metre for Fees in Lieu of Manufacture.

**CARRIED**

Director O’Neill requested that it be noted in the minutes that the desire of the board to support the Mid-Coast Coalition in its efforts to reduce the rates for Fees in Lieu of Manufacture on logs to be exported from the mid-coast does not reflect a change in the policy position of the board of directors with regard to log exports, generally.

**(b) Regional District of Bulkley-Nechako – Surveyor of Taxes Collection Fee**

**11-07-19** M/S Directors O’Neill/Lande that the Report from the CFO regarding Surveyor of Taxes collection fees be received for information.

**CARRIED**

**(c) Regional District of Mount Waddington – Economic Development Commission June 7, 2011 Meeting Minutes**

**11-07-20** M/S Directors O’Neill/Lande that the Regional District of Mount Waddington Economic Development Commission meeting minutes dated June 7, 2011 be received.

**CARRIED**

**(E) GENERAL REPORTS**

**(a) Chair's Report**

**11-07-21** M/S Directors O'Neill/Lande that the Chair's Report for the month of June be received.

**CARRIED**

**(b) Vancouver Island Regional Library – From the Board Table: June 11, 2011**

**11-07-22** M/S Directors Lande/O'Neill that the report from the Vancouver Island Regional Library board of trustees be received.

**CARRIED**

**(c) Administration Report – June 2011**

**11-07-23** M/S Directors O'Neill/Lande that the Administration Report for the month of June 2011 re received.

**CARRIED**

**(F) FINANCIAL REPORTS**

**(a) Accounts Payable Report – June 2011**

**11-07-24** M/S Directors O'Neill/Lande that the payments of expenditures and commitments in the amount of ONE HUNDRED TWENTY THOUSAND ONE HUNDRED SIXTY-SEVEN DOLLARS AND FORTY-SIX CENTS (\$120, 167.46), as represented by cheques #15283 to #15355 for the month of JUNE and issued pursuant to the Central Coast Regional District policies and budgets for the year 2011, be approved and ratified.

**CARRIED**

**(G) REFERRALS FROM OTHER AGENCIES**

**(a) Ministry of Natural Resource Operations – File No. 1413514 – Application for a Licence of Occupation from Ashlaur Trading Inc. for purposes of log handling**

**11-07-25** M/S Directors O'Neill/Lande that Ministry of Natural Resource Operations – File No. 1413514: Application for a Licence of Occupation from Ashlaur Trading Inc. for purposes of log handling be supported.

**CARRIED**

- (b) Ministry of Environment** – File No. A1-1507 – Water Licence Application – Application for Approval of Changes in and about a Stream from David Keith Epp and Valerie Norine Worobec for purposes of Bank Erosion Protection

**11-07-26** M/S Directors Lande/O’Neill that File No. A1-1507 – Water Licence Application – Application for Approval of Changes in and about a Stream from David Keith Epp and Valerie Norine Worobec for purposes of Bank Erosion Protection be supported.

**CARRIED**

**(H) BYLAWS AND POLICIES**

- (a) Central Coast Regional District Bylaw No. 402, A Bylaw to Convert the function of Refuse Disposal to a service in Electoral Areas C, D & E of the Central Coast Regional District** – Adoption

**11-07-27** M/S Directors O’Neill/Lande that Central Coast Regional District Bylaw No. 402, cited as Central Coast Regional District Solid Waste Management and Recycling Conversion and Service Establishment Bylaw No. 402, 2011, having been reconsidered and having met all the prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Administrator.

**CARRIED**

- (b) Central Coast Regional District Bylaw No. 404 – A Bylaw to Amend Elections Bylaw 349, 2002** – Adoption

**11-07-28** M/S Directors O’Neill/Lande that Central Coast Regional District Bylaw No. 404, cited as Central Coast Regional District Elections Amendment Bylaw No.404, 2011, having been reconsidered and having met all the prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Administrator.

**CARRIED**

- (c) Central Coast Regional District Bylaw No. 405 – Hagensborg Centennial Pool Regulation Bylaw No. 405, 2011, setting the Admission Fees and User Rates** – Introduction, First, Second, Third Reading and Adoption

**11-07-29** M/S Directors Lande/O’Neill that Central Coast Regional District Bylaw No. 405, a bylaw to repeal bylaw No. 383, 2006, cited as “Central Coast Regional District Hagensborg Centennial Pool Regulation Bylaw No. 405, 2011” setting the admission fees and user rates be introduced and read a first, second and third time, and be finally adopted, sealed and signed by the Chair and the Administrator.

**CARRIED**

**(d) Policy No. A-12(b) – Centennial Pool Pay Scale**

**11-07-30** M/S Directors O’Neill/Lande that Central Coast Regional District Policy No. A-12(b), Centennial Pool Pay Scale, be approved, pursuant to the recommendation of the Centennial Pool Commission.

**CARRIED**

**(e) Central Coast Regional District Bylaw No. 406 – A Bylaw to Amend Bylaw 328, Establishing the Combined Services of Community Parks and Recreation**

**11-07-31** M/S Directors O’Neill/Lande that Central Coast Regional District Bylaw No. 406, a bylaw to amend bylaw No. 328, 2000, cited as “Central Coast Regional District Community Parks and Recreation Service Establishment Bylaw No. 406, 2011” be introduced and read a first and second time.

**CARRIED**

**(I) BUSINESS BY ELECTORAL AREA DIRECTOR**

**Area C**

- 1.** Strathcona Regional District Application to Gas Tax General Strategic Priorities Fund or Innovations Fund

Director Lande spoke to the application by Strathcona Regional District to the Gas Tax General Strategic Priorities Fund and Innovations Fund for the purpose of funding the Coastal Community Network to engage in the Pacific North Coast Integrated Marine Planning Area (PNCIMA) planning process on behalf of the Central Coast Regional District.

**11-07-32** M/S Directors Lande/O’Neill that submission of the application from Strathcona Regional District to the Gas Tax General Strategic Priorities Fund and Innovations Fund for the purpose of funding the Coastal Community Network to engage in the Pacific North Coast Integrated Marine Planning Area (PNCIMA) planning process on behalf of the Central Coast Regional District be approved and that the Central Coast Regional District be named as a co-applicant to the application.

**CARRIED**

- 2.** PNCIMA IOAC Capacity Fund – Information and Application

Directors reviewed information related to the PNCIMA Integrated Oceans Advisory Committee Capacity Fund. The Coastal Community Network has applied for this funding to engage in the PNCIMA process on behalf of coastal regional districts.



**3. PNCIMA First Nations Engagement - Executive Summary**

Director Lande advised that the PNCIMA First Nations Engagement process Executive Summary is available for review at the administration offices.

**4. PNCIMA – IOAC Subcommittee – Appointment of Members**

**11-07-33** M/S Directors Lande/O’Neill that the appointment of Joy Thorkelson, Des Nobles, Jim Abrahms and Al Huddleston to the Integrated Oceans Advisory Committee Sub-Committee be approved.

**CARRIED**

**5. Report from the UBCM Working Group on Offshore Oil and Gas to the Ministry of Energy, Mines and Petroleum Resources**

Director Lande advised that the report from the UBCM Working Group on Offshore Oil and Gas, which was submitted to the Ministry of Energy, Mines and Petroleum Resources a number of months ago, was available for directors’ review at the administration offices.

**11-07-34** M/S Directors O’Neill/Lande that items **I(“C”)(2), (3) and (5)** be received.

**CARRIED**

**6. Letter to Ministry of Transportation and Infrastructure**

Director Lande requested that a letter of thanks be sent to the Ministry of Transportation and Infrastructure in relation to the recent improvements to the Highway 20 “Hill”

**11-07-35** M/S Director Lande/O’Neill that a letter be sent to the Ministry of Transportation and Infrastructure – Cariboo District, expressing the appreciation of the board of directors for recent improvements to the “Hill” on Highway 20.

**CARRIED**

**Area D**

**1. Bear Aware Bella Coola**

Director O’Neill provided an update on the recent Bear Aware meeting held in the Bella Coola Valley. The Conservation Officer Service has advised a conservation officer will be in the Bella Coola Valley area ten days per month, in the future.

**Area E**

**1. Nuxalk Nation Sewage System Upgrades**

Chair Hyde reiterated concerns regarding the Nuxalk Nation’s plans for sewage system development and proposed outfall at the harbour. The regional district would like to be

*The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well being of the Central Coast through the professional and efficient delivery of mandated regional and community services*

involved in the consultation process, with a view to working collaboratively with the Nuxalk Nation to address the concerns related to septic systems on the town site.

**(J) MATTERS BROUGHT OUT OF CAMERA**

No matters were released from the in camera session.

**(K) ADJOURNMENT**

There being no further business the meeting was adjourned at 11:50 a.m.

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**Chair**

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**Administrator**