

CENTRAL COAST REGIONAL DISTRICT

“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”

REGULAR BOARD MEETING MINUTES – March 10, 2011

In Attendance:	Electoral Area C	Director Brian Lande
	Electoral Area D	Director Kevin O’Neill
	Electoral Area E	Chair Christine Hyde
Staff:	Chief Administrative Officer	Joy MacKay
	Recording Secretary	Cheryl Waugh

PART I - INTRODUCTION

1. Call to Order

Chair Hyde called the meeting to order at 9:05 am.

2. Adoption of Agenda

11-03-01 M/S Directors O’Neill/Lande that the Agenda be adopted as Amended

CARRIED

11-03-02 M/S Directors O’Neill/Lande that a special meeting be held March 29th, 2011 at 1 pm

CARRIED

(IC) IN CAMERA MATTERS

11-03-03 M/S Directors O’Neill/Lande that the meeting move in camera for Consideration of labour, land and legal matters, pursuant to Section 793(1) of the *Local Government Act*

CARRIED

RECONVENE

The regular meeting reconvened at 9:30 am

Chief Financial Officer Donna Mikkelson joined the meeting

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

(B) LOCAL GOVERNANCE MATTERS

Administrative Services

(a) 2011 Draft Strategic Priorities

Review of updated Strategic Priorities now reflect the landfill pursuant to the Board's direction of last month. Goal 1, Strategy 4 have been further changed with regards to an Enhanced Flood Response Plan. The draft Strategic Priorities will be further improved by month-end. The expectation will see the final version as dictating the Work Plan. Discussion suggested removing the diking authority aspect from the priorities. Proposed tactic would be to pursue development of Enhanced Flood Response Plan with regards to flood mitigation. Overall this was considered to be an ambitious document. With the addition of these priorities it in essence negates the proposed Work Plan as previously presented. The board was asked to seriously consider their priorities. Centennial Pool, Bella Coola Airport and Walker Island Park would be considered highest priorities.

11-03-25 M/S Directors O'Neill/Lande that the board of directors approve the Draft Strategic Priorities as amended, and inclusive of the Enhanced Flood Response Plan.

CARRIED

(b) Commission/Committee Appointments – Centennial Pool Commission

11-03-05 M/S Directors Lande/O'Neill that Brad Koroluk and Nicola Koroluk be appointed to the Centennial Pool Commission

CARRIED

Protective Services

(c) Emergency Planning – EPC Report -February 2011

11-03-06 M/S Directors O'Neill/Lande that the Emergency Program Coordinator's Report of February 2011 be received

CARRIED

(d) Emergency Planning – Proposal for Enhanced Flood Response Plan (Draft)

After discussion surrounding the Draft Proposal for Enhanced Flood Response Plan, Director Lande expressed interest in the inclusion of removal and management of large

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woody debris from the river systems in the plan. It would be the desire of the board that this be identified, pursued and investigated. The board wishes to see some mitigation action as soon as possible. Damage on Sept 25, 2010 was caused by the river and little has been done to the river. This needs to be explored and the community has expressed this desire as well. The board would like to see the Emergency Executive Committee reactivated and enhanced with regards to its activities and meetings. It was suggested the committee meet and discuss their future plans and the potential to solicit committee members from different areas of the community.

11-03-07 M/S Directors Lande/O’Neill that staff be requested to explore options to Address the issue of large woody debris in the Bella Coola River and its tributaries

CARRIED

Chair Hyde requested that the Enhanced Flood Response Plan Proposal be referred back to staff for the March 29th special meeting and that a report be provided by the CAO and CFO, if appropriate, at that time.

Bill Harestad joined the gallery at 10:10 in anticipation of the agenda item pertaining to the Hagensborg Waterworks District and was informed it would be addressed at 1:00pm as requested by Hagensborg Waterworks District. Mr. Harestad left the meeting.

(e) Emergency Planning – Flood Protection Program, Application for Funding – Airport Flood Protection

An initial application was prepared with respect to Hagensborg dikes and now is focused on the airport flood protection. There was discussion that the woody debris issue be included in the profile of this application.

11-03-08 M/S Directors O’Neill/Lande that the Emergency Reports be received for information.

CARRIED

Environmental Services

(f) Thorsen Creek Waste & Recycling Centre – Letter from Elders Wellness Group

The board requested staff to address a letter to the Nuxalk Nation Administration inquiring as to the status of the landfill contribution. This correspondence is to include a copy of the letter from the Elders Wellness Group, which expressed the desire to see the Waste and Recycling Centre open one extra day per week.

- (g) **Waste & Recycling Centre** – Extension of Maintenance & Operations Contract.

The Chief Financial Officer (CFO) offered information with regards to tipping fees received by the Waste and Recycling Centre contractor over the previous contract period. After the CFO's analysis it was suggested renegotiating with the contractor may be prudent considering the comparative figures now available from the past years' operation.

- 11-03-09** M/S O'Neill/Lande that the contract for the maintenance and operation of the Thorsen Creek Waster and Recycling Centre be extended for 2011 and that staff be authorized to negotiate additional weekly openings, based on the additional tipping fee revenue.

CARRIED

Leisure Services

- (h) **Centennial Pool Commission** – February 5, 2011 Meeting Notes

There is an urgent need for another assessment to obtain a status of the pool. Directors inquired whether the Innovations Fund would be appropriate for this purpose. The CAO updated directors on plans for an assessment and estimate to be prepared by New Waves Pool and Spa from Williams Lake. It is anticipated that a representative from New Waves will attend at the pool within the next week or two.

- 11-03-10** M/S Directors Lande/O'Neill that the Centennial Pool update be received

CARRIED

Director Steve Emery and Alternate Director Maria Martin joined the meeting at 10:40 am

Transportation Services

- (i) **Denny Island Airport Commission** – February 9, 2011 Meeting Minutes

Staff were requested to follow up on the requirements with respect to a survey of the Denny Island Airport. Discussions between Director Emery and Bazett Land Surveying Inc. suggest that Bazett Land Surveying Inc. has offered to proceed with a survey, free of charge, once further information is provided. The Chair asked to be copied on the related correspondence.

- 11-03-11** M/S Directors Emery/O'Neill that the Denny Island Airport Commission Minutes of February 9, 2011 be received.

CARRIED

Local Service Areas

(j) Bella Coola Fire Dept. – Fire Fighter Appreciation Dinner

The Nuxalk Nation is inviting all valley firefighters to an appreciation dinner in May. Staff will obtain more information regarding planned activities.

11-03-12 M/S O'Neill/Lande to accept the information with regards to the upcoming firefighter appreciation dinner.

CARRIED

PART III- PUBLIC CONSULTATION

The following item was moved forward

1. Dog Town - Bella Coola – Request for Funding

Representatives from *Dog Town Bella Coola*, Ellie Archer and Robyn Willis, joined the meeting to introduce the Dog Town Bella Coola animal welfare program. Dog Town Bella Coola has worked with the Big Heart Society in the recent past and are looking now to focus on the animal population issue. They haven't been able to send dogs out for spaying/neutering for some months now, primarily due to lack of funding. Great strides have been made with Big Heart in the past and they would like to see their group get back to that state. Dog Town Bella Coola has communicated with the Nuxalk Nation and are also working with veterinarian, Dr. Caroline Walsh, of Chinook Vet Services. The group is pursuing incorporation and plans to approach the Vancouver foundation for funding, something the CCRD would be supportive of. They are looking to the board for support and funding suggestions to address the overpopulation of dogs. Chair Hyde expressed support on behalf of the board and encouraged the group to submit a Grant-In-Aid application this fall and continue to keep the board of directors informed.

Ms. Archer and Ms. Willis left the meeting at 9:52 am.

The CAO reminded the board that the CCRD does have an animal control bylaw for control of the town canine population. Further discussion by directors concluded the board's ability to contribute financially to Dog Town Bella Coola is limited but other options may be available.

11-03-04 M/S Directors Lande/O'Neill to receive an information letter from Dog Town Bella Coola.

CARRIED

RECESS

The meeting adjourned for lunch at 12:00 pm

RECONVENE

The meeting reconvened at 1:00 pm

Bill Harestad joined the gallery.

2. Hagensborg Waterworks District – Request to Access Gas Tax Funding

Representatives from the Hagensborg Waterworks District (HWW) were expected to join the meeting but unforeseen travel delays precluded their scheduled appearance. The Chair asked for comments from Mr. Bill Harestad, as a rate-payer of the system. His thoughts were that the HWW are overextending themselves with the proposed water system improvements. There would be maintenance and upkeep to attend to and felt the proposal is financially unsustainable. Director Lande thanked Mr. Harestad for his comments. The board had reviewed the application now before them and had no questions.

11-02-27 M/S Directors O’Neill/Lande that the application to the Innovations Fund on behalf of the Hagensborg Waterworks District not be supported.

CARRIED

The following items were moved forward:

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) February 10, 2011 - Regular Meeting

11-03-13 M/S Directors O’Neill/Lande the Minutes of February 10, 2011 regular meeting be Adopted as presented

CARRIED

(D) GENERAL CORRESPONDENCE

- (a) Commercial Fisheries Caucus** – Letter to Minister of Fisheries and Oceans Canada re: Funding for IOAC Engagement
- (b) “Day of the Honey Bee”** – Request for Proclamation
- (c) District of Kitimat** – Request for Support for Increased Halibut Allocation for Recreational and Commercial Sport Fishery.
- (d) Union of BC Municipalities** – Member Release re: Provincial Mobilization Plan for Emergency Services

- 11-03-14** M/S Directors O'Neill/Lande that General Correspondence items (D) (a-d) be received and that a response be given to UBCM, requesting that the CCRD be added to the list of stakeholders for consultation.

CARRIED

(E) GENERAL REPORTS

(a) Chair's Report (verbal)

Flood Debrief-The Chair recognized staff and directors and those involved in the success of the recent flood debrief sessions and the public forum, despite the inclement weather. Reference was made to consultant Jim McAllister's report.

RCMP building-The Chair has been communicating with a representative from Public Works Government Services Canada (PWGSC) and was informed they have sought input from the Nuxalk Nation on any interest in the building. The Chair will continue communication with the PWGSC office on this matter. She hopes to meet with a representative from School District No. 49 for an update on their interest in the building.

(b) VIRL Report

Next meeting will be in April. No further update at this time.

(c) Administration Report

The Administration report was presented as a general update of administrative activities over the course of the month. The Administrator will confirm scheduling for the upcoming Community to Community Forum, if indeed there are plans to proceed with this event.

- 11-03-15** M/S Directors O'Neill/Emery that the General Reports be received

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – February 2011

- 11-03-16** M/S Directors O'Neill/Lande that the payments of expenditures and commitments in the amount of ONE HUNDRED FORTY-THREE THOUSAND FOUR HUNDRED SEVENTY-SIX DOLLARS AND NINETY-SEVEN CENTS (\$143,476.97) as represented by cheques #14924 to #15063 for the month of FEBRUARY and issued pursuant to the Central Coast Regional District policies and budgets for the year 2011, be approved and ratified.

CARRIED

(b) 2011-2015 Five-Year Financial Plan – Progress Report/Update

The Chief Financial Officer confirmed numbers by the auditors with regards to the refuse disposal budget and noted the appeal on the line items for refused flooding tipping fees. If the CCRD doesn't receive a larger contribution from the Nuxalk Nation and the flood associated tipping fees from Emergency Management BC, other measures will need to be taken. The status of this will be revisited at month end. The Enhanced Flood Response Plan is new information that has yet to be considered. The Chief Financial Officer will have a final report available by March 23rd.

Chair Hyde requested that Director Emery attend the Community to Community Forum in her stead, should it proceed.

11-03-17 M/S Directors O'Neill/Emery that the 2011-2015 Five-Year Financial Plan progress report be received.

CARRIED

(G) REFERRALS FROM OTHER AGENCIES

None

(H) BYLAWS AND POLICIES

(a) Central Coast Regional District Bylaw No. 401 – Bella Coola Airport Rates and Charges – Introduction, First, Second, and Third Reading

Recommendation was made by the Bella Coola Airport Commission in March of 2010 to increase the rates for all leaseholders by 5%.

11-03-18 M/S Directors Lande/O'Neill that Bylaw No. 401, cited as Bella Coola Airport Rates and Charges be now introduced and read a first time

CARRIED

11-03-19 M/S Directors O'Neill/Lande that Bylaw No. 401, cited as Bella Coola Airport Rates and Charges, having been given due and detailed consideration by the Board, be now read a second time

CARRIED

11-03-20 M/S Directors O'Neill Lande that Bylaw No. 401, cited as Bella Coola Airport Rates and Charges, be now read a third time

CARRIED

(b) Central Coast Regional District Bylaw No. 402 – Refuse Disposal Conversion Bylaw - Introduction, First, Second, and Third Reading

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- 11-03-21** M/S Directors O’Neill/Lande that Bylaw No. 402, cited as Central Coast Regional District Solid Waste Management and Recycling Conversion and Service Establishment Bylaw, be now introduced and read a first time
CARRIED
- 11-03-22** M/S Directors O’Neill/Lande that Bylaw No. 402, cited as Central Coast Regional District Solid Waste Management and Recycling Conversion and Service Establishment Bylaw, having been given due and detailed consideration by the Board, be now read a second time
CARRIED
- 11-03-23** M/S Directors Lande/O’Neill that Bylaw No. 402, cited as Central Coast Regional District Solid Waste Management and Recycling Conversion and Service Establishment Bylaw, be now read a third time
CARRIED

(c) Policy Review/Update – Scheduling

General review of suggested policy changes, additions and investigation that staff will be researching. Board discussion-keep it simple and prioritize to begin the process. Extensive research will be required and a report is to follow in May.

- 11-03-24** M/S Directors O’Neill/Emery that information regarding the review and update of the CCRD Policy Manual be received.
CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area A

Director Emery advised that he anticipates receiving an engineers’ report with regard to water service on Denny Island. A Terms of Reference was requested from Director Emery to support an application to the Community Works Fund.

Area B

Alternate Director Martin spoke to the experience of a recent wind weather event on Campbell Island. Furtherance of a local emergency plan will be discussed within the community.

Area C

Director Lande was concerned about state of pavement on valley highways due to heavy equipment operation from flood response. Staff was asked to inquire of the Ministry of Transportation and Infrastructure (MOTI) as to any plans for repair and maintenance of the roads.

Area E

Chair Hyde enquired as to progress in relation to the request for a “Dead End Street” sign for Clayton Street. Staff advised that the request has been made to the Ministry of Transportation and Infrastructure and that MoTI has confirmed that the issue will be addressed.

(J) MATTERS BROUGHT OUT OF CAMERA

(K) ADJOURNMENT

There being no further business the meeting was adjourned at 1:15 pm.

Chair

Administrator