



**CENTRAL COAST REGIONAL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: November 10, 2016

REGULAR BOARD MEETING MINUTES – November 10, 2016

In Attendance:	Electoral Area A	Director Frank Johnson
	Electoral Area C	Chair Alison Sayers
	Electoral Area D	Director Richard Hall
	Electoral Area E	Director Sam Schooner
	Public Works Manager	Ken McIlwain (portion)
	CFO/Recording Secretary	Donna Mikkelson
Regrets:	Electoral Area B	Director Reginald Moody-Humchitt
	Chief Administrative Officer	Darla Blake

Members of the gallery – none

PART I - INTRODUCTION

1. Call to Order – (Sec 4(b) Procedures Bylaw #449, 2015)

The Chief Financial Officer (CFO) called the meeting to order at 8:50a.m.

(a) Election of Chair/Vice-Chair pursuant to s215 of the *Local Government Act* (RSBC 2015)

The CFO then called for nominations for the position of Chair of the regional district. Director Sayers was nominated and agreed to let her name stand. The Chief Financial Officer called a second and third time for further nominations. Hearing none, Director Sayers was declared elected to the position of Chair.

The Chief Financial Officer called for nominations for the position of Vice-Chair. She called a second and third time, and hearing none, declared the position vacant and to be revisited at the December meeting of the board.

(b) Swearing in of Electoral Area A Director Frank Johnson

Director Johnson read and signed the Oath of Office.

(c) Statement of Disclosure Distribution – Directors & Officers to file between January 1 and 15th pursuant to the *Financial Disclosure Act*.

Statement of Disclosures were circulated to the board members for completion with a request that they be returned to the office at the December meeting.

2. Adoption of Agenda

(a) (Introduction of late items – IF ANY)

16-11-01 M/S Directors Hall/Schooner that a late item regarding NDIT Applications be added to the administrative section and that the agenda be adopted as amended.

CARRIED

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

Directors did not disclose any financial interests in agenda items.

4. Disclosures of Interests Affecting Impartiality

Directors did not disclose any interests affecting their impartiality.

(A) IN CAMERA MATTERS

The following was released from in camera:

The board held an in camera meeting on November 9th to conduct the annual Chief Administrative Officer's evaluation. Part of the evaluation process includes setting and weighting goals for 2017. Of the strategic priorities established in October, the following strategic initiatives were prioritized and weighted as follows:

- | | | |
|----|-------------------------|-----|
| 1. | Bella Coola Airport | 40% |
| 2. | Swimming Pool | 35% |
| 3. | Official Community Plan | 25% |

(B) ADOPTION OF MINUTES

- a) Regular Board Meeting, October 20, 2016.

16-11-02 M/S Directors Hall/Schooner that the October 20, 2016 minutes be adopted.

CARRIED

A suggestion was made that future meeting minutes acknowledge that the meeting is being held in Nuxalk traditional territory.

PART II- PUBLIC CONSULTATION

1. Delegations

- a. Carey McIver & Maura Walker – Solid Waste Management Planning.

Consultants McIver and Walker joined the meeting to present an overview of progress on the Solid Waste Management Plan and to report out on the Solid Waste Management Advisory Group (SWAG) meeting which was held on November 8th.

The Solid Waste Management Plan is intended to be a comprehensive guide for the next 5-10 years and incorporates a vision for the next twenty years. To date the existing system has been assessed and issues and opportunities have been identified. Preferred options have been selected and input from the Solid Waste Management Advisory Group has been sought at 3 separate meetings.

The two main goals are to increase participation in diversion programs available at the Thorsen Creek Waste & Recycling Centre, and to improve landfill management practices to conform, where possible, to the new landfill criteria established by the province.

Preliminary budgets have been drafted and an implementation schedule developed for the next five years. The consultants will complete the draft Plan based on feedback received from the Advisory Group and will submit the draft to the board of directors in December. The public consultation process is anticipated to take place mid-January to mid-February, after which the Advisory Group will meet again to consider the results and determine potential revisions based on the public consultation.

The final draft of the report will be presented to the board at their March 2017 board meeting for approval and will then be delivered to the province for their approval.

Directors expressed that there may be an opportunity for composting enhancement regarding fish waste and asked that this be accommodated in the plan moving forward. They also noted that the term "wildlife conflict" should be replaced with "wildlife encounters".

RECESS

A short recess was declared at 10:55am.

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

- a) Chief Administrative Officer's Report dated November 3, 2016.

Director Hall is interested in the Local Government Leadership Academy (LGLA) and Electoral Area Directors forums to be held January 31 – February 03, 2017. Director Schooner also expressed his interest.

- 16-11-03** M/S Directors Hall/Schooner that Chief Administrative Officer's Report dated November 3, 2016 be received.

CARRIED

- b) Request for support, Bella Coola Music Festival.

- 16-11-04** M/S Directors Hall/Johnson that the request for support from the Bella Coola Music Festival dated October 24, 2016 for their application to the Northern Development Initiative Trust to assist with operational costs of the 2017 music festival be received and supported.

CARRIED

- c) Request for approval to apply for two Asset Management Planning Grants.

16-11-05 M/S Directors Hall/Schooner that the CCRD Board of Directors approve an application to UBCM Asset Management Planning Grant Program to help fund an asset management gap analysis and improvement plan by Urban Systems.

CARRIED

16-11-06 M/S Directors Schooner/Hall that the CCRD Board of Directors approve an application to the Ministry of Community, Sport & Cultural Development Infrastructure Planning Grant Program to help fund an asset management gap analysis and improvement plan by Urban Systems.

CARRIED

d) Board Remuneration for Special In-Camera Meeting, November 9, 2016.

16-11-07 M/S Directors Hall/Johnson that the Central Coast Regional District Board of Directors be remunerated for the Special In Camera Meeting, held November 9, 2016, in the amount of \$75.00 to each director, in accordance with the CCRD Remuneration & Expenses Bylaw 442, 1(c).

CARRIED

NDIT Grant Applications report dated November 9, 2016 (Late Item)

16-11-08 M/S Directors Schooner/Hall that the Central Coast Regional District support Nuxalk Nation in their application to the Northern Development Initiative Trust Economic Diversification Infrastructure program for a grant of \$250,000 for the Nuxalk Pathway to Cultural Tourism project, and

THAT the Central Coast Regional District support Nuxalk Nation in their application to the Northern Development Initiative Trust Capital Investment Analysis program for a grant of \$10,000 for the Nuxalk Cultural Centre Museum Feasibility Business Case Study, and

THAT the Central Coast Regional District support an application to the Northern Development Initiative Trust Capacity Building program for a grant of \$50,000 to support the Community Economic Development Planner position, and

THAT the Central Coast Regional District support an application to the Northern Development Initiative Trust Economic Diversification Infrastructure program for a grant of up to \$150,000 to support improvements to the Bella Coola Airport.

CARRIED

Financial Services – no report tabled

Development Services

e) Community Economic Development Officer Report, dated November 3, 2016.

16-11-09 M/S Directors Hall/Johnson that the Community Economic Development Officer Report, dated November 3, 2016 be received.

CARRIED

f) Land Use Planning, report dated November 3, 2016.

16-11-10 M/S Directors Schooner/Johnson that the Land Use Coordinator Report dated November 3, 2016 be received.

CARRIED

g) Regulatory Amendments Affecting Agri-tourism

16-11-11 M/S Directors Schooner/Johnson that the October 26th letter from the Ministry of Agriculture regarding regulatory amendments affecting agri-tourism be received.

CARRIED

Public Works

h) Public Works Monthly report dated November 3, 2016.

16-11-12 M/S Directors Hall/Schooner that the Public Works Monthly report dated November 3, 2016 be received AND that the CCRD Board of Directors authorizes staff to pursue the 2017 BC Hydro Re-Greening Grant in order to undertake planting of trees at the new eco-depot and transfer station site at Thorsen Creek.

CARRIED

Directors cautioned staff to be aware of any risk or liability issues associated with trees.

Leisure Services Commissions

i) Denny Island Recreation Commission, minutes dated October 23, 2016.

16-11-13 M/S Directors Hall/Johnson that the Denny Island Recreation Commission minutes dated October 23, 2016, be received.

CARRIED

Protective Services

j) Fire Protection – Included in Public Works Manager's report.

Transportation Services

k) Transportation Coordinator Report - Bella Coola Airport/Denny Island Airport dated November 3, 2016.

Directors noted an opportunity that may be available from land clearing at the airport site to accommodate a cured smokehouse wood resource for elders and other community members.

16-11-14 M/S Directors Hall/Johnson that the Transportation Coordinator Report - Bella Coola and Denny Island Airport dated November 3, 2016 be received.

CARRIED

(D) EXECUTIVE REPORTS

a) Chair's and Electoral Area C Report

Chair Sayers provided a verbal report on activity since the last board meeting. She has completed the cultural competency training and requested that further training be made available in the 2017 budget. She and the Public Works Manager worked to address questions and concerns expressed by a Denny Island resident regarding the provision of water to the community. Chair Sayers attended the Governance and Service Delivery Open House at the end of October and spoke with numerous residents regarding the survey and fact sheets associated with the study. She fielded calls from concerned residents regarding the tree trimming currently underway in the valley.

16-11-15 M/S Directors Hall/Schooner that the regional district engage in a conversation with Bella Coola Air regarding their shortened service over the winter months and to advise of the impact on business and organizations in the central coast.

CARRIED

b) Electoral Area Reports
i. Area A

Director Johnson noted that he is working on getting information on the community's plans for a youth sports centre. He has also been working to have the tsunami call list updated to include everyone in the village and is attempting to meet with the Manager to see if there are opportunities to work together. Although a tsunami siren is placed in the community, the location prevents it from being heard by a significant portion of the residents.

- ii. Area B – No report
- iii. Area C – Director Sayers *See Chairs Report*
- iv. Area D – Verbal report

Director Hall attended the open house on October 24th at the Legion regarding the CCRD's Governance and Service Delivery Study. He found it to be very informative, it went well and better than he had anticipated. He considered some of the remarks and comments to be intrusive and is resolved to work together and to move forward in a transparent manner.

- v. Area E – No report

(E) BYLAWS AND POLICIES

a) Central Coast Regional District Bylaw No. 466 cited as Bella Coola Valley Zoning Bylaw No. 71 1984 Amendment Bylaw No. 466, 2016.

When advised of the specific property associated with the zoning amendment, Director Johnson disclosed he has an association with the applicant and as a consequence, there may be a perception that his impartiality on the matter may be affected. Director Johnson left the room during the discussion of the following item.

Chair Sayers declared that she has a business association with the applicant and as a consequence there may be a perception that her impartiality on the matter may be affected. She declared that she will consider this matter on its merits and vote accordingly.

- 16-11-16** M/S Directors Schooner/Hall that Bylaw No. 466, cited as Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 466, 2016 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

CARRIED

Director Johnson returned to the meeting.

- b) Board Meeting Procedures Bylaw No. 467, 2016 (replacing Bylaw #449, 2015).

- 16-11-17** M/S Directors Hall/Johnson that Bylaw No.467, cited as "Central Coast Regional District Board Meeting Procedures Bylaw 467, 2016" having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

CARRIED

- c) Central Coast Regional District Bylaw No. 468, to repeal Bella Coola Valley Zoning Bylaw No. 71,1984 Amendment Bylaw No. 391, 2008.

- 16-11-18** M/S Directors Hall/Schooner that Bylaw No. 468, cited as "Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 468, 2016", to repeal Bella Coola Valley Zoning Bylaw No. 71,1984 Amendment Bylaw No. 391, 2008 be now introduced and read a first time;

THAT Bylaw No. 468, cited as "Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 468, 2016", to repeal Bella Coola Valley Zoning Bylaw No. 71,1984 Amendment Bylaw No. 391, 2008 having been given due and detailed consideration by the Board, be now read a second and third time.

CARRIED

- d) Central Coast Regional District Bylaw No. 469, to repeal Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993.

- 16-11-19** M/S Directors Hall/Johnson that Bylaw No. 469, cited as "Animal Control Contribution Extended Service Establishment Bylaw No. 469, 2016", to repeal 'Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993' be now introduced and read a first time;

THAT Bylaw No. 469, cited as "Animal Control Contribution Extended Service Establishment Bylaw No. 469, 2016", to repeal 'Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993' having been given due and detailed consideration by the Board, be now read a second and third time

CARRIED

- e) Policy F-17 Application for Grant-in-Aid.

- 16-11-20** M/S Directors Hall/Johnson that Policy F-17 Application for Grant-in-Aid be approved as presented.

CARRIED

PART IV- GENERAL BUSINESS

(F) GENERAL CORRESPONDENCE – no correspondence submitted.

(H) ADJOURNMENT

There being no further business the meeting was adjourned at 11:10a.m.



Chair



Corporate Officer